



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

17 FEB 2025

DIVISION MEMORANDUM
No. 086, s. 2025

**ADDENDUM TO DIVISION MEMORANDUM NO. 080, S. 2025
(ADDITIONAL INFORMATION TO DIVISION MEMORANDUM NO. 054 S.
2025 TITLED ORIENTATION ON THE PREPARATION OF SCHOOLS'
WORK AND FINANCIAL PLAN FOR THE CALENDAR YEAR 2025)**

To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisor
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Elementary, Secondary, and Integrated Schools
All Others Concerned

1. In line with Division Memorandum No. 080, s. 2025 (**Additional Information to Division Memorandum No. 054 s. 2025 titled Orientation on the Preparation of Schools' Work and Financial Plan for Calendar Year 2025**), please be informed that the participants to said activity are the **471 school heads** and the venue is in **Circulo Convention Center**, Pueblo de Panay, Roxas, City. (Please see attached batch assignment of participants).
2. Other provisions of the aforementioned Memorandum remain in effect.
3. Immediate dissemination of this Memorandum is desired.

ROEL F. BERMEJO
Schools Division Superintendent

Encl.: As stated
Reference: As stated
To be indicated in the Perpetual Index
Under the following Subjects
Basic Education
Innovation and Technology
Research



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BATCH ASSIGNMENT OF THE PARTICIPANTS

Batch	Participants	Date of Orientation
1	All Integrated School Heads All Secondary Sch. Heads All Elementary School Heads in the following districts: ✓ Panay- ✓ Panitan ✓ Pilar ✓ Pontevedra ✓ President Roxas ✓ Maayon ✓ Cuartero	February 22, 2025
2	All Elementary School Heads in the following districts: ✓ Dao ✓ Dumalag ✓ Dumarao ✓ Ivisan ✓ Jamindan ✓ Mambusao East ✓ Mambusao West ✓ Sapián ✓ Sigma ✓ Tapaz East ✓ Tapaz West	February 24, 2025