



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

18 NOV 2025

DIVISION MEMORANDUM  
No. 619 s. 2025

**ADDITIONAL INFORMATION TO DIVISION MEMORANDUM NO. 573. S, 2025  
TITLED TRAINING - WORKSHOP ON THE PREPARATION, ENCODING AND  
SUBMISSION OF BUDGET EXECUTION DOCUMENTS (BEDs) FOR FY 2026**

To: Public Secondary School Heads of Implementing Units  
Accountants/Bookkeepers of Implementing Units  
All Others Concerned

1. Relative to Division Memorandum No. 573, s. 2025, **Training - Workshop on the Preparation, Encoding and Submission of Budget Execution Documents (BEDs) for FY 2026**, please be informed that the venue of the said activity will be at **Hotel Veronica, Pueblo de Panay, Roxas City**.
2. Other provisions of the aforementioned Memorandum remain in effect.
3. Immediate dissemination of and compliance with this Memorandum are desired.

  
**ROEL F. BERMEJO**  
Schools Division Superintendent

Encl.: Division Memorandum No. 573 s. 2025  
Reference: As stated.  
To be indicated in the Perpetual Index  
under the following subject;

WORKSHOP

REPORTS



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