



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

February 27, 2025

DIVISION MEMORANDUM
NO. 105 S. 2025

READING AND NUMERACY ASSESSMENT FOR GRADES 1, 2, AND 3

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Curriculum Implementation Division
School Governance and Operations Division
Education Program Supervisors
Public Schools District Supervisors
Concerned School Heads of Public Elementary and Integrated Schools

1. Relative to the implementation of the Basic Education Learning Recovery and Continuity Plan (BE-LRCP) and the Reading and Numeracy Roadmap of SDO Capiz to address the gaps and learning losses, the Curriculum Implementation Division (CID) shall conduct a reading and numeracy assessment on March 2025.
2. The assessment is anchored on the following objectives:
 - a. establish data for reading in Filipino, English and numeracy in the primary grades;
 - b. identify and give recognition to schools without non-readers and non-numerates;
 - c. give feedback on the results to the schools and districts to determine appropriate intervention programs.
3. Grades 1-3 advisers are requested to present their School Forms 1 and 2 during the assessment. Schedule will be agreed by the members of the team
4. The composition of the Reading and Numeracy Assessment Teams, schedule, and mechanics are found in Enclosures No. 1 and 2.
5. The assessors shall be composed of Education Program Supervisors and Public Schools District Supervisors, headed by the Chief Education Supervisor of CID, Dr. Segundina F. Dollete.
6. Education Program Supervisors in charge of Filipino, English, and Mathematics will develop the assessment tool to be used during the reading and numeracy assessment.



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7. Teachers with one hundred percent (100%) readers in Filipino, and English and one hundred percent (100%) numerates will immediately receive a certificate of merit.
8. Expenses relative to the conduct of this activity shall be charged against the Division MOOE subject to the usual accounting and auditing rules and regulations.
9. Immediate dissemination of this Memorandum is desired.


ROEL F. BERMEJO
Schools Division Superintendent

Enclosure: As Stated

Reference:

To be indicated in the Perpetual Index under the following subjects

ENGLISH

MATHEMATICS

FILIPINO

ASSESSMENT



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Enclosure No. 1 to Division Memorandum No.____, s. 2025

**Composition of the Rapid Reading and Numeracy Assessment Team
Technical Working Committee**

ROEL F. BERMEJO
Schools Division Superintendent

LUZ U. BANSON, EDD, CESE
OIC Office of Assistant Schools Division Superintendent

SEGUNDINA F. DOLLETE, EDD
Chief-Education Supervisor, CID

Team A	Team B
Dr. Merlie J. Rubio*	Salvador Dale Artates*
Elenia P. Baranda	Sephora M. Roldan
Dr. Ruth Gervero	Ronnie C. Reteracion
Zaldy Caalam	Alan Vincent B. Altamia
Dr. Angel A. Payo	Dr. Fe Banez
Dr. Edwin Jayson Duenas	Dr. Reynaldo Azcarraga
Dr. Rolando Jamora	Andres D. Quiachon
Dr. Calin Bernales	Dr. Judith Tu
Dr. Lallaine G. Fundal	Dr. Ma. Theresa V. Villagrancia
Dr. Lalain Delos Santos	Francis Librando
Kenneth Anoché	Glenn Dollete
Team A	Team B
Dumarao	Sigma
Dumalag	Jamindan
Panay	Ivisan
Pontevedra	Sapian
Maayon	Mambusao East
Panitan	Mambusao West
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Enclosure No. 2 to Division Memorandum No. 105, s. 2025

Mechanics on how to conduct Rapid Reading and Numeracy Assessment

- The Education Program Supervisors in-charge in Filipino, English, and Math will prepare 6 sets of assessment tools.
- Words will be taken from textbooks used in the three learning areas and basic fundamental operations for Mathematics.
- Assessors will be given an assessment tool and will use it anytime they will visit a school.
- Assessment tools will be different per district.
- Teacher adviser will help in the facilitation of the pupils and after which, he/she will leave the pupils in the care of the assessor.
- Set the mood of the class before starting the assessment.
- Let the pupil read the words by pointing randomly to the listed words while in Math, they will answer the combinations orally.
- If the pupil can hardly read, give her/him the time to read and answer for at least 5 seconds.
- If the pupil is in the Developing , Transitioning and Reading at Grade Level, he or she is a reader in both English and Filipino while for Mathematics, if a pupil is in At Least Nearly Proficient Level (with at least 50% correct answer) he or she is a numerate.
- If the class has 100% readers, the teacher will receive a certificate of recognition with an attendance of 95% and above, provided the reason for the absences are valid. Another certificate of recognition will be received by the teacher if she/he has 100% numerates.
- The assessor will also sign in the certificate of recognition.
- If all pupils from Grade 1-3 are readers and numerates, the school will receive a certificate of recognition for having 100% readers and numerates.
- Members of the team will submit assessment result to the team leader/ assistant team leader on the day of the assessment for immediate encoding.
- The remaining unassessed schools by the Division will be assessed by the District Assessment Committee.