



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

04 SEP 2025

DIVISION MEMORANDUM
NO 4 30 S. 2025

DIVISION TRAINING OF TRAINERS ON THE ACADEMIC RECOVERY AND ACCESSIBLE LEARNING (ARAL) PROGRAM FOR TUTORS

To: Assistant Schools Division Superintendent
Chief Education Supervisor (CES) OIC-CES
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Elementary, Secondary, and Integrated Schools
All Others Concerned

1. In line with the enactment of the Republic Act No. 12028 or the Academic Recovery and Accessible Learning (ARAL) Program Act of 2024, this Office, through the Curriculum Implementation Division, shall conduct a Division Training of Trainers on the ARAL Program for Tutors on September 16-18, 2025. Venue will be announced later.
2. Specifically, this activity aims to:
 - a. equip participants with the necessary knowledge, skills and tools to effectively deliver academic recovery and accessible learning strategies;
 - b. deepen understanding of academic recovery frameworks; and
 - c. strengthen participants' instructional skills in differentiated teaching and remedial instruction.
3. The allotted number of participants, list of Program Management Team, Resource Persons, Facilitators, Monitoring Team and the Training Matrix are found in Enclosure 1 and 2 respectively.
4. The list of participants, resource persons, facilitators, and training matrix, are found in Enclosure No.1 and 2 respectively.
5. The Public Schools District Supervisors per District are in charge to choose participants preferably School Heads.



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6. In preparation for the 3-day training, the Division Program Management Team and Trainers (see attached) will have a walkthrough on September 15, 2025.
7. Expenses relative to the conduct of this activity shall be charged against ARAL Fund while their travel expenses and incidental expenses shall be charged against their respective local funds subject to the usual accounting and auditing rules and regulations.
8. Immediate dissemination of this Memorandum is desired.


ROEL F. BERMEJO
Schools Division Superintendent

Encl.: As stated
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

TRAINING
READING

RECOVERY
CURRICULUM

ACTIVITY SHEETS



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Enclosure No. 1 to Division Memorandum No. 430, s. 2025

Allotted Number of Participants

No.	DISTRICT	NUMBER OF PARTICIPANTS
1	Cuartero	5
2	Dao	5
3	Dumalag	5
4	Dumarao	5
5	Ivisan	5
6	Jamindan	5
7	Maayon	5
8	Mambusao East	5
9	Mambusao West	5
10	Panay	5
11	Panitan	5
12	Pilar	5
13	Pontevedra	5
14	Pres. Roxas	5
15	Sapian	5
16	Sigma	5
17	Tapaz East	5
18	Tapaz West	5
19	Capiz NHS	5
	TOTAL	95

RESOURCE PERSONS

	NAME	SCHOOL/OFFICE
1	Juvy Baranda	Don Catalino Andrada ES/Ivisan
2	Lolita Palacios	Milan ES/ Jamindan
3	Jessica Lapeña	Angelo Llorento ES/Mambusao West
4	Roochie Villalva	Codingle ES/Dumarao
5	Christine L. Bisnar	Aperocho ES/Sapian
6	Maria Aileen Escosio	Sinandigan ES/Sigma
7	Dr. Joy Arnold Lejos	SDO



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Technical Working Group

No.	Name	OFFICE	POSITION	ROLE
1	Rolando B. Jamora	SDO	CES-CID	Consultant
2	Merlie J. Rubio	SDO	EPS	Training Manager
3	Salvador Dale B. Artates	SDO	EPS	Co-Training Manager
4	Elenia P. Baranda	SDO	EPS	Process Observer
5	Andres D. Quiachon	SDO	EPS	Process Observer
6	Ronie Reteracion	SDO	EPS	Process Observer
7	Alan Vincent Altamia	SDO	EPS	Process Observer
8	Ruth C. Gervero	SDO	EPS	Process Observer
9	Edwin Jason Dueñas	SDO	EPS	Process Observer
10	Lalain Delos Santos	SDO	PSDS	Process Observer
11	Zaldy Caalam	SDO	PSDS	Process Observer
12	Reynaldo Azcarraga	SDO	PSDS	Process Observer
13	Calin Bernales	SDO	PSDS	Process Observer
14.	Ma. Theresa V. Villagrancia	SDO	PSDS	Process Observer
15.	Angel Payo	SDO	PSDS	Process Observer
16.	Lallaine Fundal	SDO	PSDS	Process Observer
17.	Judith P. Tu	SDO	PSDS	Process Observer
18.	Fe Bañes	SDO	PSDS	Process Observer
19.	Immaculada Amores	SDO	SEPS II	Monitoring Team
20.	Jerry Mosquite	SDO	SEPS I	Monitoring Team
22.	Ronald Dile	SDO	SEPS II	Monitoring Team
23.	Dr. Joy Arnold Lejos	SDO	Medical Officer III	Medical Team
24.	Candelaria Talabucon	SDO	Nurse	Medical Team
25.	Grace De Ado	Pres. Roxas	Head Teacher	Facilitator
26.	Janette Demandante	Mambusao East	Head Teacher	Facilitator
27.	Joan S. Garnica	Sigma	TIC	Facilitator
28.	Lourdes Oropio	Panay	P-4	Facilitator
29.	Dexter Felasol	Tapaz West	P-1	Facilitator
30.	Jonel Sembrano	Maayon	P-2	Facilitator
31.	Michael Bade	Panitan		Facilitator
32.	Christian Dellota	Pontevedra		Facilitator
33.	Benny Blancaver	Pilar	P-3	Facilitator
34.	Jessiemar Diaz	Panitan	P-1	Facilitator



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Enclosure No. 2 to Division Memorandum No. 430, s. 2025

TRAINING MATRIX

DATE/ TIME	ACTIVITY	FACILITATORS
DAY 1		
7:30- 8:00	REGISTRATION	PMT
8:00- 9:00	OPENING PROGRAM	
9:00 -10:00	Session 1.a. Status of Literacy in the Country Understanding the ARAL-Reading Program	JESSICA L. LAPEÑA Principal II
10:00-10:15	Health Break	
10:15 – 12:00	Session 1.b. Understanding the ARAL-Reading Program	JESSICA L. LAPEÑA Principal II
12:00 1:00	Lunch Break	
1:00 -2:30	Session 2.a: From Struggle to Strength: Empowering ARAL Reading Learners through SEL-Based Reading Remediation	JUVY D. BARANDA Principal III
2:30 – 3:00	Session 2.b: Profiling, Placement, Pathways, and Pedagogies	MARIA AILEEN ESCOSIO Teacher III, TIC
3:00 – 3:15	Health Break	
3:15 – 4:45	Con't. of Session 2.b: Profiling, Placement, Pathways, and Pedagogies	MARIA AILEEN ESCOSIO Teacher III, TIC
4:45-5:00	End of the Day Evaluation	M and E
DAY 2		
8:00- 8:30	Management of Learning	Panitan District Participants
8:00- 10:00	Session 2.c: The Teacher as ARAL Tutor	DR. LOLITA D. PALACIOS School principal I
10:00 -10:15	Health Break	
10:15 -12:00	Break out Session 3A: ARAL-Reading for Key Stage 1	ROOCHIE C. VILLALVA Principal I
12:00-1:00	Lunch Break	
1:00 – 2:45	Break out Session B: ARAL-Reading Basic (Key Stages 2 and 3)	ROOCHIE C. VILLALVA Principal I
2:45 3:00	Health Break	
3:00 -4:45	Break out Session C: ARAL-Reading Plus (Key Stages 2 and 3)	DR. CHRISTINE L. BISNAR MT-II/ TIC
4:45- 5:00	End of the Day Evaluation	M and E



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DATE/ TIME	ACTIVITY	FACILITATORS
Day 3		
8:00- 8:30	MOL	
8:30- 9:30	Orientation on the Vision Screening for the ARAL Program	Dr. ARNOLD LEJOS Medical Officer III
9:30 – 10:00	Workshop/Q&A Session	RP DR. MERLIE J. RUBIO EPS- Filipino, Division ARAL Program Focal Person
10:00-10:15	Health Break	
10:15 - 11:00	Demonstration Teaching KS1	Assigned Demo. Teacher in KS1
11:00-11:45	Demonstration Teaching- KS2	Assigned Demo. Teacher in KS1
11:00-11:45	Critiquing	EPSs AND psdsS
4:00-5:00	End of the Day Evaluation Debriefing	
12:00- 1:00	Health Break	
1:00- 2:30	Work shop (Action Plan)	Lolita D. Palcios
2:30- 3:15	Presentation of Output by District	
3:15- 3:30	Health Break	
3:30- 4:00	End of Day Evaluation	M AND E Team
4:00- 5:00	Closing Program	Dumalag District