



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

February 18, 2025

**DIVISION MEMORANDUM**  
**NO. 088 S. 2025**

**PREPARATION OF COMPLETION REPORT ON THE CONDUCT OF TRAINING-  
WORKSHOP ON RESEARCH-BASED INNOVATIVE LEARNING MATERIALS FOR  
ALTERNATIVE LEARNING SYSTEM LEARNERS**

To: OIC, Office of the Assistant Schools Division Superintendent  
Chief Education Supervisors  
Curriculum Implementation Division  
School Governance and Operations Division  
Education Program Supervisors  
Public Schools District Supervisors  
Heads of Public Elementary, Secondary, and Integrated Schools

1. In line with the recently concluded **Training-Workshop on Research-Based Innovative Learning Materials for ALS Learners**, this office will prepare a completion report for submission to PRC (Professional Regulation Commission). Anent this, a preparation of completion will be held on February 20, 2025, 1:00 in the afternoon at the Division Multi-Purpose Hall.

2. The participants to said activity are the following:

<b>Participant</b>	<b>Office/ District</b>
Dr. Ruth C. Gervero	SDO
Francis B. Librando	SDO
Arnold D. Delfin	Pilar
Kenneth Clent A. Ortiz	Panitan
Emilio Fer G. Villa	Jamindan
Mark Nel Venus	Panay
Evita Rose Busil	Pontevedra
Donnalyn O. Olandesca	Sapian
Rona P. Overencio	Mambusao East

3. Expenses relative to the conduct of this activity shall be charged against the Division MOOE while transportation of participants is chargeable against school MOOE subject to the usual accounting and auditing rules and regulations.



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4. Immediate dissemination of this Memorandum is desired.

  
**ROEL F. BERMEJO**  
Schools Division Superintendent

Encl.: As stated

Reference: As stated

To be indicated in the Perpetual Index  
under the following subjects:

COMPLETION

TRAINING

ALS

REPORT