



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

February 5, 2025

DIVISION MEMORANDUM
NO. 068S. 2025

THE POWER OF THE PEN: ENHANCING JOURNALISM SKILLS

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Elementary, Integrated, and
Secondary Schools
All Others Concerned

1. The Division of Capiz will conduct a Two-Day Live-Out training titled ***The Power of the Pen: Enhancing Campus Journalism Skills*** for Filipino and English in the Elementary and secondary levels on February 14-15, 2025. The venue will be announced later.
2. This activity aims to:
 - a. retool coaches on the current trends of Campus Journalism;
 - b. capacitate participants on how to put up a school paper; and
 - c. enhance participants' ability to write news articles, editorials, features, and other journalistic content.
3. Participants in this training are coaches for schools press conference. The list of participants, trainers, and the training matrix are found in enclosures 1 and 2, respectively.
4. A registration fee of one thousand two hundred pesos (P1,200.00) shall be charged to all school participants to cover expenses for the snacks and lunch. Expenses for the materials and food of the trainers and facilitators shall be charged against



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the Division MOOE Fund. Registration fee and travel expenses of school participants shall be charged against school MOOE. All expenses relative to the conduct of this activity are subject to usual accounting and auditing rules and regulations.

5. Participants and trainers are entitled to service credits in accordance with DepED Order No. 13, s. 2024 titled: *Revised Guidelines on the Grant of Vacation Service Credits for Teachers*. On the other hand, Non-Teaching personnel including the management staff shall be provided with Compensatory Time Off (CTO) as per Civil Service Commission (CSC) and Department of Budget (DBM) Joint Circular No. 2, s. 2004 on *Non-Monetary Remuneration for Overtime Service Rendered*.
6. Immediate dissemination of this memorandum is desired.


ROEL F. BERMEJO
Schools Division Superintendent 

Enclosure: As Stated

Reference:

To be indicated in the Perpetual Index under the following subjects

ENGLISH

JOURNALISM

FILIPINO



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Enclosure No. 1 to Division Memorandum No. 068, s. 2025

TRAINING MATRIX

TIME	DAY 1	DAY 2
7:30-8:30	Arrival & Registration	
8:31-9:00	Opening Program/Levelling of Expectations	Editorial Writing Ermie Joy Joaquin-English Lilibeth D. Meliton-Filipino
9:01-10:00	Introduction to Campus Journalism Philosophy, Legal Bases, Editorial Policy, Libel and Plagiarism & School Paper Management Dr. Edwin Jason Dueñas	Editorial Cartooning Salvador Bacatano -English Grace De Ado -Filipino
10:01-11:00	News Writing Marybeth Conlu -English Gemma B. Obsiana-Filipino	Column Writing Philip Jayson Falcis-English Donnalyn Llaban- Filipino
11:01-12:00	Sports Writing Ma. Sarah Baes-English Susan J. Quistadio-Filipino	Science Writing Vivian Doromal- English Leonardo Bayadog-Filipino
	WRITESHOP	
12:01-1:00	LUNCH	
1:01-2:00	Copy Reading/Headline Writing Philip Jayson Falcis- English Mary Ann Deita-Filipino	Broadcasting Jonel Sembrano-English Leonardo Bayadog- Filipino
2:01-3:00	Feature Writing Marylyn T. De Guzman- English Joey D. Descalzota-Filipino	Lay outing & Electronic Publishing Philip Jason Falcis Rahnelyn Bonilla
3:01-4:00	Photojournalism Nashrudin Roxas-English Rachel Relator-Filipino	Desktop Publishing Alfred Pondoc-English Philip Jayson Falcis-Filipino
4:01-4:30		Closing Program



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RESOURCE PERSONS AND FACILITATORS

Dr. Merlie J. Rubio-	Education Program Supervisor-Filipino
Mr. Salvador Dale B. Artates-	Education Program Supervisor-English
Dr. Edwin Jason Duenas	Education Program Supervisor-English
Mrs. Vivian DoromaL-	Master Teacher 1- Jamindan NHS
Mrs. Ma. Sarah Baes-	Master Teacher 1- Feliciano Consing NHS
Mr. Jonel Sembrano-	Principal 2, Tuburan ES
Mrs. Marybeth Conlu-	Master Teacher 2- Jagnaya ES
Miss Mary Ann Deita-	Master Teacher 2-Jagnaya ES
Mr. Leonardo Bayadog-	Master Teacher 2- Capiz NHS
Miss Grace Deado-	Head Teacher 1, Feleciano Consing NHS
Mr. Philip Jayson Falcis-	Teacher 3, Mayor Ramon Benjamin NHS
Miss Ermie Joy Joaquin-	Teacher 1, Vicente Andaya Sr. NHS
Mrs. Gemma Obsiana	Master Teacher 2- CLANHS
Dr. Susan Quistadio	Master Teacher 2-Vicente Andaya Sr. NHS
Mrs. Lilibeth Meliton	Teacher 3-Felixberto Dicon IS
Marylyn T. De Guzman	Master Teacher 1- Pilar
Salvador Bacatano	Teacher 3-Pilar
Joshua Jade J. Rubio	Teacher 1-Vicente Andaya Sr. NHS
Lodecy Ocheña	Master Teacher 2-Sapian NHS
Rahnelyn Bonilla	Master Teacher 2-Capiz NHS
Joey Descalzota	Teacher 1-Felixberto Dicon IOS
Alfred Pondoc	Teacher 3- Ivisan
Rachel Relator	Master Teacher 1-Mambusao West
Maricel Quiachon	Master Teacher 2-Sapian NHS



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Enclosure No. 2 to Division Memorandum No. 068, s. 2025

LIST OF PARTICIPANTS
ELEMENTARY

DISTRICT	ENGLISH	FILIPINO	TOTAL
Cuartero	2	2	4
Dao	2	2	4
Dumalag	2	2	4
Dumarao	2	2	4
Ivisan	2	2	4
Jamindan	2	2	4
Maayon	2	2	4
Mambusao East	2	2	4
Mambusao West	2	2	4
Panay	2	2	4
Panitan	2	2	4
Pilar	2	2	4
Pontevedra	2	2	4
Pres. Roxas	2	2	4
Sapian	2	2	4
Sigma	2	2	4
Tapaz East	2	2	4
Tapaz West	2	2	4
TOTAL			72



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SECONDARY SCHOOLS

SCHOOL	ENGLISH	FILIPINO	TOTAL	SCHOOL	ENGLISH	FILIPINO	TOTAL
1.Arturo Jugo NHS	1	1	2	30.Maayon NHS	1	1	2
2.Bagong Barrio NHS	1	1	2	31.Macario Delfin NHS	1	1	2
3.Basiao NHS	1	1	2	32.Maindang NHS	1	1	2
4.Bungsuan NHS	1	1	2	33.Malonoy NHS	1	1	2
5.Feleciano Yusay Consing NHS	1	1	2	34.Mambusao East NHS	1	1	2
6.Camburanan NHS	1	1	2	35.Mambusao NHS	1	1	2
7.Candelaria NHS	1	1	2	36.Manuel F. Onato MNHS	1	1	2
8.Capiz NHS	1	1	2	37.Marciano Patricio NHS	1	1	2
9.Casanayan NHS	1	1	2	38.Mianay NHS	1	1	2
10.Col. Patrocinio Arturo NHS	1	1	2	39.Panitan NHS	1	1	2
11.Cmsr. Luis R. Asis NHS	1	1	2	40.Pawa NHS	1	1	2
12.Concepcion Castro Garcia NHS	1	1	2	41.Pontevedra NHS	1	1	2
13.Cuartero NHS	1	1	2	42.Presentacion Diez Gregorio NHS	1	1	2
14.Dao NHS	1	1	2	43.Putian NHS	1	1	2
15.David Moises NHS	1	1	2	44.Ramon A. Benjamin Sr. NHS	1	1	2
16.Dulangan NHS	1	1	2	45.Rev. Tomas Conejar NHS	1	1	2
17.Dumalag Central NHS	1	1	2	46.San Antonio NHS	1	1	2
18.Duyoc NHS	1	1	2	47.San Nicolas NHS (Pilar)	1	1	2
19.East Villaflores NHS	1	1	2	48.San Nicolas NHS (Tapaz)	1	1	2
20.Estefania Montemayor NHS	1	1	2	49.Sapian NHS	1	1	2
21.Felix Balgos NHS	1	1	2	50.Tapaz NHS	1	1	2



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22.Florentina Degala MNHS	1	1	2	51.Tuburan NHS	1	1	2
23.Hipona NHS	1	1	2	52.Vicente Andaya Sr. NHS	1	1	2
24.Ivisan NHS	1	1	2	53.Yating NHS	1	1	2
25.Jagnaya NHS	1	1	2	54.Candelaria NHS (Roxas Ext.)	1	1	2
26.Jamindan NHS	1	1	2	55. Emmanuel Guanzon Advincula IS		1	1
27.Leodegario D. Deocampo Sr. NHS	1	1	2	56.Felixberto Dicon Dorado IS	1	1	2
28.Ismael Orillos NHS	1	1	2	57.Aglalana IS		1	1
29.Lucero NHS	1	1	2	58.Eleodoro J. Ponsaran IS		1	1
				59. Bula IS		1	1
			54				60