



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

06 AUG 2026

DIVISION MEMORANDUM

No. **365** s. 2026

DEADLINE OF SUBMISSION OF PURCHASE REQUESTS FOR TRANSACTIONS HANDLED BY THE PROVINCIAL PROCUREMENT MANAGEMENT OFFICE FOR FISCAL YEAR 2026

To: Assistant Schools Division Superintendent
OIC - Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Heads of Public and Private Elementary, Secondary and Integrated Schools
All Others Concerned

1. Attached is Capiz Provincial Government – Provincial Procurement Management Office Memorandum Order dated July 21, 2026 titled **Deadline of Submission of Purchase Requests**.
2. In this regard, this Office informed all concerned that the last day of submission of Purchase Requests for Fiscal Year 2026 is on **September 30, 2026**.
3. Immediate dissemination of this Memorandum is desired.


ROEL F. BERMEJO
Schools Division Superintendent

Enclosure: as Stated

Reference: Capiz Provincial Government-PPMO Memorandum Order dated July 21, 2026

To be indicated in the Perpetual Index

Under the following subjects:

PROCUREMENT



Republic of the Philippines
Province of Capiz
Capiz Provincial Government

PROVINCIAL PROCUREMENT MANAGEMENT OFFICE

MEMORANDUM ORDER

TO : ALL OFFICES AND HOSPITALS

DATE : July 21, 2026

SUBJECT : DEADLINE OF SUBMISSION OF PURCHASE REQUESTS

This is to inform all concerned offices and hospitals that the last day of submission of Purchase Requests for Fiscal Year 2026 is on **September 30, 2026.**

For strict compliance.


ATTY. ARTHUR JOHN H. BIÑAS
Chairperson
Bids and Awards Committee