Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

November 8, 2024

DIVISION MEMORANDUM
NO. 703, s. 2024

TRANSFER OF THE AVAILABILITY OF FY 2024 RELEASED PERSONNEL SERVICES (PS) ALLOTMENTS TO COVER PS DEFFICIENCES

To: OIC, Office of the Schools Division Superintendent
Chief Education Program Supervisors, SGOD and CID
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools

1. Attached is Regional Memorandum No. 1100, s. 2024 dated November 7, 2024 titled **Transfer of the Availability of FY 2024 Released Personnel Services (PS) Allotments to cover PS Deficiencies.**

2. Immediate dissemination of this Memorandum is desired.

MIGUEL MAC D. APOSIN Ed.D, CESO V
Schools Division Superintendent

Enclosure: As stated
To be indicated in the Perpetual Index
Under the following subjects

PERSONNEL SERVICES
ALLOTMENT
RELEASE
TRANSFER

Address: Banica, Roxas City
Contact Number: (036) 6518 456/0968-869-5867
Email Address: capiz@deped.gov.ph
Website: http://depedcapiz.ph

Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS

NOV 07 2024

REGIONAL MEMORANDUM
No. 1100, s. 2024

TRANSFER OF THE AVAILABILITY OF FY 2024 RELEASED PERSONNEL SERVICES (PS) ALLOTMENTS TO COVER PS DEFICIENCIES

TO: Schools Division Superintendents
Division Accountants and Budget Officers
All Others Concerned

1. Attached is Memorandum OUF-2024-0880 dated October 28, 2024 on the **Transfer of the Availability of FY 2024 Released Personnel Services (PS) Allotments to cover PS Deficiencies.**

2. In view of the aforementioned, the Schools Division Offices are requested to submit **on or before November 14, 2024** to this Office, Attention: Nenita D. De Guzman via email at **region6.budget@deped.gov.ph** the signed Annex A template on your FY 2024 PS requirements with the following details:

a. Unobligated PS allotment as of October 31, 2024 (shall be consistent with the submitted FARs 1 and 1-A as of October 31, 2024)
b. Additional PS Allotment Received starting November 4, 2024
c. Estimated PS Requirement until December 31, 2024
d. Estimated PS Savings /Deficiencies for FY 2024

3. Immediate dissemination of and compliance with this Memorandum are desired.

RAMIR B. UYTICO EdD, CESO III
Regional Director

Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

BENEFITS
REPORTS
RULES AND REGULATIONS

MIA_RRE/RM- Transfer of Availability of PS Def FY 2024
RM-FD-2024-608/ 11/04/24

Annex A

REPORT ON PERSONNEL SERVICES (PS) DEFICIENCIES

SELECT REGION: Region_VI_Western_Visayas

SELECT RO/SDO: ALL DIVISIONS

COVERAGE: ALL OPERATING UNITS

AMOUNT IN PESOS (Absolute Amount)

	Particulars	General Management and Supervision					Administration of Personnel Benefits				
		*Unobligated PS Allotment as of October 31, 2024	PS Allotment Received (starting November 1, 2024)		Estimated PS Requirement until Dec. 31, 2024	Estimated PS Savings/ (Deficiencies)	*Unobligated PS Allotment as of October 31, 2024	PS Allotment Received (starting November 1, 2024)		Estimated PS Requirement until Dec. 31, 2024	Estimated PS Savings/ (Deficiencies)
			SARO Received (from DBM)	Sub-ARO Received (DepEd)				SARO Received (from DBM)	Sub-ARO Received (DepEd)		
	Specific Budgets of National Government Agencies	-	-	-	-	-	-	-	-	-	-
5010101001	Basic Salary - Civilian	-	-	-	-	-	-	-	-	-	-
5010102000	Salaries and Wages - Casual/Contractual	-	-	-	-	-	-	-	-	-	-
5010103000	Salaries and Wages - Substitute Teachers	-	-	-	-	-	-	-	-	-	-
5010201001	PERA - Civilian	-	-	-	-	-	-	-	-	-	-
5010202000	Representation Allowance (RA)	-	-	-	-	-	-	-	-	-	-
5010203001	Transportation Allowance (TA)	-	-	-	-	-	-	-	-	-	-
5010204001	Clothing/Uniform Allowance - Civilian	-	-	-	-	-	-	-	-	-	-
5010205008	Subsistence Allowance - Magna Carta for Public Health Workers under R.A. 7305	-	-	-	-	-	-	-	-	-	-
5010206004	Laundry Allowance - Magna Carta Benefits for Public Health Workers under R.A. 7305	-	-	-	-	-	-	-	-	-	-
5010210001	Honoraria - Civilian	-	-	-	-	-	-	-	-	-	-
5010211001	Hazard Pay	-	-	-	-	-	-	-	-	-	-
5010211005	HP - Magna Carta Benefits for Public Health Workers under R.A. 7305	-	-	-	-	-	-	-	-	-	-
5010213001	Overtime Pay	-	-	-	-	-	-	-	-	-	-
5010214001	Year End Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010215001	Cash Gift - Civilian	-	-	-	-	-	-	-	-	-	-
5010216001	Mid-Year Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010299008	Allowance of Attorney's de Officio - Civilian	-	-	-	-	-	-	-	-	-	-
5010299004	Special Hardship Allowance - Civilian	-	-	-	-	-	-	-	-	-	-
5010299012	Productivity Enhancement Incentive - Civilian	-	-	-	-	-	-	-	-	-	-
5010299014	Performance Based Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010302001	Pag-IBIG - Civilian	-	-	-	-	-	-	-	-	-	-
5010303001	PhilHealth - Civilian	-	-	-	-	-	-	-	-	-	-
5010304001	ECIP - Civilian	-	-	-	-	-	-	-	-	-	-
5010403001	Terminal Leave Benefits - Civilian	-	-	-	-	-	-	-	-	-	-
5010499001	Lump-sum for Creation of New Positions - Civilian	-	-	-	-	-	-	-	-	-	-
5010499008	Lump-sum for Reclassification of Positions	-	-	-	-	-	-	-	-	-	-
5010499004	Lump-sum for Equivalent-Record Form	-	-	-	-	-	-	-	-	-	-
5010499007	Lump-sum for Filling of Positions - Civilian	-	-	-	-	-	-	-	-	-	-
5010499010	Lump-sum for Step Increments - Length of Service	-	-	-	-	-	-	-	-	-	-
5010499015	Loyalty Award - Civilian	-	-	-	-	-	-	-	-	-	-
5010499099	Other Personnel Benefits	-	-	-	-	-	-	-	-	-	-
	Miscellaneous Personnel Benefits Fund	-	-	-	-	-	-	-	-	-	-
5010101001	Basic Salary - Civilian	-	-	-	-	-	-	-	-	-	-
5010214001	Year End Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010216001	Mid-Year Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010299014	Performance Based Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010303001	PhilHealth - Civilian	-	-	-	-	-	-	-	-	-	-
5010499006	Lump-sum for Compensation Adjustment	-	-	-	-	-	-	-	-	-	-
5010499010	Lump-sum for Step Increments - Length of Service	-	-	-	-	-	-	-	-	-	-
5010499099	Other Personnel Benefits	-	-	-	-	-	-	-	-	-	-
	Pension and Gratuity Fund	-	-	-	-	-	-	-	-	-	-
5010403001	Terminal Leave Benefits - Civilian	-	-	-	-	-	-	-	-	-	-
5010499099	Other Personnel Benefits	-	-	-	-	-	-	-	-	-	-
	Unprogrammed Appropriations	-	-	-	-	-	-	-	-	-	-
5010101001	Basic Salary - Civilian	-	-	-	-	-	-	-	-	-	-
5010214001	Year End Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010216001	Mid-Year Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010303001	PhilHealth - Civilian	-	-	-	-	-	-	-	-	-	-
5010499006	Lump-sum for Compensation Adjustment	-	-	-	-	-	-	-	-	-	-
	Automatic Appropriations	-	-	-	-	-	-	-	-	-	-
5010301000	Retirement and Life Insurance Premiums	-	-	-	-	-	-	-	-	-	-
	GRAND TOTAL	-	-	-	-	-	-	-	-	-	-

** based on the final report (FAR No. 1-A) as officially submitted to the DBM*

Annex A

REPORT ON PERSONNEL SERVICES (PS) DEFICIENCIES

SELECT REGION: Region_VI_Western_Visayas

SELECT RO/SDO: ALL DIVISIONS

COVERAGE: ALL OPERATING UNITS

AMOUNT IN PESOS (Absolute Amount)

Particulars	General Management and Supervision					Administration of Personnel Benefits				
	*Unobligated PS Allotment as of October 31, 2024	PS Allotment Received (starting November 1, 2024)		Estimated PS Requirement until Dec. 31, 2024	Estimated PS Savings/ (Deficiencies)	*Unobligated PS Allotment as of October 31, 2024	PS Allotment Received (starting November 1, 2024)		Estimated PS Requirement until Dec. 31, 2024	Estimated PS Savings/ (Deficiencies)
		SARO Received (from DBM)	Sub-ARO Received (DepEd)				SARO Received (from DBM)	Sub-ARO Received (DepEd)		

REPORT ON PERSONNEL SERVICES (PS) DEFICIENCIES												Annex A
SELECT REGION:	Region_VI_Western_Visayas											
SELECT RO/SDO:	ALL DIVISIONS											
COVERAGE	ALL OPERATING UNITS											
AMOUNT IN PESOS (Absolute Amount)												
		Planning and Management Information Systems					Learner Support Programs					
Particulars		*Unobligated PS Allotment as of October 31, 2024	PS Allotment Received (starting November 1, 2024)		Estimated PS Requirement until Dec. 31, 2024	Estimated PS Savings/ (Deficiencies)	*Unobligated PS Allotment as of October 31, 2024	PS Allotment Received (starting November 1, 2024)		Estimated PS Requirement until Dec. 31, 2024	Estimated PS Savings/ (Deficiencies)
			SARO Received (from DBM)	Sub-ARO Received (DepEd)				SARO Received (from DBM)	Sub-ARO Received (DepEd)		
Specific Budgets of National Government Agencies		-	-	-	-	-	-	-	-	-	-
5010101001	Basic Salary - Civilian	-	-	-	-	-	-	-	-	-	-
5010102000	Salaries and Wages - Casual/Contractual	-	-	-	-	-	-	-	-	-	-
5010103000	Salaries and Wages - Substitute Teachers	-	-	-	-	-	-	-	-	-	-
5010201001	PERA - Civilian	-	-	-	-	-	-	-	-	-	-
5010202000	Representation Allowance (RA)	-	-	-	-	-	-	-	-	-	-
5010203001	Transportation Allowance (TA)	-	-	-	-	-	-	-	-	-	-
5010204001	Clothing/Uniform Allowance - Civilian	-	-	-	-	-	-	-	-	-	-
5010205003	Subsistence Allowance - Magna Carta for Public Health Workers under R.A. 7305	-	-	-	-	-	-	-	-	-	-
5010206004	Laundry Allowance - Magna Carta Benefits for Public Health Workers under R.A. 7305	-	-	-	-	-	-	-	-	-	-
5010210001	Honoraria - Civilian	-	-	-	-	-	-	-	-	-	-
5010211001	Hazard Pay	-	-	-	-	-	-	-	-	-	-
5010211005	HP - Magna Carta Benefits for Public Health Workers under R.A. 7305	-	-	-	-	-	-	-	-	-	-
5010212001	Overtime Pay	-	-	-	-	-	-	-	-	-	-
5010214001	Year End Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010215001	Cash Gift - Civilian	-	-	-	-	-	-	-	-	-	-
5010216001	Mid-Year Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010299003	Allowance of Attorney's de Officio - Civilian	-	-	-	-	-	-	-	-	-	-
5010299004	Special Hardship Allowance - Civilian	-	-	-	-	-	-	-	-	-	-
5010299012	Productivity Enhancement Incentive - Civilian	-	-	-	-	-	-	-	-	-	-
5010299014	Performance Based Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010302001	Pag-IBIG - Civilian	-	-	-	-	-	-	-	-	-	-
5010303001	PhilHealth - Civilian	-	-	-	-	-	-	-	-	-	-
5010304001	ECIP - Civilian	-	-	-	-	-	-	-	-	-	-
5010403001	Terminal Leave Benefits - Civilian	-	-	-	-	-	-	-	-	-	-
5010499001	Lump-sum for Creation of New Positions - Civilian	-	-	-	-	-	-	-	-	-	-
5010499003	Lump-sum for Reclassification of Positions	-	-	-	-	-	-	-	-	-	-
5010499004	Lump-sum for Equivalent-Record Form	-	-	-	-	-	-	-	-	-	-
5010499007	Lump-sum for Filling of Positions - Civilian	-	-	-	-	-	-	-	-	-	-
5010499010	Lump-sum for Step Increments - Length of Service	-	-	-	-	-	-	-	-	-	-
5010499015	Loyalty Award - Civilian	-	-	-	-	-	-	-	-	-	-
5010499099	Other Personnel Benefits	-	-	-	-	-	-	-	-	-	-
Miscellaneous Personnel Benefits Fund		-	-	-	-	-	-	-	-	-	-
5010101001	Basic Salary - Civilian	-	-	-	-	-	-	-	-	-	-
5010214001	Year End Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010216001	Mid-Year Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010299014	Performance Based Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010303001	PhilHealth - Civilian	-	-	-	-	-	-	-	-	-	-
5010499006	Lump-sum for Compensation Adjustment	-	-	-	-	-	-	-	-	-	-
5010499010	Lump-sum for Step Increments - Length of Service	-	-	-	-	-	-	-	-	-	-
5010499099	Other Personnel Benefits	-	-	-	-	-	-	-	-	-	-
Pension and Gratuity Fund		-	-	-	-	-	-	-	-	-	-
5010403001	Terminal Leave Benefits - Civilian	-	-	-	-	-	-	-	-	-	-
5010499099	Other Personnel Benefits	-	-	-	-	-	-	-	-	-	-
Unprogrammed Appropriations		-	-	-	-	-	-	-	-	-	-
5010101001	Basic Salary - Civilian	-	-	-	-	-	-	-	-	-	-
5010214001	Year End Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010216001	Mid-Year Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010303001	PhilHealth - Civilian	-	-	-	-	-	-	-	-	-	-
5010499006	Lump-sum for Compensation Adjustment	-	-	-	-	-	-	-	-	-	-
Automatic Appropriations		-	-	-	-	-	-	-	-	-	-
5010301000	Retirement and Life Insurance Premiums	-	-	-	-	-	-	-	-	-	-
GRAND TOTAL		-	-	-	-	-	-	-	-	-	-

** based on the final report (FAR No. 1-A) as officially submitted to the DBM*

Annex A

REPORT ON PERSONNEL SERVICES (PS) DEFICIENCIES

SELECT REGION: Region_VI_Western_Visayas

SELECT RO/SDO: ALL DIVISIONS

COVERAGE: ALL OPERATING UNITS

AMOUNT IN PESOS (Absolute Amount)

Particulars		Planning and Management Information Systems					Learner Support Programs				
		*Unobligated PS Allotment as of October 31, 2024	PS Allotment Received (starting November 1, 2024)		Estimated PS Requirement until Dec. 31, 2024	Estimated PS Savings/ (Deficiencies)	*Unobligated PS Allotment as of October 31, 2024	PS Allotment Received (starting November 1, 2024)		Estimated PS Requirement until Dec. 31, 2024	Estimated PS Savings/ (Deficiencies)
			SARO Received (from DBM)	Sub-ARO Received (DepEd)				SARO Received (from DBM)	Sub-ARO Received (DepEd)		

Annex A

REPORT ON PERSONNEL SERVICES (PS) DEFICIENCIES
SELECT REGION: Region_VI_Western_Visayas
SELECT RO/SDO: ALL DIVISIONS
COVERAGE: ALL OPERATING UNITS
AMOUNT IN PESOS (Absolute Amount)

Particulars		Organizational and Professional Development for Non-Teaching Personnel					Policy and Research Program				
		*Unobligated PS Allotment as of October 31, 2024	PS Allotment Received (starting November 1, 2024)		Estimated PS Requirement until Dec. 31, 2024	Estimated PS Savings/ (Deficiencies)	*Unobligated PS Allotment as of October 31, 2024	PS Allotment Received (starting November 1, 2024)		Estimated PS Requirement until Dec. 31, 2024	Estimated PS Savings/ (Deficiencies)
			SARO Received (from DBM)	Sub-ARO Received (DepEd)				SARO Received (from DBM)	Sub-ARO Received (DepEd)		
Specific Budgets of National Government Agencies		-	-	-	-	-	-	-	-	-	-
5010101001	Basic Salary - Civilian	-	-	-	-	-	-	-	-	-	-
5010102000	Salaries and Wages - Casual/Contractual	-	-	-	-	-	-	-	-	-	-
5010103000	Salaries and Wages - Substitute Teachers	-	-	-	-	-	-	-	-	-	-
5010201001	PERA - Civilian	-	-	-	-	-	-	-	-	-	-
5010202000	Representation Allowance (RA)	-	-	-	-	-	-	-	-	-	-
5010203001	Transportation Allowance (TA)	-	-	-	-	-	-	-	-	-	-
5010204001	Clothing/Uniform Allowance - Civilian	-	-	-	-	-	-	-	-	-	-
5010205003	Subsistence Allowance - Magna Carta for Public Health Workers under R.A. 7305	-	-	-	-	-	-	-	-	-	-
5010206004	Laundry Allowance - Magna Carta Benefits for Public Health Workers under R.A. 7305	-	-	-	-	-	-	-	-	-	-
5010210001	Honoraria - Civilian	-	-	-	-	-	-	-	-	-	-
5010211001	Hazard Pay	-	-	-	-	-	-	-	-	-	-
5010211005	HP - Magna Carta Benefits for Public Health Workers under R.A. 7305	-	-	-	-	-	-	-	-	-	-
5010213001	Overtime Pay	-	-	-	-	-	-	-	-	-	-
5010214001	Year End Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010215001	Cash Gift - Civilian	-	-	-	-	-	-	-	-	-	-
5010216001	Mid-Year Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010299003	Allowance of Attorney's de Officio - Civilian	-	-	-	-	-	-	-	-	-	-
5010299004	Special Hardship Allowance - Civilian	-	-	-	-	-	-	-	-	-	-
5010299012	Productivity Enhancement Incentive - Civilian	-	-	-	-	-	-	-	-	-	-
5010299014	Performance Based Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010302001	Pag-IBIG - Civilian	-	-	-	-	-	-	-	-	-	-
5010303001	PhilHealth - Civilian	-	-	-	-	-	-	-	-	-	-
5010304001	ECIP - Civilian	-	-	-	-	-	-	-	-	-	-
5010403001	Terminal Leave Benefits - Civilian	-	-	-	-	-	-	-	-	-	-
5010499001	Lump-sum for Creation of New Positions - Civilian	-	-	-	-	-	-	-	-	-	-
5010499003	Lump-sum for Reclassification of Positions	-	-	-	-	-	-	-	-	-	-
5010499004	Lump-sum for Equivalent-Record Form	-	-	-	-	-	-	-	-	-	-
5010499007	Lump-sum for Filling of Positions - Civilian	-	-	-	-	-	-	-	-	-	-
5010499010	Lump-sum for Step Increments - Length of Service	-	-	-	-	-	-	-	-	-	-
5010499015	Loyalty Award - Civilian	-	-	-	-	-	-	-	-	-	-
5010499099	Other Personnel Benefits	-	-	-	-	-	-	-	-	-	-
Miscellaneous Personnel Benefits Fund		-	-	-	-	-	-	-	-	-	-
5010101001	Basic Salary - Civilian	-	-	-	-	-	-	-	-	-	-
5010214001	Year End Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010216001	Mid-Year Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010299014	Performance Based Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010303001	PhilHealth - Civilian	-	-	-	-	-	-	-	-	-	-
5010499006	Lump-sum for Compensation Adjustment	-	-	-	-	-	-	-	-	-	-
5010499010	Lump-sum for Step Increments - Length of Service	-	-	-	-	-	-	-	-	-	-
5010499099	Other Personnel Benefits	-	-	-	-	-	-	-	-	-	-
Pension and Gratuity Fund		-	-	-	-	-	-	-	-	-	-
5010403001	Terminal Leave Benefits - Civilian	-	-	-	-	-	-	-	-	-	-
5010499099	Other Personnel Benefits	-	-	-	-	-	-	-	-	-	-
Unprogrammed Appropriations		-	-	-	-	-	-	-	-	-	-
5010101001	Basic Salary - Civilian	-	-	-	-	-	-	-	-	-	-
5010214001	Year End Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010216001	Mid-Year Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010303001	PhilHealth - Civilian	-	-	-	-	-	-	-	-	-	-
5010499006	Lump-sum for Compensation Adjustment	-	-	-	-	-	-	-	-	-	-
Automatic Appropriations		-	-	-	-	-	-	-	-	-	-
5010301000	Retirement and Life Insurance Premiums	-	-	-	-	-	-	-	-	-	-
GRAND TOTAL		-	-	-	-	-	-	-	-	-	-

** based on the final report (FAR No. 1-A) as officially submitted to the DBM*

Annex A

REPORT ON PERSONNEL SERVICES (PS) DEFICIENCIES

SELECT REGION: Region_VI_Western_Visayas

SELECT RO/SDO: ALL DIVISIONS

COVERAGE: ALL OPERATING UNITS

AMOUNT IN PESOS (Absolute Amount)

Particulars		Organizational and Professional Development for Non-Teaching Personnel					Policy and Research Program				
		*Unobligated PS Allotment as of October 31, 2024	PS Allotment Received (starting November 1, 2024)		Estimated PS Requirement until Dec. 31, 2024	Estimated PS Savings/ (Deficiencies)	*Unobligated PS Allotment as of October 31, 2024	PS Allotment Received (starting November 1, 2024)		Estimated PS Requirement until Dec. 31, 2024	Estimated PS Savings/ (Deficiencies)
			SARO Received (from DBM)	Sub-ARO Received (DepEd)				SARO Received (from DBM)	Sub-ARO Received (DepEd)		

REPORT ON PERSONNEL SERVICES (PS) DEFICIENCIES

Annex A

SELECT REGION: Region_VI_Western_Visayas

SELECT RO/SDO: ALL DIVISIONS

COVERAGE: ALL OPERATING UNITS

AMOUNT IN PESOS (Absolute Amount)

Particulars		Curricular programs, learning management models, standards and strategy development					New School Personnel Positions				
		*Unobligated PS Allotment as of October 31, 2024	PS Allotment Received (starting November 1, 2024)		Estimated PS Requirement until Dec. 31, 2024	Estimated PS Savings/ (Deficiencies)	*Unobligated PS Allotment as of October 31, 2024	PS Allotment Received (starting November 1, 2024)		Estimated PS Requirement until Dec. 31, 2024	Estimated PS Savings/ (Deficiencies)
			SARO Received (from DBM)	Sub-ARO Received (DepEd)				SARO Received (from DBM)	Sub-ARO Received (DepEd)		
Specific Budgets of National Government Agencies		-	-	-	-	-	-	-	-	-	-
5010101001	Basic Salary - Civilian	-	-	-	-	-	-	-	-	-	-
5010102000	Salaries and Wages - Casual/Contractual	-	-	-	-	-	-	-	-	-	-
5010103000	Salaries and Wages - Substitute Teachers	-	-	-	-	-	-	-	-	-	-
5010201001	PERA - Civilian	-	-	-	-	-	-	-	-	-	-
5010202000	Representation Allowance (RA)	-	-	-	-	-	-	-	-	-	-
5010203001	Transportation Allowance (TA)	-	-	-	-	-	-	-	-	-	-
5010204001	Clothing/Uniform Allowance - Civilian	-	-	-	-	-	-	-	-	-	-
5010205003	Subsistence Allowance - Magna Carta for Public Health Workers under R.A. 7305	-	-	-	-	-	-	-	-	-	-
5010206004	Laundry Allowance - Magna Carta Benefits for Public Health Workers under R.A. 7305	-	-	-	-	-	-	-	-	-	-
5010210001	Honoraria - Civilian	-	-	-	-	-	-	-	-	-	-
5010211001	Hazard Pay	-	-	-	-	-	-	-	-	-	-
5010211005	HP - Magna Carta Benefits for Public Health Workers under R.A. 7305	-	-	-	-	-	-	-	-	-	-
5010213001	Overtime Pay	-	-	-	-	-	-	-	-	-	-
5010214001	Year End Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010215001	Cash Gift - Civilian	-	-	-	-	-	-	-	-	-	-
5010216001	Mid-Year Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010299003	Allowance of Attorney's de Officio - Civilian	-	-	-	-	-	-	-	-	-	-
5010299004	Special Hardship Allowance - Civilian	-	-	-	-	-	-	-	-	-	-
5010299012	Productivity Enhancement Incentive - Civilian	-	-	-	-	-	-	-	-	-	-
5010299014	Performance Based Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010302001	Pag-IBIG - Civilian	-	-	-	-	-	-	-	-	-	-
5010303001	PhilHealth - Civilian	-	-	-	-	-	-	-	-	-	-
5010304001	ECIP - Civilian	-	-	-	-	-	-	-	-	-	-
5010403001	Terminal Leave Benefits - Civilian	-	-	-	-	-	-	-	-	-	-
5010499001	Lump-sum for Creation of New Positions - Civilian	-	-	-	-	-	-	-	-	-	-
5010499003	Lump-sum for Reclassification of Positions	-	-	-	-	-	-	-	-	-	-
5010499004	Lump-sum for Equivalent-Record Form	-	-	-	-	-	-	-	-	-	-
5010499007	Lump-sum for Filling of Positions - Civilian	-	-	-	-	-	-	-	-	-	-
5010499010	Lump-sum for Step Increments - Length of Service	-	-	-	-	-	-	-	-	-	-
5010499015	Loyalty Award - Civilian	-	-	-	-	-	-	-	-	-	-
5010499099	Other Personnel Benefits	-	-	-	-	-	-	-	-	-	-
Miscellaneous Personnel Benefits Fund		-	-	-	-	-	-	-	-	-	-
5010101001	Basic Salary - Civilian	-	-	-	-	-	-	-	-	-	-
5010214001	Year End Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010216001	Mid-Year Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010299014	Performance Based Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010303001	PhilHealth - Civilian	-	-	-	-	-	-	-	-	-	-
5010499006	Lump-sum for Compensation Adjustment	-	-	-	-	-	-	-	-	-	-
5010499010	Lump-sum for Step Increments - Length of Service	-	-	-	-	-	-	-	-	-	-
5010499099	Other Personnel Benefits	-	-	-	-	-	-	-	-	-	-
Pension and Gratuity Fund		-	-	-	-	-	-	-	-	-	-
5010403001	Terminal Leave Benefits - Civilian	-	-	-	-	-	-	-	-	-	-
5010499099	Other Personnel Benefits	-	-	-	-	-	-	-	-	-	-
Unprogrammed Appropriations		-	-	-	-	-	-	-	-	-	-
5010101001	Basic Salary - Civilian	-	-	-	-	-	-	-	-	-	-
5010214001	Year End Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010216001	Mid-Year Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010303001	PhilHealth - Civilian	-	-	-	-	-	-	-	-	-	-
5010499006	Lump-sum for Compensation Adjustment	-	-	-	-	-	-	-	-	-	-
Automatic Appropriations		-	-	-	-	-	-	-	-	-	-
5010301000	Retirement and Life Insurance Premiums	-	-	-	-	-	-	-	-	-	-
GRAND TOTAL		-	-	-	-	-	-	-	-	-	-

** based on the final report (FAR No. 1-A) as officially submitted to the DBM*

Annex A

REPORT ON PERSONNEL SERVICES (PS) DEFICIENCIES

SELECT REGION: Region_VI_Western_Visayas

SELECT RO/SDO: ALL DIVISIONS

COVERAGE: ALL OPERATING UNITS

AMOUNT IN PESOS (Absolute Amount)

Particulars		Curricular programs, learning management models, standards and strategy development					New School Personnel Positions				
		*Unobligated PS Allotment as of October 31, 2024	PS Allotment Received (starting November 1, 2024)		Estimated PS Requirement until Dec. 31, 2024	Estimated PS Savings/ (Deficiencies)	*Unobligated PS Allotment as of October 31, 2024	PS Allotment Received (starting November 1, 2024)		Estimated PS Requirement until Dec. 31, 2024	Estimated PS Savings/ (Deficiencies)
			SARO Received (from DBM)	Sub-ARO Received (DepEd)				SARO Received (from DBM)	Sub-ARO Received (DepEd)		

Annex A

REPORT ON PERSONNEL SERVICES (PS) DEFICIENCIES

SELECT REGION: Region_VI_Western_Visayas

SELECT RO/SDO: ALL DIVISIONS

COVERAGE: ALL OPERATING UNITS

AMOUNT IN PESOS (Absolute Amount)

	Particulars	Operation of Schools - Elementary (Kinder to Grade 6)					Operation of Schools - Junior High School (Grade 7 to Grade 10)				
		*Unobligated PS Allotment as of October 31, 2024	PS Allotment Received (starting November 1, 2024)		Estimated PS Requirement until Dec. 31, 2024	Estimated PS Savings/ (Deficiencies)	*Unobligated PS Allotment as of October 31, 2024	PS Allotment Received (starting November 1, 2024)		Estimated PS Requirement until Dec. 31, 2024	Estimated PS Savings/ (Deficiencies)
			SARO Received (from DBM)	Sub-ARO Received (DepEd)				SARO Received (from DBM)	Sub-ARO Received (DepEd)		
Specific Budgets of National Government Agencies		-	-	-	-	-	-	-	-	-	-
5010101001	Basic Salary - Civilian	-	-	-	-	-	-	-	-	-	-
5010102000	Salaries and Wages - Casual/Contractual	-	-	-	-	-	-	-	-	-	-
5010103000	Salaries and Wages - Substitute Teachers	-	-	-	-	-	-	-	-	-	-
5010201001	PERA - Civilian	-	-	-	-	-	-	-	-	-	-
5010202000	Representation Allowance (RA)	-	-	-	-	-	-	-	-	-	-
5010203001	Transportation Allowance (TA)	-	-	-	-	-	-	-	-	-	-
5010204001	Clothing/Uniform Allowance - Civilian	-	-	-	-	-	-	-	-	-	-
5010205003	Subsistence Allowance - Magna Carta for Public Health Workers under R.A. 7305	-	-	-	-	-	-	-	-	-	-
5010206004	Laundry Allowance - Magna Carta Benefits for Public Health Workers under R.A. 7305	-	-	-	-	-	-	-	-	-	-
5010210001	Honoraria - Civilian	-	-	-	-	-	-	-	-	-	-
5010211001	Hazard Pay	-	-	-	-	-	-	-	-	-	-
5010211005	HP - Magna Carta Benefits for Public Health Workers under R.A. 7305	-	-	-	-	-	-	-	-	-	-
5010219001	Overtime Pay	-	-	-	-	-	-	-	-	-	-
5010214001	Year End Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010215001	Cash Gift - Civilian	-	-	-	-	-	-	-	-	-	-
5010216001	Mid-Year Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010299003	Allowance of Attorney's de Officio - Civilian	-	-	-	-	-	-	-	-	-	-
5010299004	Special Hardship Allowance - Civilian	-	-	-	-	-	-	-	-	-	-
5010299012	Productivity Enhancement Incentive - Civilian	-	-	-	-	-	-	-	-	-	-
5010299014	Performance Based Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010302001	Pag-IBIG - Civilian	-	-	-	-	-	-	-	-	-	-
5010303001	PhilHealth - Civilian	-	-	-	-	-	-	-	-	-	-
5010304001	ECIP - Civilian	-	-	-	-	-	-	-	-	-	-
5010403001	Terminal Leave Benefits - Civilian	-	-	-	-	-	-	-	-	-	-
5010499001	Lump-sum for Creation of New Positions - Civilian	-	-	-	-	-	-	-	-	-	-
5010499003	Lump-sum for Reclassification of Positions	-	-	-	-	-	-	-	-	-	-
5010499004	Lump-sum for Equivalent-Record Form	-	-	-	-	-	-	-	-	-	-
5010499007	Lump-sum for Filling of Positions - Civilian	-	-	-	-	-	-	-	-	-	-
5010499010	Lump-sum for Step Increments - Length of Service	-	-	-	-	-	-	-	-	-	-
5010499015	Loyalty Award - Civilian	-	-	-	-	-	-	-	-	-	-
5010499099	Other Personnel Benefits	-	-	-	-	-	-	-	-	-	-
Miscellaneous Personnel Benefits Fund		-	-	-	-	-	-	-	-	-	-
5010101001	Basic Salary - Civilian	-	-	-	-	-	-	-	-	-	-
5010214001	Year End Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010216001	Mid-Year Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010299014	Performance Based Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010303001	PhilHealth - Civilian	-	-	-	-	-	-	-	-	-	-
5010499006	Lump-sum for Compensation Adjustment	-	-	-	-	-	-	-	-	-	-
5010499010	Lump-sum for Step Increments - Length of Service	-	-	-	-	-	-	-	-	-	-
5010499099	Other Personnel Benefits	-	-	-	-	-	-	-	-	-	-
Pension and Gratuity Fund		-	-	-	-	-	-	-	-	-	-
5010403001	Terminal Leave Benefits - Civilian	-	-	-	-	-	-	-	-	-	-
5010499099	Other Personnel Benefits	-	-	-	-	-	-	-	-	-	-
Unprogrammed Appropriations		-	-	-	-	-	-	-	-	-	-
5010101001	Basic Salary - Civilian	-	-	-	-	-	-	-	-	-	-
5010214001	Year End Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010216001	Mid-Year Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010303001	PhilHealth - Civilian	-	-	-	-	-	-	-	-	-	-
5010499006	Lump-sum for Compensation Adjustment	-	-	-	-	-	-	-	-	-	-
Automatic Appropriations		-	-	-	-	-	-	-	-	-	-
5010301000	Retirement and Life Insurance Premiums	-	-	-	-	-	-	-	-	-	-
GRAND TOTAL		-	-	-	-	-	-	-	-	-	-

** based on the final report (FAR No. 1-A) as officially submitted to the DBM*

Annex A

REPORT ON PERSONNEL SERVICES (PS) DEFICIENCIES

SELECT REGION: Region_VI_Western_Visayas

SELECT RO/SDO: ALL DIVISIONS

COVERAGE: ALL OPERATING UNITS

AMOUNT IN PESOS (Absolute Amount)

Particulars		Operation of Schools - Elementary (Kinder to Grade 6)					Operation of Schools - Junior High School (Grade 7 to Grade 10)				
		*Unobligated PS Allotment as of October 31, 2024	PS Allotment Received (starting November 1, 2024)		Estimated PS Requirement until Dec. 31, 2024	Estimated PS Savings/ (Deficiencies)	*Unobligated PS Allotment as of October 31, 2024	PS Allotment Received (starting November 1, 2024)		Estimated PS Requirement until Dec. 31, 2024	Estimated PS Savings/ (Deficiencies)
			SARO Received (from DBM)	Sub-ARO Received (DepEd)				SARO Received (from DBM)	Sub-ARO Received (DepEd)		

Annex A

REPORT ON PERSONNEL SERVICES (PS) DEFICIENCIES

SELECT REGION: Region_VI_Western_Visayas

SELECT RO/SDO: ALL DIVISIONS

COVERAGE: ALL OPERATING UNITS

AMOUNT IN PESOS (Absolute Amount)

	Particulars	Operation of Schools - Senior High School (Grade 11 to Grade 12)					Implementation of the Grant of C/A, Hardship Pay and Reclassification of Positions				
		*Unobligated PS Allotment as of October 31, 2024	PS Allotment Received (starting November 1, 2024)		Estimated PS Requirement until Dec. 31, 2024	Estimated PS Savings/ (Deficiencies)	*Unobligated PS Allotment as of October 31, 2024	PS Allotment Received (starting November 1, 2024)		Estimated PS Requirement until Dec. 31, 2024	Estimated PS Savings/ (Deficiencies)
			SARO Received (from DBM)	Sub-ARO Received (DepEd)				SARO Received (from DBM)	Sub-ARO Received (DepEd)		
Specific Budgets of National Government Agencies		-	-	-	-	-	-	-	-	-	-
5010101001	Basic Salary - Civilian	-	-	-	-	-	-	-	-	-	-
5010102000	Salaries and Wages - Casual/Contractual	-	-	-	-	-	-	-	-	-	-
5010103000	Salaries and Wages - Substitute Teachers	-	-	-	-	-	-	-	-	-	-
5010201001	PERA - Civilian	-	-	-	-	-	-	-	-	-	-
5010202000	Representation Allowance (RA)	-	-	-	-	-	-	-	-	-	-
5010203001	Transportation Allowance (TA)	-	-	-	-	-	-	-	-	-	-
5010204001	Clothing/Uniform Allowance - Civilian	-	-	-	-	-	-	-	-	-	-
5010205003	Subsistence Allowance - Magna Carta for Public Health Workers under R.A. 7305	-	-	-	-	-	-	-	-	-	-
5010205004	Laundry Allowance - Magna Carta Benefits for Public Health Workers under R.A. 7305	-	-	-	-	-	-	-	-	-	-
5010210001	Honoraria - Civilian	-	-	-	-	-	-	-	-	-	-
5010211001	Hazard Pay	-	-	-	-	-	-	-	-	-	-
5010211005	HP - Magna Carta Benefits for Public Health Workers under R.A. 7305	-	-	-	-	-	-	-	-	-	-
5010213001	Overtime Pay	-	-	-	-	-	-	-	-	-	-
5010214001	Year End Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010215001	Cash Gift - Civilian	-	-	-	-	-	-	-	-	-	-
5010216001	Mid-Year Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010299003	Allowance of Attorney's de Officio - Civilian	-	-	-	-	-	-	-	-	-	-
5010299004	Special Hardship Allowance - Civilian	-	-	-	-	-	-	-	-	-	-
5010299012	Productivity Enhancement Incentive - Civilian	-	-	-	-	-	-	-	-	-	-
5010299014	Performance Based Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010302001	Pag-IBIG - Civilian	-	-	-	-	-	-	-	-	-	-
5010303001	PhilHealth - Civilian	-	-	-	-	-	-	-	-	-	-
5010304001	ECIP - Civilian	-	-	-	-	-	-	-	-	-	-
5010403001	Terminal Leave Benefits - Civilian	-	-	-	-	-	-	-	-	-	-
5010499001	Lump-sum for Creation of New Positions - Civilian	-	-	-	-	-	-	-	-	-	-
5010499003	Lump-sum for Reclassification of Positions	-	-	-	-	-	-	-	-	-	-
5010499004	Lump-sum for Equivalent-Record Form	-	-	-	-	-	-	-	-	-	-
5010499007	Lump-sum for Filling of Positions - Civilian	-	-	-	-	-	-	-	-	-	-
5010499010	Lump-sum for Step Increments - Length of Service	-	-	-	-	-	-	-	-	-	-
5010499015	Loyalty Award - Civilian	-	-	-	-	-	-	-	-	-	-
5010499099	Other Personnel Benefits	-	-	-	-	-	-	-	-	-	-
Miscellaneous Personnel Benefits Fund		-	-	-	-	-	-	-	-	-	-
5010101001	Basic Salary - Civilian	-	-	-	-	-	-	-	-	-	-
5010214001	Year End Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010216001	Mid-Year Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010299014	Performance Based Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010303001	PhilHealth - Civilian	-	-	-	-	-	-	-	-	-	-
5010499006	Lump-sum for Compensation Adjustment	-	-	-	-	-	-	-	-	-	-
5010499010	Lump-sum for Step Increments - Length of Service	-	-	-	-	-	-	-	-	-	-
5010499099	Other Personnel Benefits	-	-	-	-	-	-	-	-	-	-
Pension and Gratuity Fund		-	-	-	-	-	-	-	-	-	-
5010403001	Terminal Leave Benefits - Civilian	-	-	-	-	-	-	-	-	-	-
5010499099	Other Personnel Benefits	-	-	-	-	-	-	-	-	-	-
Unprogrammed Appropriations		-	-	-	-	-	-	-	-	-	-
5010101001	Basic Salary - Civilian	-	-	-	-	-	-	-	-	-	-
5010214001	Year End Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010216001	Mid-Year Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010303001	PhilHealth - Civilian	-	-	-	-	-	-	-	-	-	-
5010499006	Lump-sum for Compensation Adjustment	-	-	-	-	-	-	-	-	-	-
Automatic Appropriations		-	-	-	-	-	-	-	-	-	-
5010301000	Retirement and Life Insurance Premiums	-	-	-	-	-	-	-	-	-	-
GRAND TOTAL		-	-	-	-	-	-	-	-	-	-

** based on the final report (FAR No. 1-A) as officially submitted to the DBM*

Annex A

REPORT ON PERSONNEL SERVICES (PS) DEFICIENCIES	
SELECT REGION:	Region_VI_Western_Visayas
SELECT RO/SDO:	ALL DIVISIONS
COVERAGE:	ALL OPERATING UNITS
AMOUNT IN PESOS (Absolute Amount)	

Particulars	Operation of Schools - Senior High School (Grade 11 to Grade 12)					Implementation of the Grant of C/A, Hardship Pay and Reclassification of Positions				
	*Unobligated PS Allotment as of October 31, 2024	PS Allotment Received (starting November 1, 2024)		Estimated PS Requirement until Dec. 31, 2024	Estimated PS Savings/ (Deficiencies)	*Unobligated PS Allotment as of October 31, 2024	PS Allotment Received (starting November 1, 2024)		Estimated PS Requirement until Dec. 31, 2024	Estimated PS Savings/ (Deficiencies)
		SARO Received (from DBM)	Sub-ARO Received (DepEd)				SARO Received (from DBM)	Sub-ARO Received (DepEd)		
								JHONA LYDA A. SITCHON		
								Administrative Officer V		

Annex A

REPORT ON PERSONNEL SERVICES (PS) DEFICIENCIES
SELECT REGION: Region_VI_Western_Visayas
SELECT RO/SDO: ALL DIVISIONS
COVERAGE: ALL OPERATING UNITS
AMOUNT IN PESOS (Absolute Amount)

	Particulars	World Teachers' Day Incentive Benefit					GRAND TOTAL				
		*Unobligated PS Allotment as of October 31, 2024	PS Allotment Received (starting November 1, 2024)		Estimated PS Requirement until Dec. 31, 2024	Estimated PS Savings/ (Deficiencies)	*Unobligated PS Allotment as of October 31, 2024	PS Allotment Received (starting November 1, 2024)		Estimated PS Requirement until Dec. 31, 2024	Estimated PS Savings/ (Deficiencies)
			SARO Received (from DBM)	Sub-ARO Received (DepEd)				SARO Received (from DBM)	Sub-ARO Received (DepEd)		
Specific Budgets of National Government Agencies		-	-	-	-	-	-	-	-	-	-
5010101001	Basic Salary - Civilian	-	-	-	-	-	-	-	-	-	-
5010102000	Salaries and Wages - Casual/Contractual	-	-	-	-	-	-	-	-	-	-
5010103000	Salaries and Wages - Substitute Teachers	-	-	-	-	-	-	-	-	-	-
5010201001	PERA - Civilian	-	-	-	-	-	-	-	-	-	-
5010202000	Representation Allowance (RA)	-	-	-	-	-	-	-	-	-	-
5010203001	Transportation Allowance (TA)	-	-	-	-	-	-	-	-	-	-
5010204001	Clothing/Uniform Allowance - Civilian	-	-	-	-	-	-	-	-	-	-
5010205003	Subsistence Allowance - Magna Carta for Public Health Workers under R.A. 7305	-	-	-	-	-	-	-	-	-	-
5010206004	Laundry Allowance - Magna Carta Benefits for Public Health Workers under R.A. 7305	-	-	-	-	-	-	-	-	-	-
5010210001	Honoraria - Civilian	-	-	-	-	-	-	-	-	-	-
5010211001	Hazard Pay	-	-	-	-	-	-	-	-	-	-
5010211005	HP - Magna Carta Benefits for Public Health Workers under R.A. 7305	-	-	-	-	-	-	-	-	-	-
5010213001	Overtime Pay	-	-	-	-	-	-	-	-	-	-
5010214001	Year End Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010215001	Cash Gift - Civilian	-	-	-	-	-	-	-	-	-	-
5010216001	Mid-Year Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010299003	Allowance of Attorney's de Officio - Civilian	-	-	-	-	-	-	-	-	-	-
5010299004	Special Hardship Allowance - Civilian	-	-	-	-	-	-	-	-	-	-
5010299012	Productivity Enhancement Incentive - Civilian	-	-	-	-	-	-	-	-	-	-
5010299014	Performance Based Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010302001	Pag-IBIG - Civilian	-	-	-	-	-	-	-	-	-	-
5010303001	PhilHealth - Civilian	-	-	-	-	-	-	-	-	-	-
5010304001	ECIP - Civilian	-	-	-	-	-	-	-	-	-	-
5010403001	Terminal Leave Benefits - Civilian	-	-	-	-	-	-	-	-	-	-
5010499001	Lump-sum for Creation of New Positions - Civilian	-	-	-	-	-	-	-	-	-	-
5010499003	Lump-sum for Reclassification of Positions	-	-	-	-	-	-	-	-	-	-
5010499004	Lump-sum for Equivalent-Record Form	-	-	-	-	-	-	-	-	-	-
5010499007	Lump-sum for Filling of Positions - Civilian	-	-	-	-	-	-	-	-	-	-
5010499010	Lump-sum for Step Increments - Length of Service	-	-	-	-	-	-	-	-	-	-
5010499015	Loyalty Award - Civilian	-	-	-	-	-	-	-	-	-	-
5010499099	Other Personnel Benefits	-	-	-	-	-	-	-	-	-	-
Miscellaneous Personnel Benefits Fund		-	-	-	-	-	-	-	-	-	-
5010101001	Basic Salary - Civilian	-	-	-	-	-	-	-	-	-	-
5010214001	Year End Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010216001	Mid-Year Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010299014	Performance Based Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010303001	PhilHealth - Civilian	-	-	-	-	-	-	-	-	-	-
5010499006	Lump-sum for Compensation Adjustment	-	-	-	-	-	-	-	-	-	-
5010499010	Lump-sum for Step Increments - Length of Service	-	-	-	-	-	-	-	-	-	-
5010499099	Other Personnel Benefits	-	-	-	-	-	-	-	-	-	-
Pension and Gratuity Fund		-	-	-	-	-	-	-	-	-	-
5010403001	Terminal Leave Benefits - Civilian	-	-	-	-	-	-	-	-	-	-
5010499099	Other Personnel Benefits	-	-	-	-	-	-	-	-	-	-
Unprogrammed Appropriations		-	-	-	-	-	-	-	-	-	-
5010101001	Basic Salary - Civilian	-	-	-	-	-	-	-	-	-	-
5010214001	Year End Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010216001	Mid-Year Bonus - Civilian	-	-	-	-	-	-	-	-	-	-
5010303001	PhilHealth - Civilian	-	-	-	-	-	-	-	-	-	-
5010499006	Lump-sum for Compensation Adjustment	-	-	-	-	-	-	-	-	-	-
Automatic Appropriations		-	-	-	-	-	-	-	-	-	-
5010301000	Retirement and Life Insurance Premiums	-	-	-	-	-	-	-	-	-	-
GRAND TOTAL		-	-	-	-	-	-	-	-	-	-

** based on the final report (FAR No. 1-A) as officially submitted to the DBM*

											Annex A
REPORT ON PERSONNEL SERVICES (PS) DEFICIENCIES											
SELECT REGION:	Region_VI_Western_Visayas										
SELECT RO/SDO:	ALL DIVISIONS										
COVERAGE:	ALL OPERATING UNITS										
AMOUNT IN PESOS (Absolute Amount)											
Particulars		World Teachers' Day Incentive Benefit					GRAND TOTAL				
		*Unobligated PS Allotment as of October 31, 2024	PS Allotment Received (starting November 1, 2024)		Estimated PS Requirement until Dec. 31, 2024	Estimated PS Savings/ (Deficiencies)	*Unobligated PS Allotment as of October 31, 2024	PS Allotment Received (starting November 1, 2024)		Estimated PS Requirement until Dec. 31, 2024	Estimated PS Savings/ (Deficiencies)
			SARO Received (from DBM)	Sub-ARO Received (DepEd)				SARO Received (from DBM)	Sub-ARO Received (DepEd)		
				Recommending Approval:				Approved by:			
					MARTHA I. AMPIG				RAMIR B. UYTICO EdD, CESO III		
					Chief Administrative Officer				Regional Director		

Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR FINANCE

Department of Education
Regional Office
Duran Street, Iloilo City
RECORDS SECTION
RECEIVED
By: NOV 0 4 2024
Date:
Control No.: 24

MEMORANDUM
OUF-2024- 0880

FOR : **REGIONAL DIRECTORS**
SCHOOLS DIVISION SUPERINTENDENTS
CHIEF ADMINISTRATIVE OFFICERS, FINANCE DIVISION
SCHOOL HEADS OF IMPLEMENTING UNITS SECONDARY SCHOOL
ALL OTHERS CONCERNED

FROM : **ATTY. FATIMA LIPP D. PANONTONGAN**
Undersecretary
Officer-in-Charge
Office of the Undersecretary for Finance

SUBJECT : **TRANSFER OF THE AVAILABLE FY 2024 RELEASED PERSONNEL SERVICES (PS) ALLOTMENTS TO COVER PS DEFICIENCIES**

DATE : **October 28, 2024**

Relative to DBM Circular Letter No. 2024-13 dated September 17, 2024[1] and Memorandum No. OUF-2024-0687, titled, ***"Processing of Request for Personnel Services (Ps) Deficiency in Fiscal Year (FY) 2024",*** we would like to extend our sincere appreciation for your cooperation in submitting the reports of your FY 2024 PS requirements. Your submissions have provided valuable insights into the estimated FY 2024 PS savings, which can be pooled for the subsequent distribution to DepEd units with deficient PS allocations.

In light of this, it is advised to transfer the FY 2024 PS savings from released PS allotment to the Central Office. To facilitate this transfer across different levels of governance, the issuance of an ***Advice for Use of PS Allotment (APSA)*** is necessary, pursuant to Section 5.1.3 of the National Budget Circular No. 592[2], dated January 2, 2024.

The savings being offered shall be transferred to the **"General Management and Supervision (GMS)"** account of the recipient units with **"Other Personnel Benefits"** as the object code.

Also, please be reminded that when issuing the APSA, it must be within the designated fund source. Therefore, a separate APSA should be prepared for each funding source code, specified as follows:

[1] *DBM CL No. 2024-13 dated September 17, 2024 "Processing of Requests for Personnel Services (PS) Deficiencies*
[2] *NBC No. 592 dated January 2, 2024 "Guidelines on the Release of Funds for Fiscal Year (FY) 2024"*

Code	Funding Source	
	From	To
101101	Specific Budgets of NGAs	Specific Budgets of NGAs
101406	Miscellaneous Personnel Benefits Fund (MPBF)	Miscellaneous Personnel Benefits Fund (MPBF)
105462	Unprogrammed Appropriations	Unprogrammed Appropriations
105463	Unprogrammed Appropriations	Unprogrammed Appropriations
104102	Retirement and Life Insurance Premium (RLIP)	Retirement and Life Insurance Premium (RLIP)

To ensure a seamless and efficient transfer process, the following procedural guidelines are outlined below:

1. **Secondary School – Implementing Units (SS-IUs)**

   a. Issue APSA to the Schools Division Office (SDO) to effect the transfer of its FY 2024 PS savings to the SDO; and
   b. Record in the Registry of Allotment and Obligations for PS (RAOPS) the transfer of its PS savings to the SDO.

2. **Schools Division Office (SDO)**

   a. Consolidate the APSAs submitted by the SS – IUs in the Division;
   b. Record in the RAOPS of the SDO the receipt of the FY 2024 PS savings of the SS – IUs;
   c. Issue APSA to the DepEd – RO with complete details, to effect the transfer of the consolidated FY 2024 PS savings of the Division that should include the savings of the SDO Proper, all non-IUs (elementary and secondary), and the consolidated savings as submitted by its SS – IUs thru APSA; and
   d. Record in the RAOPS of the SDO the transfer to the DepEd – RO of the consolidated Division savings.

3. **Regional Office Proper (ROP)**

   a. Consolidate the APSAs submitted by the SDOs;
   b. Record in the RAOPS of the ROP the receipt of the consolidated FY 2024 PS savings of the SDOs;
   c. Issue APSA to the DepEd – CO to effect the transfer of the FY 2024 PS savings of the entire Regional Office;
   d. Record in the RAOPS of the ROP the transfer to the DepEd – CO of the consolidated Regional FY 2024 PS savings;
   e. Record in the RAOPS of the ROP the receipt of Sub-Allotment Release Orders (Sub-AROs) issued by the DepEd – CO to cover PS deficiencies;
   f. Submit to the Department of Budget and Management – Regional Office (DBM – RO) concerned the request for issuance of cash allocation corresponding to the amount of the Sub-ARO received, if needed.

4. **Budget Division – Central Office**

   a. Record in the RAOPS of the Central Office the receipt of the FY 2024 PS savings from the ROs submitted thru APSA; and
   b. Issue the Sub-AROs necessary in the downloading of the funding allocation of the ROs with deficient PS allocations.

Attached to this memorandum are the three (3) sample templates, illustrating transfers as follows:

1. Bangbang National High School, Marinduque transferring its FY 2024 PS savings thru APSA to the Division of Marinduque;
2. Division of Marinduque transferring the consolidated FY 2024 PS savings of the entire Division to the DepEd – Regional Office; and
3. DepEd Regional Office transferring the consolidated FY 2024 PS savings of the entire Region to the DepEd – Central Office.

Additionally, you may opt to use the template in excel file format, as enclosed herewith, or the APSA template already provided in the Budget Monitoring System (BMS) developed in-house by the Budget Division – CO.

Regional Offices (ROs) are likewise encouraged to adopt procedures that expedite the submission of the FY 2024 PS savings of the entire Region to the DepEd – Central Office.

Please submit the signed APSAs promptly to the Budget Division – Central Office via email at earl.bunyi@deped.gov.ph, with a copy furnished to fs.bd@deped.gov.ph.

For strict compliance.

SAMPLE ONLY

Department : **Department of Education**
Agency/Operating Unit : **Bangbang National High School**
Address : **Division of Marinduque, DepEd - MIMAROPA**

Advice for Use of PS Allotment (APSA) No. 2024-xx-xxxx
Date: October 15, 2024

Funding Source : **Regular Agency Fund - General Fund - New General Appropriations - Specific Budgets of National Government Agencies**

Legal Basis : **R. A. No. 11975 Regular 2024 CURRENT**

DEFICIENT ITEMS (TO) :

Program/Activity/ Project	Operating Unit/Responsibility Center	Allotment Class	Object of Expenditures	Amount (in Peso)
100000100001000 - General Management and Supervision	Division of Marinduque	PS	5010499099 - Other Personnel Benefits	94,724.30
Total				**94,724.30**

SOURCE ITEMS (FROM) :

Program/Activity/ Project Code	Operating Unit/Responsibility Center	Allotment Class	Object of Expenditures	Amount (in Peso)
310400100003000 - Operation of Schools - Junior High School (Grade 7 to Grade 10)	Bangbang National High School	PS	5010101001 - Basic Salary Civilian	-14,462.30
	Bangbang National High School	PS	5010204001 - Clothing/ Uniform Allowance (Civilian)	-18,000.00
	Bangbang National High School	PS	5010299036 - Mid-Year Bonus (Civilian)	-62,262.00
Total				**-94,724.30**

Prepared by:

Senior Bookkeeper

Approved by:

School Head

SAMPLE ONLY

Department : **Department of Education**
Agency/Operating Unit : **Division of Marinduque**
Address : **DepEd - MIMAROPA**

Advice for Use of PS Allotment (APSA) No. 2024-xx-xxxx
Date: October 15, 2024

Funding Source : **Regular Agency Fund - General Fund - New General Appropriations - Specific Budgets of National Government Agencies**

Legal Basis : **R. A. No. 11975 Regular 2024 CURRENT**

DEFICIENT ITEMS (TO) :

Program/Activity/ Project	Operating Unit/Responsibility Center	Allotment Class	Object of Expenditures	Amount (in Peso)
100000100001000 - General Management and Supervision	Regional Office	PS	5010499099 - Other Personnel Benefits	244,724.00
Total				**244,724.00**

SOURCE ITEMS (FROM) :

Program/Activity/ Project Code	Operating Unit/Responsibility Center	Allotment Class	Object of Expenditures	Amount (in Peso)
100000100001000 - General Management and Supervision	Division of Marinduque	PS	5010101001 - Basic Salary Civilian	-58,000.00
	Division of Marinduque	PS	5010204001 - Clothing/ Uniform Allowance (Civilian)	-18,000.00
	Division of Marinduque	PS	5010499099 - Other Personnel Benefits	-94,724.00
310400100002000 - Operation of Schools - Elementary (Kinder to Grade 6)	Division of Marinduque	PS	5010101001 - Basic Salary Civilian	-48,000.00
	Division of Marinduque	PS	5010201001 - PERA - Civilian	-26,000.00
Total				**-244,724.00**

Prepared by:

Head of Budget Unit

Approved by:

Schools Division Superintendent

SAMPLE ONLY

Department : Department of Education
Agency/Operating Unit : Regional Office
Address : DepEd - MIMAROPA

Advice for Use of PS Allotment (APSA) No. 2024-xx-xxxx
Date: October 15, 2024

Funding Source : Regular Agency Fund - General Fund - New General Appropriations - Specific Budgets of National Government Agencies

Legal Basis : R. A. No. 11975 Regular 2024 CURRENT

DEFICIENT ITEMS (TO) :

Program/Activity/ Project	Operating Unit/Responsibility Center	Allotment Class	Object of Expenditures	Amount (in Peso)
100000100001000 - General Management and Supervision	Central Office	PS	5010499099 - Other Personnel Benefits	391,869,109.75
Total				**391,869,109.75**

SOURCE ITEMS (FROM) :

Program/Activity/ Project Code	Operating Unit/Responsibility Center	Allotment Class	Object of Expenditures	Amount (in Peso)
100000100001000 - General Management and Supervision	Regional Office	PS	5010499099 - Other Personnel Benefits	-391,869,109.75
Total				**-391,869,109.75**

Prepared by:

Budget Officer

Recommended by:

Chief Administrative Officer

Approved by:

Regional Director