



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

November 19, 2024



DIVISION MEMORANDUM

No **729** s. 2024

**ADDITIONAL INFORMATION TO DIVISION MEMORANDUM NO. 711, S. 2024  
TITLED WORKSHOP ON THE PREPARATION, ENCODING AND SUBMISSION OF  
BUDGET EXECUTION DOCUMENTS (BEDs) FOR FY 2025**

To: Public Secondary School Heads of Implementing Units  
Accountants/Bookkeepers of Implementing Units  
All Others Concerned

1. In line with Division Memorandum No. 711, s. 2024 titled **workshop on the preparation, encoding and submission of Budget Execution Documents (BEDs) for FY 2025 on November 20-21, 2024**, please be informed that the venue of this workshop will be at **Hotel Veronica, Pueblo de Panay, Roxas City, Capiz**.
2. Other provisions of the aforementioned Memorandum remain in effect.
3. Immediate dissemination of this Memorandum is desired.

  
**MIGUEL MAC D. APOSIN EdD, CESO V**  
Schools Division Superintendent 

Encl.: As stated  
Reference: Division Memorandum No. 711 s. 2024  
To be indicated in the Perpetual Index  
under the following subject;

WORKSHOP

REPORTS



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