



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

November 18, 2024

DIVISION MEMORANDUM

NO. 725 S. 2024

**ADDITIONAL INFORMATION TO DIVISION MEMORANDUM NO. 624, S. 2024
TITLED USE OF LEARNING & TEACHING RESOURCES FROM THE
DIVISION LIBRARY HUB**

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors, CID & SGOD
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Elementary, Secondary, and Integrated Schools
District Learning Resource Focal Persons/Coordinators
LRMS Focal Persons of Secondary Schools
All Others Concerned

1. In line with Division Memorandum No. 624, s. 2024 titled **Use of Learning & Teaching Resources from the Division Library Hub**, please be informed that expenses relative to the conduct of borrowing and returning of books from and to the Library Hub shall be charged to school MOOE subject to compliance with existing accounting and auditing rules and regulations.
2. Other provisions of the aforementioned memorandum remain in effect.
3. Immediate dissemination of this Memorandum is desired.

FOR THE SCHOOLS DIVISION SUPERINTENDENT:

LUZ U. BANSON, EdD, CESE

OIC, Assistant Schools Division Superintendent
In- charge of the Division

Reference: SDO Memorandum No. 624, s. 2024

To be included in the Perpetual Index under the following subjects:

LEARNING RESOURCES

TEACHING RESOURCES

READING



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