



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

January 2, 2025

DIVISION MEMORANDUM

No. **001** s. 2025

**MONITORING, EVALUATION AND PROVISION OF TECHNICAL ASSISTANCE ON
THE ESTABLISHMENT OF CAPIZ PROGRAMME FOR INTERNATIONAL
STUDENT ASSESSMENT (PISA) HUB NETWORKS (CaPISAHN)**

To: OIC – Office of the Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors
Senior/Education Program Specialists
Heads of Public Elementary, Secondary and Integrated Schools
All Others Concerned


1. Relative to Division Memorandum No. 741, s. 2024 titled **Training-Workshop on Decoding the ICT Elements of the Programme for International Student Assessment (PISA)**, this Office, through the Curriculum Implementation Division, will conduct the Monitoring, Evaluation and Provision of Technical Assistance on the Establishment of Capiz Programme for International Student Assessment (PISA) Hub Networks (CaPISAHN) on the following schedule:

Date	District	Monitoring Team
January 7-8, 2025	Tapaz East	1. Emmanuel V. Lati - Information Technology Officer, SDO Capiz
January 9-10, 2025	Pontevedra	
January 14, 2025	Tapaz West and Jamindan	2. John C. Camacho - ICT Teacher, Capiz NHS
January 15, 2025	Pilar and Pres. Roxas	
January 16, 2025	Mambusao East and West	3. Erden D. Gentolea - ICT Teacher, Ponteveda NHS
January 17, 2025	Panay, Panitan, Capiz NHS	
January 21, 2025	Maayon and Dao	4. Gericel L. Humpay - ICT Teacher, Sapien NHS
January 22, 2025	Dumarao and Cuartero	
January 23, 2025	Sapien and Ivisan	5. Dr. Rolando B. Jamora, EPS – EPP/ TLE/ TVL
January 24, 2025	Sigma and Dumalag	



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2. This activity aims to assess the readiness of the schools' computer laboratories as PISA Learning Hub as part of CaPISAHN where learners can refresh and enhance their competencies in science, mathematics, and english in a technology-driven environment.
3. School heads are advised to put in place a substitution plan for teacher participants to avoid disruption of their classes.
4. For further information, please contact Dr. Rolando B. Jamora, EPS – EPP/ TLE/ TVL at email address: rolando.jamora@deped.gov.ph.
5. Expenses relative to the conduct of this activity shall be chargeable against school MOOE or any available funds both subject to compliance with existing accounting and auditing rules and regulations.
6. Immediate dissemination of this memorandum is desired.


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent

Enclosures: As stated
References: As stated
To be indicated in the Perpetual Index
Under the following subjects:

ASSESSMENT

CURRICULUM



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MONITORING AND EVALUATION TOOL

Part I. Please put a check mark on the appropriate column below.

Indicators	Evident	Evident but Inadequate	Not Evident
1. Presence of ICT PISA Tech In- Charge with designation			
2. Presence of ICT PISA Hub			
3. Presence of installed and running Moodle LMS			
4. Presence of sample PISA test items in the LMS			
5. Presence of login instructions for learners			
6. Presence of ICT PISA Hub schedule of use			
7. Presence of schedule of ICT classes for all sections of Grades 8 and 9			

Part II. Kindly supply the needed information.

Kind of computer units the school have:		Number of Units	Status (Functional/ Non-Functional)
	Desktop computers		
	Laptops		
	Tablets		
Internet Connectivity	ISP:		

Remarks: _____

Monitored by: _____

Conforme: _____