



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF CAPIZ

30 JUN 2025

DIVISION MEMORANDUM
No. 287, s. 2025

CONDUCT OF TREE PLANTING ACTIVITY IN CELEBRATION OF THE WORLD ENVIRONMENT MONTH AND LAUNCHING OF THE ECO CHAMPIONS PROGRAM

To: OIC, Office of the Assistant Schools Division Superintendent
OIC, Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Heads of Public and Private Elementary, Secondary and Integrated Schools
All Others Concerned

1. In compliance with Regional Memorandum No. 578, s. 2025 titled “Conduct of Tree Planting Activity in Celebration of the World Environment Month and Launching of the Eco Champions Program”, this Office, through the Social Mobilization Unit of the School Governance and Operations Division, shall conduct a **Tree Planting Activity in Celebration of the World Environment Month on June 30, 2025, 9:00 in the morning at Magdalena B. Bermejo Elementary School, District of Panay.**
2. The participants of this activity are as follows:
 - a. Schools Division Superintendent (SDS)
 - b. OIC - Assistant Schools Division Superintendent (OIC - ASDS)
 - c. OIC - Chiefs
 - d. Education Program Supervisors (EPSs)
 - e. Public Schools District Supervisors (PSDSs)
 - f. Section/Unit Heads
 - g. SGOD Personnel
3. The District Offices shall facilitate the simultaneous conduct of the tree planting activity in all schools under their jurisdiction. Schools shall submit their activity reports on or before **July 7, 2025**. The submission links for the school activity reports will be posted in the Partnership group chats (GCs). (Please see attached template.)
4. Attached is the Regional Memorandum No. 578, s. 2025 titled Conduct of Tree Planting Activity in Celebration of the World Environment Month and Launching of the Eco Champions Program for reference.
5. Expenses relative to the conduct of this activity shall be chargeable against the SDO and School MOOE and other funds or sources, subject to the usual accounting and auditing rules and regulations.



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6. For more information about this activity, kindly contact Mr. Romar S. Jaravelo, Senior Education Program Specialist at Mobile No. 09128108586 or Ms. Ann Marie D. Villamor, Education Program Specialist II at Mobile No. 09399368303, Social Mobilization and Networking Unit, School Governance and Operations Division (SGOD).
7. Immediate dissemination of and compliance with this Memorandum are desired.


ROEL F. BERMEJO
Schools Division Superintendent

Incl.: As Stated
To be indicated in the Perpetual Index
under the following subjects:

CALAMITY
ENVIRONMENTAL EDUCATION
PROGRAM
SCHOOLS



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DISTRICT OF _____

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Republic of the Philippines
Department of Education
REGION VI-WESTERN VISAYAS

JUN 25 2025

REGIONAL MEMORANDUM

No. 578, s. 2025

**CONDUCT OF TREE PLANTING ACTIVITY IN CELEBRATION OF THE WORLD
ENVIRONMENT MONTH AND LAUNCHING OF THE
ECO CHAMPIONS PROGRAM**

To: OIC-Assistant Regional Director
Schools Division Superintendents
Assistant Schools Division Superintendents
RO and SDO Functional Division Chiefs
All Others Concerned

1. The month of June is declared as World Environment Month under Proclamation No. 237, s. 1988 and enjoins all sectors to actively participate in environmental protection efforts. This celebration also contributes to the realization of the United Nations Sustainable Development Goals, particularly SDG 13 (Climate Action) and SDG 15 (Life on Land), affirming our shared responsibility to protect the planet for future generations.
2. In view of the foregoing, this Office, through the **Education Support Services Division (ESSD) – Disaster Risk Reduction and Management (DRRM) Unit**, shall conduct a **Tree Planting Activity** on **June 30, 2025**, at **Tiu Cho Teg – Ana Ros Foundation Integrated Farm School, Brgy. Lanit, Jaro, Iloilo City** at **7:30 a.m. onwards** with the Schools Division of Iloilo City as the host Division.
3. The Schools Division Offices (SDOs) shall likewise facilitate the conduct of a simultaneous tree planting activity in all schools under their jurisdiction following the guidelines in **Enclosure 1**. They shall send the activity report following the template in **Enclosure 2** on or before **July 11, 2025**.
4. Further, the launching of the **ECO Champions Program** shall be done as part of DepEd Region VI's initiative and ongoing commitment to promote environmental education, climate action, and sustainability within the framework of Disaster Risk Reduction and Management (DRRM), climate change adaptation (CCA), and youth formation programs.
5. The ECO Champions Program has the following objectives:
 - a. Foster a culture of ecological stewardship, preparedness, and resilience-building among learners, education leaders, and personnel;



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- b. Promote awareness of the vital connection between environmental protection and disaster risk reduction through integration in the teaching and learning process; and
 - c. Encourage waste-free and greener environment that stimulates calming and nature-friendly learning spaces that support the well-being of all learners and personnel.
6. The expected on-site participants and the proposed program matrix are found as **Enclosures 3 and 4**, respectively.
7. The food of the participants and the materials needed in the tree planting activity shall be charged against the downloaded DRRM Program Support Fund of the host Division while the travel and other incidental expenses incurred by the participants against their respective Division MOOE Fund/local funds, all subject to the usual accounting and auditing rules and regulations.
8. For queries and clarification, contact **Leonerico E. Barredo, PhD, Chief, Education Support Services Division** at mobile number 0998-461-5448 or email at region6.essd@deped.gov.ph.
9. Immediate dissemination of and compliance with this Memorandum are desired.


CRISTITO A. ECO, CESO III
Assistant Regional Director
Officer-In-Charge
Office of the Regional Director

Encl.: As stated
Reference: None
To be indicated in the Perpetual Index
under the following subjects

CALAMITY
ENVIRONMENTAL EDUCATION
PROGRAM
SCHOOLS

WMV/RM/Conduct of Tree Planting Activity
109/June 19, 2025



Republic of the Philippines
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Enclosure 1 to Regional Memorandum No. 578, s. 2025

Guidelines for the Implementation of the Simultaneous Tree Planting Activity

1. **Target Date of the Tree Planting Activity** – The tree planting activity shall take place simultaneously on **June 30, 2025 at 9:00 a.m** in all schools to be facilitated by their respective Schools Division. All **2,836 DepEd public schools** in the Region shall participate with each school planting a minimum of **10 trees**.
2. **Composition of Participants for Each School.** Each participating school shall designate a team consisting of teachers and learners responsible for planning, implementing, and reporting on the tree-planting efforts. The team should include at least one teacher-in-charge of the activity and student representative.

Adequate supervision and guidance from the teacher-in-charge are essential to ensure proper planting and care for the trees.

3. **Acquisition of Seedlings.** Each Schools Division Offices (SDO) shall coordinate with the Provincial/Municipal Environment and Natural Resources (PENRO/MENRO) to acquire seedlings for each school under their jurisdiction.

The seedlings for the trees must be fruit-bearing trees, Philippine native species trees, or mangroves if the school selects a coastal area as a venue for the tree planting activity.

4. **Implementation of the Tree-Planting Activity and Care for Trees.** Schools should consider the necessary resources for the activity, such as tree-planting tools and materials for free care. However, it should be emphasized that there is no need to buy the materials for the tree planting activity.

Ideally, the school grounds will serve as the venue for the activity. If space is limited, the School Head shall coordinate with their barangay unit to determine an alternative site such as barangay parks, local government unit parks, marine protected area, or any other open spaces near the school that may be used for the tree planting.

To mark the area of the planting, a tree guard shall be built around each planted seedling afterwards. No standard design for the tree guard is required.

5. **Implementation Dissemination.** This activity shall be disseminated by the Schools Division Office to the schools through this Regional Memorandum.



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6. **Post-Activity Reporting.** After the tree planting activity, schools shall prepare Tree Planting Activity Report found at Enclosure 2 of this Memorandum. The said report will indicate the name of the school, the number of trees planted, the types or species of trees planted, and photos of the activity.

The report shall be sent by the schools to the SDO through a hard copy or email on or before **July 4, 2025**. The **SDO shall summarize the reports and shall submit to the RO** on or before **July 11, 2025**.

7. **Post-Care for the Trees Planted.** The school head shall be responsible for ensuring the proper care of the trees planted within their premises.

For trees planted outside the premises of the school, the school head shall coordinate with the barangay officials so that regular monitoring of the trees' growth is done.



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ENCLOSURE 2 to Regional Memorandum No. 578, s. 2025

SIMULTANEOUS TREE PLANTING ACTIVITY

OFFICIAL ACTIVITY REPORT

1. Name of School, District, Schools Division Office

2. Types/ Species of Trees planted:

3. Number of Trees Planted:

4. Photos of the Activity:



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ENCLOSURE 3 to Regional Memorandum No. 578, s. 2025

LIST OF EXPECTED ON-SITE PARTICIPANTS

EXPECTED PARTICIPANTS	REGIONAL OFFICE	Host SDO (Iloilo City)	Other SDOs (Guimaras and Iloilo Province)	Host School	LGU Iloilo City	Great Foods Inc
Regional Director	1					
Asst. Regional Director	1					
Schools Division Superintendents		1	2			
Asst. Schools Division Superintendents		1	2			
Functional Division Chiefs	8					
Unit Heads/ REXECOM Members	15					
SGOD Chiefs		1	2			
Division DRRM Coordinators		1	2			
Invited Guests					2	2
TWG		14		25		
TOTAL	25	18	8	25	2	2

**PROPOSED PROGRAM MATRIX IN THE CONDUCT OF TREE
PLANTING ACTIVITY IN CELEBRATION OF THE WORLD
ENVIRONMENT MONTH AND LAUNCHING OF THE
ECO CHAMPIONS PROGRAM**

June 30, 2025 | Tiu Cho Teg – Ana Ros Foundation Integrated Farm School

Part 1. Flag Raising Ceremony (7:30 – 8:00 am)

- Flag Raising Ceremony - **Tiu Cho Teg – Ana Ros Foundation IFS Grounds**
with RO and SDO Personnel, Invited Guests, Teachers,
and Learners

Part 2. Program (8:00 – 9:00 am)

- Welcome Remarks - **Dr. Miguel Mac D. Aposin, CESO V**
OIC – Asst. Regional Director
- Opening Salvo (SAYAWIT) - Selected Students
- Launching of ECO Champions Program - **Cristito A. Eco, CESO III**
OIC – Regional Director
- Messages of Support - **Dr. Ma. Luz M. Delos Reyes, CESO V**
SDS – SDO Iloilo City
Dr. Novelyn M. Vilchez, CESO VI
SDS – SDO Guimaras
Dr. Ernesto F. Servillon, Jr., CESO VI
SDS – SDO Iloilo
- Pledge of Commitment to the ECO Champions Program - **Dr. Ruby Therese Almencion, CESE**
ASDS – SDO Iloilo City
- Ceremonial Signing of the Pledge of Commitment - **Regional and Division Participants and Guests**
- Ceremonial Turn-Over of Seedlings to SDOs Iloilo City, Guimaras, and Iloilo
- **Representative from Great Foods, Inc.**
SBFP Partner
with Schools Division Superintendents and Assistant Schools Division Superintendents
- Awarding of Certificate of Recognition to Partners and Stakeholders
- Photo Opportunity

Part 3. Ceremonial Tree Planting Activity (9:00 – 9:30 am)

- Designated Area at Tiu Cho Teg – Ana Ros Foundation Integrated Farm School with RO and SDO Personnel and Guests
- Photo Opportunity