



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

November 20, 2024

DIVISION MEMORANDUM  
NO. **739** s. 2024

**REITERATION OF DEPED ORDER NO. 052, S. 2024**



To: OIC, Office of the Assistant Schools Division Superintendent  
Chief, Curriculum Implementation Division  
OIC- CES, School Governance and Operations Division  
Public Schools District Supervisors  
Heads of Public Elementary, Secondary and Integrated Schools  
All Others Concerned

1. In relation to the upcoming Christmas Celebration, this office reiterates compliance with the provisions of DepEd Order No. 052, s. 2022 titled **“An Order Providing for the Guidelines in the Celebration of Christmas within the Department of Education”**. This office emphasizes the following guidelines in the celebration of the yuletide season in simple, safe, and meaningful ways in all schools of the Division.
2. In line with the foregoing, the following guidelines should be observed:
  - a. All Christmas parties, themes, costumes, decoration, and exchange gifts are voluntary. No learner of DepEd personnel should be forced to contribute, participate, or use their money for the celebration;
  - b. No learner shall be excluded from joining the Christmas celebration by reason of their failure to give the voluntary contribution or absence of a prepared gift;
  - c. Celebrations in schools and in DepEd offices, as far as practicable, should be simple yet meaningful. Christmas party themes should not result to expense that will become a burden on parents, students, and DepEd personnel;
  - d. Contributions for celebrations in schools or offices, whether in cash or in kind, should be strictly voluntary;
  - e. Old Christmas decors should be recycled, purchase of new decors are not encouraged. No learner or DepEd personnel will be required to make decors specifically for a party;



Republic of the Philippines  
**Department of Education**  
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**SCHOOLS DIVISION OF CAPIZ**

- f. Christmas parties in schools may be organized within class hours so long as it does not interfere with the scheduled lesson plans intended to be taught to the students;
  - g. The event must be facilitated by the class adviser or a teacher;
  - h. Stringent rules against unauthorized persons must be imposed to avoid bringing in of alcoholic drinks and others.
  - i. The conduct of Christmas get-togethers and other similar year-end activities should not compromise the provision of departmental services;
  - j. Gift-giving should be guided by the spirit of sharing and should not lead to extravagant spending;
  - k. DepEd personnel should be reminded that solicitations, whether in cash or in kind, are not allowed for Christmas parties or holiday celebrations.
  - l. School officials are requested to seek assistance from local law enforcement entities to ensure peace and order during the activity.
3. For questions and/or concerns, you may contact **Ms. Yzarda Claudette Ballera, PDO 1** at 09817252244.
  4. Immediate dissemination of and strict compliance with this Memorandum are desired.

  
**MIGUEL MAC D. APOSIN EdD, CESO V**  
Schools Division Superintendent 

Encl.: As stated

Reference:

To be indicated in the Perpetual Index  
under the following subjects:

SCHOOLS

LEARNERS

CELEBRATION



Address: Banica, Roxas City  
Contact Number: (036) 6518 456/0968-869-5867  
Email Address: [capiz@deped.gov.ph](mailto:capiz@deped.gov.ph)  
Website: <http://depedcapiz.ph>



Republic of the Philippines  
**Department of Education**  
REGION VI – WESTERN VISAYAS

NOV 18 2024

REGIONAL MEMORANDUM

No. 1174, s. 2024

**REITERATION OF DEPED ORDER NO. 052, S. 2024**

To: Schools Division Superintendents  
All Others Concerned

1. Attached is Memorandum OM OUOPS No. 2024-01-09345 from **Atty. Revsee A. Escobedo, Undersecretary for Operations**, dated **November 11, 2024** titled **Reiteration of DepEd Order No. 052 s. 2024**, which is self-explanatory.
2. Immediate dissemination of and compliance with this Memorandum are desired.

  
**RAMIR B. UYTICO EdD, CESO III**  
Regional Director

Encl.: None

Reference: Memorandum OM OUOPS No. 2024-01-09345

To be indicated in the Perpetual Index  
under the following subjects:

CONTRIBUTIONS  
EMPLOYEES  
SUPERINTENDENTS  
TEACHERS

JGC/ESSD/RM-Reiteration of DepEd Order no. 052, s. 2024  
248/November 14, 2024



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Republika ng Pilipinas  
Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

MEMORANDUM

OM OUOPS No. 2024-01-09345

FOR : ALL REGIONAL DIRECTORS  
ALL SCHOOLS DIVISION SUPERINTENDENTS  
ALL OTHERS CONCERNED

FROM :   
ATTY. REVSEE A. ESCOBEDO  
Undersecretary for Operations

  
MALCOLM S. GARMA  
Assistant Secretary for Operations

SUBJECT : REITERATION OF DEPED ORDER NO. 052, S. 2022

DATE : November 11, 2024



This Office issues this Memorandum to reiterate DepEd Order No. 052, s. 2022 titled *An Order Providing for the Guidelines in the Celebration of Christmas within the Department of Education*, issued on December 2, 2022. Section 4 (c) of the Order states “**celebrations in schools and in DepEd offices as far as practicable, should be simple yet meaningful. Christmas party themes should not result to expenses that will become a burden on parents, students, and DepEd personnel**”. Further, Section 4 (d) emphasizes that “**contributions for celebrations in schools or offices, whether in cash or in kind, should be strictly voluntary**”.

This policy emphasizes inclusivity and respect for the diverse beliefs and economic situations of all department employees and students. We ask everyone to ensure that this directive is upheld within their respective regions, promoting a culture of voluntary giving and inclusivity during the holiday season.

For wide dissemination and strict compliance.

Copy furnished:  
OFFICE OF THE SECRETARY  
Department of Education



Republic of the Philippines  
**Department of Education**

02 DEC 2022

DepEd ORDER  
No. **052**, s. 2022

**AN ORDER PROVIDING FOR THE GUIDELINES IN THE CELEBRATION  
OF CHRISTMAS WITHIN THE DEPARTMENT OF EDUCATION**

To: Undersecretaries  
Assistant Secretaries  
Minister, Basic, Higher, and Technical Education, BARMM  
Bureau and Service Directors  
Regional Directors  
Schools Division Superintendents  
Public Elementary and Secondary School Heads  
All Others Concerned

1. The Philippines, one of the six predominantly Christian countries in Asia, boasts the earliest, longest, and perhaps, the most colorful Christmas season in the world. Amidst the worst calamities, crises, losses, and pandemic, we Filipinos always carry resilient spirits and joyful hearts in celebrating Christmas and the holiday season.
2. The first Christmas set the pattern for how Jesus Christ lived His whole life here on earth: with humility, simplicity, and obedience. Every Christmas is an invitation and a challenge for humanity to imitate and imbibe these virtues.
3. To this end, the whole Department of Education (DepEd) community is urged to strive for a genuine celebration of hope, unity, and service for others every Christmas season. Celebrations in public schools and DepEd central and field offices should be simple yet meaningful, keeping in mind the true spirit of the season and the austerity called for by the difficult economic times.
4. In line with the foregoing, the following guidelines should be observed:
  - a. All Christmas parties, themes, costumes, decoration, and exchange gifts are voluntary. No learner or DepEd personnel should be forced to contribute, participate, or use their money for the celebration;
  - b. No learner shall be excluded from joining the Christmas celebration by reason of their failure to give the voluntary contribution or absence of a prepared gift;
  - c. Celebrations in schools and in DepEd offices, as far as practicable, should be simple yet meaningful. Christmas party themes should not result to expenses that will become a burden on parents, students, and DepEd personnel;
  - d. Contributions for celebrations in schools or offices, whether in cash or in kind, should be strictly voluntary;



- e. Old Christmas decors should be recycled, purchase of new decors are not encouraged. No learner or DepEd personnel will be required to make decors specifically for a party.;
  - f. Christmas parties in schools may be organized within class hours so long as it does not interfere with the scheduled lesson plans intended to be taught to the students;
  - g. The conduct of Christmas get-togethers and other similar year-end activities should not compromise the provision of departmental services;
  - h. Gift-giving should be guided by the spirit of sharing and should not lead to extravagant spending;
  - i. DepEd personnel should be reminded that solicitations, whether in cash or in kind, are not allowed for Christmas parties or holiday celebrations.
5. The provisions of this Order cover all DepEd schools and offices in the country.
6. Schools Division Offices may issue additional guidelines based on their local customs and traditions, subject to the abovementioned guidelines.
7. Private schools, community learning centers, as well as state/local universities and colleges (SUCs/LUCs) may choose to adopt the provisions of this DO as basis in the conduct of their own Christmas parties or celebrations.
8. Immediate dissemination of and strict compliance with this Order is directed.

Reference:  
None

To be indicated in the Perpetual Index  
under the following subjects:

BUREAUS AND OFFICES  
CELEBRATIONS  
EMPLOYEES  
FESTIVALS  
POLICY  
PROGRAMS

JDMC, MPC DO Christmas and Holiday Celebrations in DepEd  
0386 – December 1, 2022



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DEPED-OSDC-476026

**SARA Z. DUTERTE**  
Vice President of the Philippines  
Secretary of the Department of Education





Republic of the Philippines  
**Department of Education**

01-09245


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