



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

March 4, 2025

**DIVISION MEMORANDUM**

No. 111 s. 2025

**CHANGE OF DATE TO SDO CAPIZ LEADERS' CONVERGENCE:  
UNITING VISIONARIES**

To: OIC, Office of the Assistant Schools Division Superintendent  
Chief, Curriculum Implementation Division  
OIC- CES, School Governance and Operations Division  
Public Schools District Supervisors  
Heads of Public Elementary, Secondary and Integrated Schools  
All Others Concerned

1. In reference to Division Memorandum No. 077, s. 2025 titled **SDO Capiz Leaders' Convergence: Uniting Visionaries**, please be informed that the date of the conduct of the said activity is changed to **March 22, 2025**, instead of March 15, 2025.
2. Other provisions of the aforementioned Memorandum remain in effect.
3. Immediate dissemination of this Memorandum is desired.

  
**ROEL F. BERMEJO**  
Schools Division Superintendent 

Encl: As Stated  
Reference: DM No. 77, s. 2025  
To be indicated in the Perpetual Index under the following subject

YOUTH FORMATION      LEADERSHIP      CAPABILITY BUILDING



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Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

February 14, 2025

**DIVISION MEMORANDUM**

No. 085 s. 2025

**CHANGE TO DIVISION MEMORANDUM NO. 077, S. 2025 TITLED  
SDO CAPIZ LEADERS' CONVERGENCE: UNITING VISIONARIES**

To: OIC, Office of the Assistant Schools Division Superintendent  
Chief, Curriculum Implementation Division  
OIC- CES, School Governance and Operations Division  
Public Schools District Supervisors  
Heads of Public Elementary, Secondary and Integrated Schools  
All Others Concerned

1. In reference to Division Memorandum No. 077, s. 2025 titled **SDO Capiz Leaders' Convergence: Uniting Visionaries**, please be informed that the date of the conduct of the said activity is changed to **March 15, 2025**, instead of February 22, 2025.
2. In addition, for the delegation composition:
  - **Leaners**  
3 major positions (*President, Vice President & Secretary*) **incoming and outgoing officers** of the following learner organization:
    - a. Supreme Secondary Learner Government (SSLG)
    - b. Youth for Environment in Schools- Organization (YES-O)
    - c. Barkada Kontra Droga (BKD)
3. Other provisions of the aforementioned Memorandum remain in effect.
4. Immediate dissemination of this Memorandum is desired.

**ROEL F. BERMEJO**  
Schools Division Superintendent

Encl: As Stated  
Reference: DM No. 77, s. 2025  
To be indicated in the Perpetual Index under the following subject

YOUTH FORMATION      LEADERSHIP      CAPABILITY BUILDING



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Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

February 10, 2025

DIVISION MEMORANDUM  
NO. **077** s. 2025

**SDO CAPIZ LEADERS' CONVERGENCE: UNITING VISIONARIES**

To: OIC, Office of the Assistant Schools Division Superintendent  
Chief, Curriculum Implementation Division  
OIC- CES, School Governance and Operations Division  
Public Schools District Supervisors  
Heads of Public Secondary and Integrated Schools  
All Others Concerned

1. The **Schools Division Office of Capiz - Youth Formation Unit** will be conducting the **SDO Capiz Leaders' Convergence: Uniting Visionaries**. This activity is the largest face-to-face engagement of student leaders, youth leaders and education stakeholders representing the different learner government organizations in the 54 secondary and 26 integrated schools in SDO Capiz that will take place on **February 22, 2025** at **Capiz National High School**.
2. This convergence provides learner participants with unique opportunity to not only gain insights from esteemed speakers and engaging activities but also to enrich their learning experience through interaction with one another and to hone them to become effective leaders in their respective schools.
3. Participation to the activity is voluntary and must adhere with DepEd Order No. 66, s. 2017 titled "*Implementing Guidelines on the Conduct of Off-Campus Activities*", DepEd Order No. 008, s. 2023 titled "*Teachers and their Involvement in Volunteer and Extracurricular Activities*" DepEd Order No. 22, s. 2023 titled "*Implementing Guidelines on the School Calendar and Activities for the School Year 2023-2024*", DepEd Memorandum No. 41, s. 2024 titled "*Reiteration of the No Collection Policy in Schools*" and DepEd Order No. 003, s. 2024 titled "*Amendment to DepEd Order No. 22, s. 2023*"



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*(Implementing Guidelines on the School Calendar and Activities for the School Year 2023-2024)".*

4. Travel and other expenses relative to the conduct of this activity are chargeable against Local funds subject to the usual accounting and auditing rules and regulations.
5. Participants, trainers/facilitators and SDO personnel are entitled to service credits in accordance with DepED Order No. 53, s. 2003 titled: Updated Guidelines on the Grant of Vacation Service Credits to Teachers. On the other hand, Non-Teaching personnel including the management staff shall be provided with Compensatory Time Off (CTO) as per Civil Service Commission (CSC) and Department of Budget (DBM) Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.
6. Attached are the guidelines, program of activities, list of technical working group, and the pre-registration form as Enclosures No. 1,2, 3 & 4 respectively.
7. Immediate dissemination of this Memorandum is desired.

**ROEL F. BERMEJO**  
Schools Division Superintendent

Encl.: As stated

Reference:

To be indicated in the Perpetual Index  
under the following subjects:

SCHOOLS

LEARNERS

YOUTH FORMATION

LEADERSHIP



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