



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

18 SEP 2025

DIVISION MEMORANDUM  
No. 456, s. 2025

**SCHOOL-BASED TRAINING OF TUTORS ON THE ACADEMIC RECOVERY AND ACCESSIBLE LEARNING (ARAL)-READING PROGRAM**

To: Assistant Schools Division Superintendent  
Chief Education Supervisor (CES)/OIC-CES  
Education Program Supervisors  
Public Schools District Supervisors  
Heads of Public Elementary, Secondary, and Integrated Schools  
All Others Concerned

1. In line with DepEd Memorandum No. 64, s. 2025, titled “Implementing Guidelines for the Academic Recovery and Accessible Learning (ARAL) Program in Reading for Key Stages 1 to 3,” this Office hereby enjoins all schools to facilitate the conduct of training for ARAL tutors. The training is scheduled on **October 2–4, 2025 (Batch 1)** and **October 16–18, 2025 (Batch 2)**. The venue will be announced later.
2. The objectives of this activity are the following:
  - a) to orient tutors on the objectives, framework, and implementing guidelines of the ARAL-Reading Program;
  - b) to enhance tutor’s competence in teaching reading through evidence-based and learner-centered strategies; and
  - c) to capacitate tutors in the preparation and utilization of appropriate reading materials, activity sheets, and assessment tools aligned with the K-12 Curriculum.
3. The participants to this activity are the designated ARAL Tutors handling learners from Key Stages 1 to 3.
4. The following are attached to this Memorandum:
  - Enclosure No. 1 – List of Program Management Team and Trainers
  - Enclosure No. 2 – List of Participants
  - Enclosure No. 3 – Matrix of Activities



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5. Expenses relative to the conduct of this training such as food of trainers and participants shall be charged against the downloaded Program Support Funds (PSF) for the Implementation of the ARAL Program from the FY 2025 Current of Basic Education Curriculum, be downloaded to the identified schools, while travel and incidental expenses shall be charged against School MOOE subject to the usual accounting and auditing rules and regulations.
6. Participants and trainers are entitled to service credits in accordance with DepED Order No. 13, s. 2024 titled: *Revised Guidelines on the Grant of Vacation Service Credits for Teachers*. On the other hand, Non-Teaching personnel including the management staff shall be provided with Compensatory Time Off (CTO) as per Civil Service Commission (CSC) and Department of Budget (DBM) Joint Circular No. 2, s. 2004 on *Non-Monetary Remuneration for Overtime Service Rendered*.
7. Immediate and wide dissemination of this Memorandum is desired.

  
**ROEL F. BERMEJO**  
Schools Division Superintendent  


Encl: As Stated  
Reference: As Stated  
To be indicated in the Perpetual Index  
Under the following subjects:

RECOVERY

READING

LEARNING

TRAINING





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Enclosure No. 1 to Division Memorandum No. 456, s. 2025

**Allotted Number of Participants  
Batch 1**

<b>No.</b>	<b>DISTRICT</b>	<b>NUMBER OF PARTICIPANTS</b>
1	Cuartero	135
2	Dumarao (Class B)	121
3	Dumarao (Class C) with Capiz NHS)	112 8
4	Ivisan	122
5	Jamindan	188
6	Maayon	183
7	Mambusao East	99
8	Panay	146
9	Pilar	193
10	Tapaz East	161
	<b>TOTAL</b>	<b>1,468</b>

**Batch 2**

<b>No.</b>	<b>DISTRICT</b>	<b>NUMBER OF PARTICIPANTS</b>
1	Dao	128
2	Mabusao West	86
3	Dumalag	133
4	Panitan	146
5	Pontevedra	163
6	President Roxas	132
7	Sapian	115
8	Sigma	167
9	Tapaz West	135
	<b>TOTAL</b>	<b>1,205</b>
	<b>GRAND TOTAL</b>	<b>2,673</b>



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Enclosure No. 2 to Division Memorandum No. 456, s. 2025

**TRAINING MATRIX**

<b>DATE/ TIME</b>	<b>ACTIVITY</b>
DAY 1	
7:30- 8:00	<b>REGISTRATION</b>
8:00- 9:00	<b>OPENING PROGRAM</b>
9:00 -10:00	Session 1.a. Status of Literacy in the Country Understanding the ARAL-Reading Program
10:00-10:15	<b>Health Break</b>
10:15 – 12:00	Session 1.b. Understanding the ARAL-Reading Program
12:00 1:00	<b>Lunch Break</b>
1:00 -2:30	Session 2.a: From Struggle to Strength: Empowering ARAL Reading Learners through SEL-Based Reading Remediation
2:30 – 3:00	Session 2.b: Profiling, Placement, Pathways, and Pedagogies
3:00 – 3:15	<b>Health Break</b>
3:15 – 4:45	Con't. of Session 2.b: Profiling, Placement, Pathways, and Pedagogies
4:45-5:00	<b>End of the Day Evaluation</b>
DAY 2	
8:00- 8:30	Management of Learning
8:00- 10:00	Session 2.c: The Teacher as ARAL Tutor
10:00 -10:15	Health Break
10:15 -12:00	Break out Session 3A: ARAL-Reading for Key Stage 1
12:00-1:00	Lunch Break
1:00 – 2:45	Break out Session B: ARAL-Reading Basic (Key Stages 2 and 3)
2:45 3:00	Health Break
3:00 -4:45	Break out Session C: ARAL-Reading Plus (Key Stages 2 and 3)
4:45- 5:00	<b>End of the Day Evaluation</b>
Day 3	



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<b>DATE/ TIME</b>	<b>ACTIVITY</b>
8:00- 8:30	MOL
8:30- 9:30	Orientation on the Vision Screening for the ARAL Program
9:30 – 10:00	Workshop/Q&A Session
10:00-10:15	Health Break
10:15 - 11:00	Demonstration Teaching KS1
11:00-11:45	Demonstration Teaching- KS2
11:45-12:00	Critiquing
12:00- 1:00	Health Break
1:00- 2:30	Workshop (Action Plan)
2:30- 3:15	Presentation of Output by District
3:15- 3:30	Health Break
3:30- 4:00	End of Day Evaluation
4:00- 5:00	Closing Program





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**TRAINING FACULTY FOR BATCH 1**  
**List of Program Management Team and Resource Speakers**

Class	District Allocations	Resource Person(s)	M&E/ Documentation/ Technical/ Class Manager	Process Observer	Medical Personnel
A	Cuartero – 135	Mabini Abellano Ailyn Ureta Ethel Odiaman Rosela Capulso Elaine Victoriano	Joesie B. Brillantes Elezabeth H. Tianchon	Dr. Lalain Delos Santos	Dr. Joy Arnold Lejos Rene Hortillas Andy Van Artates
B	Dumarao-121	Roochie Villalva Jennifer H. Francisco Mary Fe Cabrera Jessica M. Hablero Micle Haguisan Lourdes Paligumba	Jennifer H. Francisco Jessica Martinez	Dr. Angel Payo Ruth C. Gervero	
C	Dumarao- 120 and Capiz NHS-8	Charlie D. Begas Francis Russel P. Varon Christine Ariguin Agnes Farillon Virgilyn Dacula	Leonardo Q. Bayadog Rowena F. Luza	Dr. Angel Payo Elenia Baranda	
D	Ivisan-122	Juvy Baranda Lennie Andrada Leah Bulan Eddie Arcenas Luthgarda Boluso Marites Deleña	Ralph Martin V. Quintana Melanie I. Tuğon	Dr. Fe Banez Ronnie Reteracion	
E	Jamindan-188	Lolita Palacios Randolf A. Reyes Yoli L. Llorico Ma. Jhona G. Villasis	Nor Liza G. Victoriano Rezel L. De Pedro	Dr. Ma. Theresa V. Villagracia	



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		Jasmin V. Legarda Gina G. Llamelo			
F	Maayon-183	Prencesita Llorito Gemma Deseo Paulino Dumagpi Reymond Deocampo Abner Damsani	Melorie Panuncio Aiza Jaen Deseo	Dr. Calin Bernales Andres Quiachon	
G	Mambusao East-99	Janet S. Ledesma Nelida Laysa Chona Javedra Marcelo Alayon Audy Laveros	Maja Demandaante Jonna Aguirre	Dr. Reynaldo Azcarraga Salvador Dale B. Artates	
H	Panay-146	Remia Barriatos Rosalie Billano Ma. Charly Diaz Leowel Batuigas Jolly Batuigas	Raymunda Villaruz Leo Barroa	Zaldy Caalam	
I	Pilar-193	MaryLyn T. De Guzman Romulo B. Besoña Maribel L. Dumali Jyp Carlo S. Catunao Reynaldo B. Delfin	Relan D. Barce Patriana Z. P. Benliro	Judith P. Tu Alan Vincent Altamia	
J	Tapaz East-161	Yvonne F. Ganit Erjie E. Decretales Charlyn G. Celajes Connie P. Galupar Xyric Jan G. Andrade	Charlyn G. Benjamin Rena Joy R. Luceño	Glenda Gervero Dr.Edwin Jason Dueñas	



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**TRAINING FACULTY FOR BATCH 2**

**List of Program Management Team and Resource Speakers**

<b>Class</b>	<b>District Allocations</b>	<b>Resource Person(s)</b>	<b>M&amp;E/ Documentation/ Technical/ Class Manager</b>	<b>Venue Manager(s) To be Identify by Cluster Head</b>	<b>Medical Personnel</b>
A	Dao-128	Maria Roda Tolores Kristine Mae Alvaira Prechie Marie Luching Milagros Derayo Remy Dordas	Mark Monico Elibare Gemma E. Silvestre	Dr. Lalain Delos Santos Dr. Edwin Jason Dueñas	Dr. Joy Arnold Lejos Rene Hortillas Andy Van Artates
B	Mambusao West- 86	Jessica Lapeña Ruby Llanes Haydee Luciano Antonieta Berganio Mary Jean Ponce Marivic Leal	Noel Q. Luna Marjoric V. Ricardo	Dr. Reynaldo Azcarraga Salvador Dale B. Artates	
C	Dumalag-133	Mae G. Frac Myra F. Neresena Mary Ann F. Trambulo Fatima Mae F. Animas Lourdes Lesyl F. Melchor	Jorge C. Jimenez Mayvie Healdene F. Nardo	Dr. Angel Payo Dr. Ruth C. Gervero	
D	Panitan-142	Marjolly C. Alayon Ma. Fiel D. Brillantes Ladylyn D. Bibaño Robert D. Begas Jonna C. Aspera	Micahael John Bade Madelyn Salarda	Dr. Calin Bernales Alan Vincent Altamia	
E	Pontevedra-163	Rima Capulso Sherelyn Daliva Noe Bebita Roberto Naelgas Myrthyl Coching	Juvelyn Degala Ruel Carillo	Zaldy Caalam Ronnie Reteracion	



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F	Pres. Roxas-132	Marjun C. Bartolo Meredith Becares Francisca L. Pinos Jennifer D. Catalan Esmeralda A. Dagmil	Manny B. Dorado Jose Marie Villanueva	Dr. Judith P. Tu	
G	Sapian-115	Christine Bisnar Donnalyn O. Olandesca Elizabeth G. Dela Cruz Analyn Lozada Lester M. Olilang Julius L. Enriquez	Peter John B. Obidos Diosepe T. Baldisimo	Dr. Fe Banez	
H	Sigma-167	Ma. Aileen Escosio Janeth C. Palomo Joebel Villanueva Choly Villanueva Arnel Francisco Ferdinand Legaspi	Imee L. Aguling Roselli G. Reyes	Dr. Ma. Theresa V. Villagracia Elenia Baranda	
I	Tapaz West-135	Jay G. Loberiza Aname T. Gamayao Gelyn Fe R. Joquino Zaldy E. Barnizo, Jr. Elma S. Panza	Jag L. Gicalde Maricel G. Gardose	Raul Jimenez Andres D. Quiachon	



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Enclosure No. 3 to Division Memorandum No. 456, S. 2025

**EXECUTIVE COMMITTEE**

ROEL F. BERMEJO  
**Schools Division Superintendent**

LUZ U. BANSON  
**Assistant Schools Division Superintendent**

ROLANDO B. JAMORA  
**CES - Curriculum Implementation Division**

EDNA B. AZCARRAGA  
**OIC, CES - School Governance and Operations Division**

**SDO PROGRAM MANAGEMENT TEAM**

MERLIE J. RUBIO  
**Program Manager**

ELENIA P. BARANDA  
SALVADOR DALE B. ARTATES  
**Co-Program Managers**

DR. JOY ARNOLD T. LEJOS  
**Medical Officer III/ Lead Welfare Officer**

RONALD D. DILE  
**Lead M&E**

Immaculada Amores  
Jerry Mosquite  
**Co-M&E Lead**

EMMANUEL V. LATI  
**Technical Lead**

Grace De Ado  
Janette Demandante  
Joan Garnica  
Ronna Overencio  
**Technical Working Group**



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