



Republic of the Philippines
Department of Education
REGION VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

22 JAN 2025

DIVISION MEMORANDUM

No. 034 s. 2025

DISTRIBUTION OF ICT PARTS AND ACCESSORIES

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Public Schools District Supervisors
Concerned Secondary School Heads

1. In reference with Memorandum OUA-OUT-032923 dated June 30, 2023 titled Guidelines for Regions and Divisions on the Allocation, Utilization, Documentation and Reporting of Downloaded Funds for the Program Support Fund (PSF) under FY 2023 DepEd Computerization Program provides some amount intended for the repair and maintenance for non-working out of warranty DCP packages.
2. In relation to this, this office has procured parts and accessories for the out of warranty DCP packages to the following schools:
 - a. Arturo Jugo National High School
 - b. Cuartero National High School
 - c. Mianay National High School
 - d. Casanayan National High School
 - e. Sapián National High School
 - f. Marciano Patrico National High School
 - g. Panitan National High School
 - h. Luis Escutin National High School
 - i. Jagnayan National High School
 - j. Maayon National High School
 - k. San Nicolas National High School (Tapaz)
 - l. Camburanan National High School
 - m. East Villaflores National High School
 - n. Capiz National High School
3. The school Property Custodian or the School ICT Coordinators of the recipient schools are advised to claim the said parts/accessories on January 24, 2025 from 8:30 am to 4:30 pm at the office of the Division Supply Officer.



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4. Immediate dissemination of this memorandum is desired.


ROEL F. BERMEJO
Schools Division Superintendent 

Encl.: None

Reference: Memorandum OUA-OUT-032923 dated June 30, 2023

To be indicated in the Perpetual Index

Under the following subjects:

INFORMATION TECHNOLOGY ACCESORIES