



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

12 AUG 2025

**DIVISION MEMORANDUM**

No. 372 s. 2025

**ADDITIONAL INFORMATION AND CHANGES TO DIVISION  
MEMORANDUM NO. 340, s. 2025 (LEADING THE SHIFT: CAPACITY  
ENHANCEMENT PROGRAM FOR SCHOOL LEADERS ON THE REVISED  
K TO 12 CURRICULUM - PHASE 2 IMPLEMENTATION)**

To: OIC, Office of the Asst. Schools Division Superintendent  
Chief Education Supervisor- CID  
OIC, Office of the Chief Education Supervisor - SGOD  
Education Program Supervisors  
Public Schools District Supervisors  
Heads of Public and Private Elementary, Secondary  
and Integrated Schools  
All Others Concerned

1. Relative to Division Memorandum No. 340, s. 2025 titled **Leading the Shift: Capacity Enhancement Program for School Leaders on the Revised K to 12 Curriculum (Phase 2 Implementation)**, please be advised of the following updates:

**A. New Dates of the Training:**

Batch 1	September 23, 24 and 25, 2025
Batch 2	October 8, 9 and 10, 2025
Walkthrough	September 18-19, 2025

**B. Additional Resource Persons:**

1. Dr. Expectacion Lacbanes - Cuartero NHS
2. Dr. Rolando Ricardo - Ivisan NHS
3. Eddie Arcenas - Ivisan ES
4. Dr. July Falagne - Buntog ES
5. Dr. Ernest Fulgencio - Leodegario Deocampo Sr. NHS
6. Mae Frac - Santa Cruz ES
7. Dr. Estela Fano - Artugo Hugo NHS
8. Dr. Fatima Escuton - Lucero NHS
9. Dr. Liezel Diawara - Casanayan NHS
10. Dr. Phincy Rene Obligar - Dulangan ES
11. Dr. Mythyl Coching - Pontevedra NHS
12. Dr. Raquel Llanera - Vicente Andaya Sr. NHS





Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

**C. Additional TWG Members**

- |                       |   |                               |
|-----------------------|---|-------------------------------|
| 1. Reymond Deocampo   | - | Tuburan ES                    |
| 2. Rodney Wicas       | - | Dao ES                        |
| 3. Gladys Barolo      | - | Jamul-awon ES                 |
| 4. Krizel Aguadera    | - | Marciano M. Patricio NHS      |
| 5. Mary Lyn De Guzman | - | Canayan ES                    |
| 6. Evita Rose Busil   | - | Pontevedra ES                 |
| 7. Mark Nel Venus     | - | Commissioner Luis R. Asis NHS |

**D. Additional M&E Personnel**

- |                      |   |                             |
|----------------------|---|-----------------------------|
| 1. Ronald Diestro    | - | Quiajo IS                   |
| 2. Juddy Ann Denaga  | - | Feliciano Yusay Consing NHS |
| 3. Ma. Kathleen Gapi | - | Panitan NHS                 |
| 4. Elena Sajonia     | - | Marciano M. Patricio NHS    |
| 5. Arnold Delfin     | - | ALS, Pilar District         |

**E. Grouping of Participants by Class**

**Batch 1 - September 23, 24 and 25, 2025**

<b>Class/ Participants</b>	<b>Total No. of Pax per Class</b>	<b>Class/ Participants</b>	<b>Total No. of Pax per Class</b>
<b>Class A</b> Secondary Schools - 54	54	<b>Class C</b> 1.Panay – 28 2.Panitan – 21 3.President Roxas – 10	59
<b>Class B</b> 1.Integrated Schools – 26 2.Maayon – 28 3.President Roxas – 5	59	<b>Class D</b> 1.Pilar – 21 2.Pontevedra – 19 3.Ivisan – 15 4.President Roxas 3	58

**Batch 2 - October 8, 9 and 10, 2025**

<b>Class/ Participants</b>	<b>Total No. of Pax per Class</b>	<b>Class/ Participants</b>	<b>Total No. of Pax per Class</b>
<b>Class A</b> 1.Tapaz East – 33 2.Jamindan – 27	60	<b>Class C</b> 1.Tapaz West – 21 2.Cuartero – 20 3.Dao – 19	60
<b>Class B</b> 1.Dumarao – 31 2.Mambusao West – 13 3.Sapian – 16	60	<b>Class D</b> 1.Sigma – 20 2.Dumalag – 19 3.Mambusao East – 17 4.Sapian - 5	61



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

---

2. Attached is the updated training matrix for your reference.
3. Other provisions of the aforementioned Memorandum remain in effect.
4. Immediate dissemination of and compliance with this Memorandum are desired.

  
**ROEL F. BERMEJO**  
Schools Division Superintendent

Enclosure: As Stated  
Reference: As Stated

To be indicated in the Perpetual Index  
under the following subjects:

SCHOOLS    TRAINING    TEACHERS    CURRICULUM





Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
SCHOOLS DIVISION OF CAPIZ

Enclosure No. 1 to Division Memorandum No. 372 1, s. 2025

**LEADING THE SHIFT: CAPACITY ENHANCEMENT PROGRAM FOR SCHOOL LEADERS ON THE REVISED K TO 12 CURRICULUM (PHASE 2 IMPLEMENTATION)**

SCHEDULE	ACTIVITY/ CLASS A/ RESOURCE PERSON	ACTIVITY/ CLASS B/ RESOURCE PERSON	ACTIVITY/ CLASS C/ RESOURCE PERSON	ACTIVITY/ CLASS D/ RESOURCE PERSON
8:00 – 8:30	<b>Registration/Attendance</b>			
8:30 – 9:00	<b>Opening Program</b>			
9:00 – 10:15	<b>Session 1.</b> Systems Thinking Through Whole School Approach: Advancing People Effectiveness <b>Dr. Edna B. Azcarraga</b>	<b>Session 2.</b> Bridging the Gaps: Leading Curriculum Progression Across Key Stages <b>Dr. Rolando B. Jamora</b>	<b>Session 1.</b> Systems Thinking Through Whole School Approach: Advancing People Effectiveness <b>Dr. Fatima Escuton</b>	<b>Session 2.</b> Bridging the Gaps: Leading Curriculum Progression Across Key Stages <b>Dr. Expectacion Lachanes</b>
10:15 – 10:30	<b>Health Break</b>			
10:30 – 11:45	<b>Session 2.</b> Bridging the Gaps: Leading Curriculum Progression Across Key Stages <b>Dr. Rolando B. Jamora</b>	<b>Session 1.</b> Systems Thinking Through Whole School Approach: Advancing People Effectiveness <b>Dr. Edna B. Azcarraga</b>	<b>Session 2.</b> Bridging the Gaps: Leading Curriculum Progression Across Key Stages <b>Dr. Expectacion Lachanes</b>	<b>Session 1.</b> Systems Thinking Through Whole School Approach: Advancing People Effectiveness <b>Dr. Fatima Escuton</b>
11:45 – 12:45	<b>Lunch Break</b>			



Address: Banica, Roxas City  
Contact Number: (036) 6518 456/09668-869-5867  
Email Address: capiz@deped.gov.ph  
Website: <http://depedcapiz.ph>



Republic of the Philippines  
**Department of Education**  
 Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

<b>12:45 - 2:15</b>	<b>Session 3.</b> How To Teach: Core Elements and Strategies <b>Dr. Merlie J. Rubio</b>	<b>Session 4.</b> Leadership Through Assessment: From Classroom Evidence to School-wide Decisions <b>Elenia P. Baranda</b>	<b>Session 3.</b> How To Teach: Core Elements and Strategies <b>Dr. Ernesto Fulgencio</b>	<b>Session 4.</b> Leadership Through Assessment: From Classroom Evidence to School-wide Decisions <b>Dr. Rolando Ricardo</b>
<b>2:15 - 2:30</b>	<b>Health Break</b>			
<b>2:30 - 4:00</b>	<b>Session 4.</b> Leadership Through Assessment: From Classroom Evidence to School-wide Decisions <b>Elenia P. Baranda</b>	<b>Session 3.</b> How To Teach: Core Elements and Strategies <b>Dr. Merlie J. Rubio</b>	<b>Session 4.</b> Leadership Through Assessment: From Classroom Evidence to School-wide Decisions <b>Dr. Rolando Ricardo</b>	<b>Session 3.</b> How To Teach: Core Elements and Strategies <b>Dr. Ernesto Fulgencio</b>
<b>4:00 - 5:00</b>	<b>Session 5.</b> Teaching and Learning Resources <b>Dr. Edwin Jason D. Dueñas</b>	<b>Session 6.</b> Navigating the School Context Leading with Purpose <b>Dr. Lalain E. Delos Santos</b>	<b>Session 5.</b> Teaching and Learning Resources <b>Dr. Raquel Llanera</b>	<b>Session 6.</b> Navigating the School Context Leading with Purpose <b>Eddie Arcenas</b>
<b>End-of-the-Day Reminders and Evaluation</b>				



Address: Banica, Roxas City  
 Contact Number: (036) 6518 456/0968-869-5867  
 Email Address: [capiz@deped.gov.ph](mailto:capiz@deped.gov.ph)  
 Website: <http://depedcapiz.ph>





Republic of the Philippines  
**Department of Education**  
 Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

**DAY 2**

SCHEDULE	ACTIVITY / CLASS A / RESOURCE PERSON	ACTIVITY / CLASS B / RESOURCE PERSON	ACTIVITY / CLASS C / RESOURCE PERSON	ACTIVITY / CLASS D / RESOURCE PERSON
8:00 – 8:10	<b>Management of Learning</b>			
8:10 – 9:10	<b>Session 6.</b> Navigating the School Context Leading with Purpose <b>Dr. Lalain E. Delos Santos</b>	<b>Session 5.</b> Teaching and Learning Resources <b>Dr. Edwin Jason D. Duenñas</b>	<b>Session 6.</b> Navigating the School Context Leading with Purpose <b>Eddie Arcenas</b>	<b>Session 5.</b> Teaching and Learning Resources <b>Dr. Raquel Lanera</b>
9:10 – 9:25	<b>Health Break</b>			
9:25 – 10:50	<b>Session 7.</b> Context-Driven Professional Development Planning <b>Alan Vincent B. Altamia</b>	<b>Session 8.</b> Adoption and Development of PD Programs based on Context <b>Dr. Judith P. Tu</b>	<b>Session 7.</b> Context-Driven Professional Development Planning <b>Dr. Myrthyl Coching</b>	<b>Session 8.</b> Adoption and Development of PD Programs based on Context <b>Dr. Phincy Rene Obligar</b>
10:50 – 12:15	<b>Session 8.</b> Adoption and Development of PD Programs based on Context <b>Dr. Judith P. Tu</b>	<b>Session 7.</b> Context-Driven Professional Development Planning <b>Alan Vincent B. Altamia</b>	<b>Session 8.</b> Adoption and Development of PD Programs based on Context <b>Dr. Phincy Rene Obligar</b>	<b>Session 7.</b> Context-Driven Professional Development Planning <b>Dr. Myrthyl Coching</b>
12:15 – 1:00	<b>Lunch Break</b>			
1:00 – 2:30	<b>Session 9.</b> Programmatic Professional Development (PD): Balancing Structure with Contextual Needs <b>Jonel Sembrano</b>			
2:30 – 3:00	<b>Health Break</b>			



Address: Banica, Roxas City  
 Contact Number: (036) 6518 456/0968-869-5867  
 Email Address: [capiz@deped.gov.ph](mailto:capiz@deped.gov.ph)  
 Website: <http://depedcapiz.ph>



Republic of the Philippines  
**Department of Education**  
 Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

<b>3:00 – 4:30</b>	<b>Session 9.</b> Programmatic Professional Development (PD): Balancing Structure with Contextual Needs (Continuation) <b>Dr. Liezel Diawara</b>	<b>Session 9.</b> Programmatic Professional Development (PD): Balancing Structure with Contextual Needs <b>Jonel Sembrano</b>
<b>4:30 – 5:00</b>	<b>End-of-the-Day Reminders and Evaluation</b>	

DAY 3				
SCHEDULE	ACTIVITY/ CLASS A/ RESOURCE PERSON	ACTIVITY/ CLASS B/ RESOURCE PERSON	ACTIVITY/ CLASS C/ RESOURCE PERSON	ACTIVITY/ CLASS D/ RESOURCE PERSON
<b>8:00 – 8:10</b>	Management of Learning			
<b>8:10 – 10:00</b>	<b>Session 10.</b> Leading in Action: Performance Management through Documented Practice <b>Andres D. Quiachon</b>	<b>Session 11.</b> Beyond Workshops: Sustaining Growth and Evolving Practice in School <b>Salvador Dale Artates</b>	<b>Session 10.</b> Leading in Action: Performance Management through Documented Practice <b>Dr. July Falagne</b>	<b>Session 11.</b> Beyond Workshops: Sustaining Growth and Evolving Practice in School <b>Dr. Mae Frac</b>
<b>10:00 – 10:15</b>	Health Break			
<b>10:15 – 12:05</b>	<b>Session 11.</b> Beyond Workshops: Sustaining Growth and Evolving Practice in School <b>Salvador Dale Artates</b>	<b>Session 10.</b> Leading in Action: Performance Management through Documented Practice <b>Andres D. Quiachon</b>	<b>Session 11.</b> Beyond Workshops: Sustaining Growth and Evolving Practice in School <b>Dr. Mae Frac</b>	<b>Session 10.</b> Leading in Action: Performance Management through Documented Practice <b>Dr. July Falagne</b>
<b>11:45 – 1:00</b>	Lunch Break			



Address: Banica, Roxas City  
 Contact Number: (036) 6518 456/0968-869-5867  
 Email Address: [capiz@deped.gov.ph](mailto:capiz@deped.gov.ph)  
 Website: <http://depedcapiz.ph>





Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

<b>1:00 – 2:30</b>	<b>Session 12.</b> Action Research / Analytical / Reflection <b>Dr. Margie Obligacion</b>	<b>Session 12.</b> Action Research / Analytical / Reflection <b>Dr. Estela Fano</b>
<b>2:30 – 5:00</b>	<b>Closing Program</b>	



Address: Banica, Roxas City  
Contact Number: (036) 6518 456/0968-869-5867  
Email Address: [capiz@deped.gov.ph](mailto:capiz@deped.gov.ph)  
Website: <http://depedcapiz.ph>





Republic of the Philippines  
**Department of Education**  
 Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

Enclosure No. 2 to Division Memorandum No. 372, S. 2025

**PROGRAM MANAGEMENT TEAM**

**IMMACULADA J. AMORES**

Program Manager

**JERRY V. MOSQUITE**

Co-Program Manager

**ROLANDO B. JAMORA**

Learning Manager

**DR. JOY ARNOLD T. LEJOS**

Medical Officer III/ Lead Welfare Officer

**3 NURSES**

**RONALD D. DILE**

Lead M&E

**M&E FOCALS (BATCH 1): MAMERTO EUSEBIO, GERALDINE T. GIALOGO, ROWENA LUZA, CHRISTINE LUZA, RONALD DIESTRO, JUDDY ANN DENAGA, ARNOLD DELFIN & MARY GRACE ATINON**

**M&E FOCALS (BATCH 2): JOANAH ROJO, MARLON RELLENTE, REYNALDO DORADO, MARY CRIS IBANEZ, MA. KATHLEEN GAPI, ELENA SAJONIA, ARNOLD DELFIN & MARY GRACE ATINON**

**EMMANUEL V. LATI**

Technical Lead

Co- Technical Lead: **ALTHER SUNIO, VINCENT LAUSA & RONALD DIESTRO**

Admin Support Staff: **AILEEN ISIDERIO, JENNIFER CATALAN, JEAN BASA & JUVY BARANDA**

NAMES	POSITION	ROLE
1. Alan Vicent B. Altamia	EPS	PMT Member
2. Andres D. Quiachon	EPS	PMT Member
3. Edwin Jason Dueñas PhD	EPS	PMT Member
4. Ronie C. Reteracion	EPS	PMT Member
5. Salvador Dale B. Artates	EPS	PMT Member
6. Elenia P. Baranda	EPS	PMT Member
7. Merlie J. Rubio, EdD	EPS	PMT Member
8. Ruth C. Gervero, EdD	EPS	PMT Member
9. Lalaine G. Fundal PhD	PSDS	PMT Member
10. Angel F. Payo, Jr. PhD	PSDS	PMT Member
11. Zaldy Caalam	PSDS	PMT Member
12. Fe D. Bañez PhD	PSDS	PMT Member
13. Judith P. Tu. EdD	PSDS	PMT Member
14. Calin A. Bernales, EdD	PSDS	PMT Member
15. Lalain Delos Santos, PhD	PSDS	PMT Member
16. Reynaldo Azcarraga, PhD	PSDS	PMT Member
17. Ma. Theresa Villagrancia, EdD	PSDS	PMT Member



Address: Banica, Roxas City

Contact Number: (036) 6518 456/0968-869-5867

Email Address: [capiz@deped.gov.ph](mailto:capiz@deped.gov.ph)

Website: <http://denedcaniz.nh>



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

---

Enclosure No. 3 to Division Memorandum No. 372, S. 2025

**EXECUTIVE COMMITTEE**

**ROEL F. BERMEJO**

Schools Division Superintendent

**LUZ U. BANSON**

OIC, Assistant Schools Division Superintendent

**ROLANDO B. JAMORA**

CES - Curriculum Implementation Division

**EDNA B. AZCARRAGA**

OIC, CES - School Governance and Operations Division

**MA. SHARON S. BARRIENTOS**

Administrative Officer V

**CECIL JOY D. DIOCSON**

Administrative Officer V

**DENMARK LLANERA**

Accountant III



Address: Banica, Roxas City  
Contact Number: (036) 6518 456/0968-869-5867  
Email Address: [capiz@deped.gov.ph](mailto:capiz@deped.gov.ph)  
Website: <http://depedcapiz.dh>