



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

30 JUN 2025

DIVISION MEMORANDUM

No. 290 s. 2025

**ADDENDUM TO DIVISION MEMORANDUM NO. 263 s. 2025 TITLED
TRAINING - WORKSHOP ON THE PREPARATION, RECONCILIATION,
COLLECTION AND CONSOLIDATION OF MID-YEAR 2025
FINANCIAL AND BUDGETARY REPORTS**

To: Public Secondary School Heads of Implementing Units
Accountants/Bookkeepers of Implementing Units
All Others Concerned

1. Relative to the Division Memorandum No. 263 s. 2025 titled Training - Workshop on the Preparation, Reconciliation, Collection and Consolidation of Mid-Year 2025 Financial and Budgetary Reports, this office announces the change in schedule of the activity to **July 1-3, 2025**, instead of July 2-4, 2025. The venue will be at **Circulo Convention Center, Pueblo de Panay, Lawa-an, Roxas City**.
2. Other provisions of the aforementioned Memorandum remain in effect.
3. Immediate dissemination of this Memorandum is desired.

ROEL F. BERMEJO

Schools Division Superintendent

Encl.: None

Reference: Division Memorandum No. 263 s. 2025

To be indicated in the Perpetual Index
under the following subject;

WORKSHOP

REPORTS



Address: Banica, Roxas City

Contact Number: (036) 520 0696

Email Address: capiz@depd.gov.ph

Website: <http://depdcapiz.ph>