



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

December 2, 2024

DIVISION MEMORANDUM
No. **769** s. 2024

2024 DIVISION MEET SCREENING AND OCULAR INSPECTION SCHEDULE

To: OIC, Office of the Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division
OIC Chief, School Governance and Operations Division
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Elementary, Secondary, and Integrated Schools

1. Relative to Division Memorandum No. 516, s. 2024 titled Capiz Division Meet for the school year 2024- 2025, please be informed of the schedule of screening and ocular inspection of different unit delegations in relation to the conduct of the 2024 Capiz Division Meet.
2. The checking/validation of the unit student-athlete credentials and ocular inspection will be done in the host district for elementary level and in the host school for secondary level. Checking will be done by the Unit Screening and Accreditation Committee (USAC) and Division Screening and Accreditation Committee (DSAC).
3. The schedule of the ocular inspection will be done by municipality. The respective Public Schools District Supervisor is requested to identify the venue for ocular inspection in both elementary and secondary level.
4. Below is the schedule for checking/validation of student- athlete credentials and ocular inspection:



Particulars	Date/Time	In-Charge
Submission of credentials to USAC	November 29, 2024, 8:00 AM-4:00PM	USAC & DSAC
Checking of Credentials	December 4-6, 2024, 8:00AM-4:00PM	USAC & DSAC
Ocular Inspection	December 9-12, 2024, 8:00AM-5:00 PM	USAC & DSAC
Municipality of Panay Municipality of Pontevedra		USAC & DSAC



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

Municipality of Pres. Roxas Municipality of Pilar Municipality of Maayon Municipality of Panitan	December 9, 2024 8:00AM – 5:00 PM	
Municipality of Ivisan Municipality of Sapián Municipality of Jamindan Municipality of Mambusao Municipality of Sigma	December 10, 2024 8:00AM – 5:00 PM	USAC & DSAC
Municipality of Dao Municipality of Cuartero Municipality of Dumarao Municipality of Tapaz Municipality of Dumalag	December 11, 2024 8:00 AM– 5:00 PM	USAC & DSAC
Capiz National High School	December 12, 2024 8:00 AM– 5:00 PM	USAC & DSAC

5. Travel expenses of the participants incurred during the conduct of this activity are chargeable against school MOOE funds, subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of this Memorandum is desired.


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent 

Encl.: As stated
Reference: As stated
To be indicated in the Perpetual Index
under the following subject:

PARTNERSHIPS
PROJECTS
PROGRAMS
SPORTS



Address: Banica, Roxas City
Contact Number: (036) 6518 456/0968-869-5867
Email Address: capiz@deped.gov.ph
Website: <http://depedcapiz.ph>