



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
SCHOOLS DIVISION OF CAPIZ

**DIVISION MEMORANDUM**  
**NO. 464 S. 2025**

23 SEP 2025

**PANSANGAY NA PAGSASANAY PARA SA MGA GURO NG SENIOR HIGH SCHOOL  
BAITANG 12 NA MEDYOR SA FILIPINO**

To: Assistant Schools Division Superintendent  
Chief Education Supervisor (CES)/OIC-CES  
Education Program Supervisors  
Public Schools District Supervisors  
Heads of Public Secondary, and Integrated Schools  
All Others Concerned

1. The Division of Capiz will conduct a Three-Day Live-In training titled ***Pansangay na Pagsasanay para sa mga Guro ng Senior High School Baitang 12 na Medyor sa Filipino*** on October 9-11, 2025. The venue will be announced later.
2. This activity aims to:
  - a. Enhance teachers' content knowledge and pedagogical approaches in literature and grammar;
  - b. capacitate teachers in designing and utilizing instructional material and assessment tools; and
  - c. deepen teachers' appreciation of Filipino language, literature, and culture as a foundation for developing critical, creative, and communicative learners.
3. The participants of this activity are Senior High School Grade 12 teachers major in Filipino.
4. The list of training matrix, participants, resource persons, and facilitators are found in Enclosure No.1 and 2, respectively.
5. Expenses for the materials, food and accommodations of the participants, trainers and facilitators shall be charged against the HRTD Fund. Travel expenses and per diems of school participants shall be charged against school



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MOOE. All expenses relative to the conduct of this activity are subject to usual accounting and auditing rules and regulations.

6. Participants and trainers are entitled to service credits in accordance with DepED Order No. 13, s. 2024 titled: *Revised Guidelines on the Grant of Vacation Service Credits for Teachers*. On the other hand, Non-Teaching personnel including the management staff shall be provided with Compensatory Time Off (CTO) as per Civil Service Commission (CSC) and Department of Budget (DBM) Joint Circular No. 2, s. 2004 on *Non-Monetary Remuneration for Overtime Service Rendered*.
7. A walkthrough will be conducted on September 30, 2025, which will be attended by the designated resource persons and facilitators.
8. Immediate dissemination of this Memorandum is desired.

  
**ROEL F. BERMEJO**  
Schools Division Superintendent

Enclosure: As Stated

Reference:

To be indicated in the Perpetual Index under the following subjects

**PEDAGOGY**

**MAJOR**

**FILIPINO TRAINING**



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Enclosure No. 1 to Division Memorandum No. 464, s. 2025

**TRAINING MATRIX**

<b>TIME</b>	<b>DAY 1</b>	<b>DAY 2</b>	<b>Day 3</b>
7:30-8:30	Arrival & Registration	MOL	MOL
8:31-9:00	Opening Program	Sesyon 4 Filipino sa Piling Larang	Sesyon 8 Pagtuturo sa Paglinang ng Makrong Kasanayan (Pagbasa at Pagsulat)
9:01-10:00	Levelling of Expectations		
10:00-12:00	Sesyon 1 SHS na Guro	Sesyon 5 Batayang Kaalaman sa Ortograpiyang Pambansa	Sesyon 9 Pagtuturo sa Paglinang ng Makrong Kasanayan (Panonood)
	WRITESHOP		
12:01-1:00	LUNCH		
1:01-3:00	Sesyon 2 Tekstong Impormatibo at Akademiko	Sesyon 6 Masinop na Pagsulat	Sesyon 10 <b>Work Application Plan (WAP)</b>
3:01-5:00	Sesyon 3 Mga Tekstong Biswal at Multimodal	Sesyon 7 Pagturo sa Paglinang ng Makrong Kasanayan (Pakikinig at Pagsasalita)	<b>Closing Program</b>



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**RESOURCE PERSONS**

Rolando B. Jamora	OIC, Chief Education Supervisor, CID
Merlie J. Rubio	Education Program Supervisor-Filipino
Ruth C. Gervero	Education Program Supervisor-ALS
Leonardo Bayadog	Head Teacher 6- Capiz NHS
Grace Deado	Head Teacher 1, Feliciano Consing NHS
Kyle Bonilla	Head Teacher 3- Sapián NHS
Emmanuel Espanola	Head Teacher 3-Jose Diva Avelino Jr. NHS
Josephine Daradar	Head Teacher 3-Pontevedra NHS
Analie Odicla	Head Teacher 3-Ivisan NHS
Gemma Obsiana	Master Teacher 2- CLANHS
Susan Quistadio	Master Teacher 2-Vicente Andaya Sr. NHS
Lilibeth Meliton	Teacher 3-Felixberto Dicon IS

**FACILITATORS**

Ashly Ocaso	Sapián NHS
Andrea Nicole Araña	Capiz NHS
Aname Undaloc	Capiz NHS
Joshua Jade J. Rubio	Vicente Andaya Sr. NHS



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Enclosure No. 2 to Division Memorandum No. 464, s. 2025

**PARTICIPANTS**

#	SCHOOL	NUMBER OF PARTICIPANTS
1	Arturo Jugo NHS	1
2	Bagong Barrio NHS	1
3	Basiao NHS	1
4	Bungsuan NHS	1
5	Feliciano Yusay Consing NHS	3
6	Candelaria NHS	1
7	Capiz NHS	4
8	Casanayan NHS	2
9	Col. Patrocinio Artuz NHS	1
12	Comsr. Luis R. Asis NHS	2
13	Concepcion Castro Garcia NHS	1
14	Cuartero NHS	1
15	Dao NHS	1
16	Dulangan NHS	1
17	Dumalag Central NHS	1
18	East Villaflores NHS	2
19	Estefania Montemayor NHS	2
20	Felix Balgos NHS	1
21	Florentina Degala NHS	2
22	Jose Diva Avelino Jr NHS	2
23	Ivisan NHS	2
24	Jamindan NHS	2
25	Ishmael B. Orillos FS	1
26	Lucero NHS	1
27	Luis Escutin National High School	1
28	Maayon NHS	2
29	Macario Delfin Bermejo NHS	1
30	Mambusao NHS	1
31	Marciano Patricio NHS	1
32	Panitan NHS	1
33	Pawa NHS	1
34	PONTEVEDRA NHS - 15	3



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35	Putian NHS	1
36	Ramon Benjamin NHS	1
37	San Antonio NHS	1
38	San Nicolas NHS (Tapaz)	1
39	Sapian NHS	2
40	Tapaz NHS	3
41	Vicente Andaya Sr. NHS	1
42	Yating NHS	3
43	Aglalana Integrated School	1
<b>TOTAL</b>		<b>62</b>