



Republic of the Philippines  
**Department of Education**  
REGION VI – WESTERN VISAYAS  
**SCHOOLS DIVISION OF CAPIZ**

05 FEB 2026

DIVISION MEMORANDUM

No. 069, s. 2026

**HANDOG NG PUSO PARA SA KALIKASAN:  
A LOVE MONTH TREE – PLANTING AND GROWING ACTIVITY**

To: Assistant Schools Division Superintendent  
OIC - Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Heads of Public Elementary, Secondary and Integrated Schools  
School NGP Focal Persons  
All Others Concerned

1. In line with the Department of Education's commitment to environmental protection and sustainable development, this Office, through the Social Mobilization and Networking Section of the School Governance and Operations Division, shall conduct **Handog ng Pusong Para sa Kalikasan: A Love Month Tree - Planting and Growing Activity** as a division-wide initiative on **February 13, 2026** at **Libon Elementary School, District of Panay**.
2. This activity highlights the spirit of love and care not only for one another but also for nature, while strengthening environmental awareness and responsibility among learners, teaching and non-teaching personnel, and stakeholders.
3. This initiative aims to:
  - a. promote environmental stewardship and climate action among learners, teaching and non-teaching personnel, and stakeholders;
  - b. instill the value of love for nature as an expression of social and environmental responsibility; and
  - c. support the greening and beautification of school environments through sustainable practices.
4. The participants in this activity are listed as follows:
  - a. Schools Division Superintendent
  - b. Assistant Schools Division Superintendent
  - c. OIC - Chief Education Supervisors
  - d. Education Program Supervisors
  - e. Public Schools District Supervisors
  - f. Section/Unit Heads
  - g. SGOD Personnel



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5. Participants are encouraged to bring seedlings (native or fruit-bearing) and to wear a QMS Shirt (Brown).
6. All district offices through the Public Schools District Supervisors are encouraged to facilitate the simultaneous conduct of the tree – planting and growing activity in all schools under their jurisdiction on **February 13, 2026, from 7:30AM to 9:00AM**. All schools shall ensure strict adherence to safety protocols, proper tree care, and maintenance throughout the activity.
7. Schools are encouraged to actively collaborate with local government units, parents, and other stakeholders to ensure the successful implementation and sustainability of the initiative. **They shall also submit their activity reports, including the number of participants, trees planted and photo documentation, on or before February 20, 2026**. Submission links for the reports will be posted in the Partnership and NGP focal persons' group chats (GCs).
8. Attached is Enclosure 1: Tree Planting and Growing Report Template for guidance and reference.
9. This Division Memorandum shall serve as the Authority to Travel for the aforementioned SDO participants.
10. Expenses relative to the conduct of this activity shall be chargeable against the SDO and School MOOE and other funds or sources, subject to the usual accounting and auditing rules and regulations.
11. For more information about this activity, kindly contact Mr. Romar S. Jaravelo, Senior Education Program Specialist at Mobile No. 09128108586 or Ms. Ann Marie D. Villamor, Education Program Specialist II at Mobile No. 09399368303, Social Mobilization and Networking Unit, School Governance and Operations Division (SGOD).
12. Immediate dissemination of and compliance with this Memorandum are desired.

FOR THE SCHOOLS DIVISION SUPERINTENDENT:

  
**RONIE C. RETERACION**  
Education Program Supervisor – MAPEH  
In-charge of the Division 

Incl.:  
To be indicated in the Perpetual Index  
under the following subjects:

ENVIRONMENTAL EDUCATION  
SCHOOLS

PROGRAM  
PARTNERSHIPS



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