



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

18 SEP 2026

DIVISION MEMORANDUM

No. **443** s. 2026

**CONDUCT OF THE 2026 THIRD QUARTER
SCHOOL PROGRAM IMPLEMENTATION REVIEW AND PERFORMANCE
ASSESSMENT (SPIRPA)**

To: OIC-Assistant Schools Division Superintendent
OIC-Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools
All Others Concerned

1. In reference to DepEd Order No. 029, s. 2022 titled **Adoption of the Basic Education Monitoring and Evaluation Framework** and Regional Memorandum No. 265, s. 2026 titled **Regional Monitoring, Evaluation and Adjustment Cum Program Implementation Review and Performance Assessment for Fiscal Year 2026**, all elementary, secondary, and integrated school heads are directed to conduct their Third Quarter SPIRPA activities according to the following schedule:

Date/ Time	Activity	Participants
September 17-22, 2026/ 3:00-5:00 PM	Pre-Work Activities by school	SPIRPA Team
September 23, 2026 9:00 AM – 5:00 PM	District Validation of Accomplishments	School Heads and District PIRPA Team
Any day from September 24-30, 2026, as scheduled by the District PIRPA Team 3:00 PM – 5:00 PM	SPIRPA Proper Reporting	SPIRPA Team, District PIRPA Team Representative, other school personnel & external stakeholders

2. All Education Program Supervisors (EPSs) and Public Schools District Supervisors (PSDSs) with the assistance of the District PIRPA Team members are enjoined to monitor and observe the conduct of SPIRPA Proper Reporting in all schools under their respective district/s.

3. Attached are the Key Performance Indicators to be gathered for the third quarter of 2026 (July to September 2026), validation checklist, Monitoring & Evaluation (M&E) tool and the templates to be used for your guidance. **Cut-off date** for the data to be collected is **September 18, 2026**.



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4. Expenses incurred relative to the conduct of the above activity shall be charged against the School MOOE Funds subject to the usual accounting and auditing rules and regulations.
5. For more information, contact the School Management, Monitoring and Evaluation (SMME) Section through email at ronald.dile001@deped.gov.ph or mobile number 09209831298.
6. Immediate dissemination of and compliance with this Memorandum are desired.


ROEL F. BERMEJO

Schools Division Superintendent

Encl.: As stated

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

MONITORING AND EVALUATION
LEARNERS
SCHOOLS



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Enclosure No. 1 to Division Memorandum _____, s. 2026

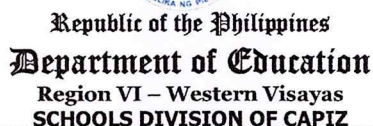
**THIRD QUARTER
PERFORMANCE INDICATORS**

(Performance Indicators shall be segmented by grade level, gender, subject area)

No.	PERFORMANCE INDICATOR	TARGET	ACTUAL
1	Number of enrolled learners		
2	Number of learners with adequate textbook access (1:1 or sufficient sharing)		
3	Number of learners transferred out		
4	Number of learners who belong to highly proficient level (RMA) (BOSY)		
5	Number of learners assessed using Phil-IRI (BOSY)		
6	Number of learners assessed using RMA		
7	Number of learners meeting minimum proficiency (CRLA)		
8	Number of learners meeting minimum proficiency (Phil-IRI)		
9	Number of learners who belong to grade ready level		
10	Number of learners who belong to independent level		
11	Number of teachers teaching within specialization		
12	Number of teachers with prepared DLL/Lesson Plans		
13	Number of teachers with ICT-assisted teaching materials		
14	Number of classrooms safe & free from major defects (including Brigada Eskwela repairs)		
15	Number of functional WASH facilities		
16	Number of classrooms with adequate chairs and tables		
17	Number of classrooms with functional lights and ventilation support		
18	Number of functional ICT devices accessible for instruction		
19	Number of classrooms with internet connectivity and access to LR Portal/e-content		
20	Number of Brigada Eskwela volunteers and value of contributions		



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Enclosure No. 2 to Division Memorandum _____, s. 2026

BASIC INFORMATION

Validators:

3. FINANCIAL REPORT

1. MOOE Fund				
2. PTA Fund				
3. Alumni Fund, <i>if there's any...</i>				
4. Barangay Fund, <i>if there's any...</i>				
5. SEF, <i>if there's any...</i>				
6. Others (Donated) , <i>if there's any...</i>	Liquidation Report signed by authorized personnel			

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DEPARTMENT OF EDUCATION



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Enclosure No. 3 to Division Memorandum _____, s. 2026

**MONITORING AND EVALUATION (M&E) TOOL FOR THE CONDUCT OF
QUARTERLY SPIRPA CONFERENCE**

Name of School: _____

District: _____

Date on the conduct of SPIRPA: _____

Time Monitored: _____

INDICATORS	STRONGLY OBSERVED	OBSERVED	NOT OBSERVED	REMARKS
A. SMEA Preparation				
The School Head & PIRPA Team...				
1. gathered and consolidated the SPIRPA reports with MOVs				
2. prepared SPIRPA dashboard				
3. broke down KPIs into sub-KPIs				
4. selected three (3) prioritized KPIs				
5. prioritized / segmented the KPIs				
6. characterized the Prioritized KPIs				
7. validated the gathered data				
8. proposed appropriate interventions				
9. identified the TA needed and from whom				
10. sent communication letters/ informed the expected stakeholders or participants regarding the conduct and schedule of the SPIRPA Conference				
B. SPIRPA Proper				
B.a. The School Head presented the...				
11. purpose of SPIRPA				
12. leading indicators for the quarter through a dashboard				
13. three (3) prioritized KPIs				
14. segmentation and characterization per prioritized KPIs				
15. proposed interventions for each prioritized KPIs				
16. TA needs and from whom				
17. accomplishment reports (quarterly, issues encountered, hindering and facilitating factors)				
B.b. The Participants...				
18. participated actively in the discussion				
19. arrived at the venue on time and left after the conduct of the session/activity				
B.c. 20. Observed by the monitoring team				
C. POST SPIRPA				
The School and PIRPA Team...				
21. adjusted AIP/ LCP based on SPIRPA results				
22. finalized the Minutes and Attendance sheets with pictures and other MOVs				

Monitored by: _____

Conformed by: _____

Name and Signature

School Head

Noted: _____

Public Schools District Supervisor



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Enclosure No. 4 to Division Memorandum 443, s. 2026

QUARTERLY ACCOMPLISHMENT TEMPLATE

- 1. STATUS OF PERFORMANCE INDICATORS / ANALYSIS OF KPIs** per quarter (in graphical, tabular, and textual PowerPoint Presentation for easy understanding in the delivery of data elements) (for SPIRPA only)
- 2. PRIORITIES, CHARACTERIZATION, PROPOSED INTERVENTION AND DATE OF IMPLEMENTATION AND TA NEEDED** (for SPIRPA only)

Prioritized KPI No. 1/2/3	Priorities	Curriculum Support System	Characte- rization	Proposed Intervention	Date of Implementation	TA Needed	From Whom? & Date

3. SUMMARY OF ACCOMPLISHMENT

KRA/ Pillar	Physical			Financial		
	# of Target Activities (Based on Year 1 Annual WFP)	# of Actual Accomplishments	% of Accomplishments	Amount to be Utilized (Based on Year 1 Annual WFP)	Actual Amount Utilized	% of Utilization
Access						
Equity						
Quality						
Resiliency & Well- Being						
Governance						
Total						



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4. SUMMARY OF ACCOMPLISHED ACTIVITIES

KRA/ Pillar	Objectives	Target (Based on Year 1 Annual WFP)	Accomplished Activities	Actual Accomplishment	Facilitating Factors
Access	<u>SO</u>				
Equity					
Quality					
Resiliency & Well- Being					
Governance					

5. SUMMARY OF UNACCOMPLISHED ACTIVITIES

KRA/ Pillar	Objectives	Target (Based on Year 1 Annual WFP)	Planned Activities (Based on Year 1 Annual WFP)	Actual Accomplishment	Issues	Hindering Factors	Action/s to be Taken
Access	<u>SO</u>						
Equity							
Quality							
Resiliency & Well- Being							
Governance							

6. Financial Report (for SPIRPA only)

Source of Fund	Amount to be Utilized	Actual Amount Utilized	%of Utilization
1. MOOE			
2. PTA			
3. Alumni			
4. Barangay			
5. SEF			
6. Others (Donated)			
Total			

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