

Republic of the Philippines Department of Education REGION VI – WESTERN VISAYAS SCHOOLS DIVISION OF CAPIZ

October 8, 2024

DIVISION MEMORANDUM No. 6 1 6, s. 2024

ADDENDUM IN THE GUIDELINES ON THE INSPECTION, RECEIPT, DISTRIBUTION, UTILIZATION, AND MONITORING OF THE CENTRALLY PROCURED LAPTOPS AS ASSISTIVE ELECTRONIC TOOL FOR LEARNERS WITH DISABILITIES DELIVERED TO THE SCHOOLS DIVISION OFFICES IN 2024 DATED JULY 19, 2024

To: OIC, Office of the Assistant Schools Division Superintendent Chief Education Program Supervisors, SGOD & CID Public Schools District Supervisors Heads of Public Elementary, Secondary and Integrated Schools All Others Concerned

- 1. Attached is Regional Memorandum No. 914, s. 2024 dated October 3, 2024 titled Addendum in the Guidelines on the Inspection, Receipt, Distribution, Utilization, and Monitoring of the Centrally Procured Laptops as Assistive Electronic Tool for Learners with Disabilities Delivered to the Schools Division Offices in 2024 dated July 19, 2024.
- 2. Immediate dissemination of this Memorandum is desired.

MIGUEL MAQ D. APOSIN EdD, CESO V

Schools Division Superintendent

Enclosure: None

Reference: Memorandum No. BLR-2024-09-1923

To be indicated in the <u>Perpetual Index</u>
Under the following subjects

CURRICULUM

INCLUSIVE EDUCATION

LEARNING RESOURCES

SPECIAL EDUCATION







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Republic of the Philippines

Department of Education

REGION VI-WESTERN VISAYAS

OCT 0 3 2024

REGIONAL MEMORANDUM No. g 1 4 , s. 2024

ADDENDUM IN THE GUIDELINES ON THE INSPECTION, RECEIPT,
DISTRIBUTION, UTILIZATION, AND MONITORING OF THE
CENTRALLY PROCURED LAPTOPS AS ASSISTIVE
ELECTRONIC TOOL FOR LEARNERS WITH
DISABILITIES DELIVERED TO THE
SCHOOLS DIVISION OFFICES IN
2024 DATED JULY 19, 2024

To: Schools Division Superintendents All Others Concerned

- 1. Attached is DepEd Memorandum No. BLR-2024-09-1923 titled Addendum in the Guidelines on the Inspection, Receipt, Distribution, Utilization, and Monitoring of the Centrally Procured Laptops as Assistive Electronic Tool for Learners With Disabilities Delivered to the Schools Division Offices in 2024 dated July 19, 2024.
- 2. Immediate dissemination of this Memorandum is desired.

RAMIR B. UYTICO EdD, CESO III

Regional Director

Encl.: None

Reference: As stated

To be indicated in the <u>Perpetual Index</u> under the following subjects:

CURRICULUM LEARNING RESOURCES INCLUSIVE EDUCATION SPECIAL EDUCATION

GSC/CLMD-RM- Addendum in the Guidelines on the Inspection, Receipt, Distribution, Utilization... 210/October 3, 2024





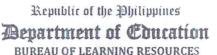


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Office of the Director

MEMORANDUM BLR-2024-09-1923

FOR

REGIONAL DIRECTORS

SCHOOLS DIVISION SUPERINTENDENTS

CONCERNED SCHOOL HEADS DIVISION SUPPLY OFFICERS

FROM

ARIZ DELSON ACAY D. CAWILAN

Director IV

Bureau of Learning Resources

SUBJECT

ADDENDUM IN THE GUIDELINES ON THE INSPECTION, RECEIPT, DISTRIBUTION, UTILIZATION AND MONITORING OF THE CENTRALLY PROCURED LAPTOPS AS ASSISTIVE ELECTRONIC TOOL FOR LEARNERS WITH DISABILITIES DELIVERED TO THE SCHOOLS DIVISION OFFICES IN 2024

DATED JULY 19, 2024

DATE

September 19, 2024

The centrally procured 2,667 laptop units, Hewlett-Packard (HP), supplied by Advance Solutions Inc., as assistive electronic tools for learners with disabilities (LWDs), have been delivered to the Schools Division Offices since August 22, 2024. The joint memorandum on the utilization guidelines was issued on July 19, 2024.

However, an addendum to the guidelines is issued in relation to login credentials. Please be advised that when opening the laptop, target users are advised not to use the login credentials ASITSD but to use other suggested login credentials on the display screen.

On the other hand, this is to reiterate that the allocation of the laptops to the identified schools is based on the data of LWDs taken from the Learners Information Systems (LIS). **Utilization of laptops other than their intended purpose is strongly discouraged.**

For your guidance and appropriate action.



Republic of the Philippines

Department of Education

BUREAU OF LEARNING RESOURCES

Office of the Director

MEMORANDUM BLR-2024-06-1101

FOR

: GINA O. GONONG

Undersecretary for Curriculum and Teaching

-- 05 THROUGH : ALMA RUBY C. TORIO

Assistant Secretary for Curriculum and Teaching

FROM

: ARIZ DELSON ACAY D. CAWILAN

Director IV W

Bureau of Learning Resources

SUBJECT

: GUIDELINES ON THE INSPECTION, RECEIPT, DISTRIBUTION,

UTILIZATION, AND MONITORING OF THE CENTRALLY PROCURED LAPTOP AS ASSISTIVE ELECTRONIC TOOL FOR

LEARNERS WITH DISABILITIES

DATE

: July 11, 2024

This is to respectfully forward the attached draft Guidelines on the Utilization of the Centrally Procured Laptops as Assistive Electronic Tools for Learners with Disabilities (LWDs) shown on the table below, for approval:

Project No.	Source of Fund	Name of Supplier	Quantity
2024- BLR2(002)- BVI-CB-004	2024 Current Fund	JONECO Tech Marketing Corp	2,500 units
2024c- BLR2(007)- BVI-CB- 015	2023 Continuing Fund	Advance Solutions Inc.	2,667 units

Attached: as stated













(BLRM) Ground, Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City; (02) 8634-1072; 8634-0901; 8634-1054;







Republic of the Philippines

Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

JOINT MEMORANDIIM

TO

: REGIONAL DIRECTORS

SCHOOLS DIVISION SUPERINTENDENTS

CONCERNED SCHOOL HEADS DIVISION SUPPLY OFFICERS

FROM

GINA O. GONONG

Undersecretary for Curriculum and Teaching

REVSEE A. ESCOBEDO Undersecretary for Operations

SUBJECT: GUIDELINES ON THE INSPECTION, RECEIPT, DISTRIBUTION, UTILIZATION, AND MONITORING OF THE CENTRALLY PROCURED LAPTOP AS ASSISTIVE ELECTRONIC TOOL FOR LEARNERS WITH DISABILITIES TO BE DELIVERED TO

THE SCHOOLS DIVISION OFFICES IN 2024

DATE

: July 19, 2024

The Department of Education, through the Bureau of Learning Resources (BLR-Manila), has procured laptops for learners with disabilities (LWDs) using the FY 2024 Current TBMIS Fund and FY 2023 Continuing TBMIS Fund. The procured laptops, as assistive tools, complement the MATATAG Basic Education Agenda of an inclusive and supportive teaching and learning environment, making basic education accessible for all.

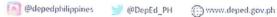
Relative hereto, JONECO Tech. Marketing Corporation and Advance Solutions Inc., as the Awarded Suppliers, are expected to deliver the laptops to the Schools Division Offices (SDOs) starting July 31, 2024. The Division Supply Officer is requested to be present during the delivery inspection and receipt of the laptops. However, in the absence of the Division Supply Officer, the BLR requests for the name of the duly authorized receiving personnel sent to blr.lrpd@deped.gov.ph (Attention: Ryan T. Lactaotao) copy furnished as amd@deped.gov.ph (Attention: Albert C. Alano) to be submitted on or before July 29, 2024. The detailed guidelines for these projects are attached for reference and guidance.

Attached: as stated

BLRPD-24-06-059











Direct Line: (632) 8633-7202/8687-4146 E-mail: ouci@deped.gov.ph

GUIDELINES ON THE INSPECTION, RECEIPT, DISTRIBUTION, UTILIZATION, AND MONITORING OF THE CENTRALLY PROCURED LAPTOP AS ASSISTIVE ELECTRONIC TOOL FOR LEARNERS WITH DISABILITIES

I. RATIONALE

The 1987 Philippine Constitution provides that the State shall protect and promote the right of all citizens to quality education at all levels and take appropriate steps to make such education accessible to all. Further, Republic Act (RA) 7277, or Magna Carta for Disabled Persons, ensures that learners with disabilities have access to quality education and ample opportunities to develop their skills.

In compliance with Special Provision 14 of RA 11795 or the General Appropriations Act (GAA) for FY 2024, and other similar Special Provisions in 2023 GAA which states the provision of learning resources (LRs) shall include multiple platforms using electronic and online modes of delivery for learners with disabilities (LWDs) enrolled in Formal School and Alternative Learning Systems (ALS), the provision of laptops with accessibility features is necessary to serve as a platform for different learning modalities for LWDs.

Given this, the procured assistive electronic tools for LWDs with accessibility features and application software such as Non-Visual Desktop Access (NVDA), Thorium Reader (an electronic publication (EPUB) reader), and Accessibility Features in Microsoft 365 are relevant in developing, supporting, and strengthening education management and learning systems of LWDs to improve access to quality and inclusive basic education.

These guidelines shall guide the field offices in their role and responsibilities on the inspection, receipt, distribution, utilization, and monitoring of the laptops as assistive electronic tools for LWDs.

I. SCOPE

This Memorandum covers the guidelines for the inspection, receipt, distribution, utilization, and monitoring laptops as assistive electronic tools for LWDs. Laptops can be a platform for different delivery modes and further access to available digital learning resources.

II. DEFINITION OF TERMS

- 1. For purposes of these guidelines, the following terms are operationally defined as follows:
 - Accessibility features are applications designed to help learners with disabilities use technology more efficiently and provide equal access and opportunity;
 - b. Alternative Learning System (ALS) is a learning system that provides a practical option to the existing formal instruction in both the non-formal and informal sources of knowledge and skills managed by ALS learning facilitators;

 Assistive electronic tools are assistive technology, either device, software, or product, that improves a person's ability to perform a task;

d. Digital materials are those that can be accessed by computer, such as audio, video, and visual content included in the lessons/topics to make them engaging, interactive, and multi-sensorial:

e. Formal School System is classroom-based and managed by trained

formal school teachers:

- f. Goods are the centrally procured laptops as assistive electronic tools with accessibility features for utilization of the learners across all disabilities;
- g. Laptop is classified as an assistive electronic tool that is easy to carry around, offers many learning benefits for LWDs, allows accessible electronic or online learning resources, and facilitates quicker learning through its accessibility features;

h. Non-visual Desktop Access (NVDA) is a free, open-source "screen reader" that enables blind and vision-impaired people to use computers; and

i. Thorium Reader is free, highly accessible, multilingual, and multi-format reading application software for EPUB 3.

III. IMPLEMENTING GUIDELINES

A. Procedures, Duties, and Responsibilities

- 1. Bureau of Learning Resources (BLR) as project owner will:
- Conduct the Pre-contract Implementation Meeting (PCIM) of the project;
- b. Lead the 100% sample size (see DO 004, s. 2024 B.2.10.b) in the predelivery inspection (PDI) of the items at least seven (7) working days after the awarded supplier requested date of the PDI;

c. Discuss and finalize PDI findings;

- d. Provide the CMD with the signed PDI report and communicate with the supplier on the next steps and any contract implementation concerns needed to be resolved within three (3) working days from the signing of the PDI report:
- e. Send Office Memorandum to the SDOs and recipient schools to:
 - i. Confirm receipt of the respective allocation list of the goods;
 - ii. Communicate any special instructions through this Joint Memorandum of the Office of the Undersecretary for Curriculum and Teaching (OUCT) and Operations; and
 - iii. Provide information/ guidance for delivery Inspection and Acceptance to the inspection teams/inspector and property custodians based on findings/ peculiarities observed during the PDI, including helpful pictures.
- f. Issue a written order to the supplier to forward to them a copy of the delivery schedule and to commence the delivery;
- g. Submit the original copy of the Summary of IARs to AMD;
- h. Verify, validate, and ascertain the authenticity and completeness of the supporting document for the payment of the items delivered;
- i. Prepare and submit the Obligation Request and Status (ORS) and Disbursement Voucher (DV) with the attached claim/payment documents to the Budget Division and Accounting Division and photocopies of the stamped received copies to the Contract Management Division;
- j. Monitor the active use of the units; and

k. Facilitate claim of the retention fees of the winning supplier to close the project.

2. Awarded Supplier will:

- Ensure that the items are supplied in a freely convertible currency against loss or damage incidental to the hauling, handling, transportation, and warehousing;
- b. Responsible and accountable for the items under its control and possession;
- c. Send a request for pre-delivery inspection (PDI) to the Procurement Management Service-Contract Management Division (ProcMS-CMD) copy furnished to the project owner, with the following details:
 - i. BLR Project Title and Contract Number;
 - ii. Specific goods for inspection;
 - iii. Quantity of goods for inspection;
 - iv. Venue/ Address of inspection site; and
 - v. The proposed inspection schedule must be at least seven (7) working days (see B.2.2 of DO 004, s. 2024) from submitting the written request.
- d. Prepare the complete contracted quantities of goods (plus replacement units) and as per the technical specification of the items in the Philippine Bidding Document of the project for pre-delivery inspection in their warehouse;
- e. Coordinate with the DepEd Central Office Inspectors and prepare the inspection area to ensure smooth inspection flow. The inspection area should have enough space for the conduct of the inspection and be wellventilated;
- f. Availability/Presence of the project-in-charge during the duration of PDI and within three working days from the signing of the inspection report to act/reply to any finding during the PDI (B.2.5.7 of DO 004, s. 2024);
- g. Provide BLR and CMD the delivery schedule and when it commences, upon completion of PDI and once everything is in order (see DO 004, s. 2024);
- h. Deliver the laptops to the recipient SDOs must be during working days and hours;
- Notify DepEd-CO and present the following documents upon the delivery of the Goods to the delivery sites:
 - i. Supplier's Sales Invoice showing goods' description, quantities delivered based on the schedule of delivery and other relevant terms and conditions of the contract, unit price, and total amount;
 - ii. Duly signed Delivery Receipt/s;
 - iii. Duly signed Inspection and Acceptance Report/s (IAR/s), including certification by the awarded supplier, duly signed, dated, and approved by the duly authorized **DEPED** representative (Schools **Division Offices**) indicating that the goods have been delivered and properly installed and commissioned in accordance with the Contract;
 - iv. Warranty Certificate;
 - v. In case the Supplier encounters conditions impeding timely delivery of the goods, it must promptly notify DepEd in writing of such conditions, and any request for work suspension and/or contract period extension shall be promptly done in writing as soon as circumstances for such requests have become apparent. The

Supplier must provide sufficient proof to support any request for work suspension and/or contract period extension; and

vi. Other documents in support of a request for payment maybe required by **DEPED** pursuant to existing disbursement, accounting.

and auditing rules and regulations.

- j. The awarded supplier shall submit a request for payment to the Enduser (Bureau of Learning Resources Learning Resources Production Division) including the supporting documents (see B.4.1 of DO 004, s 2024;)
- k. Responsible and liable for the replacement and or repair of the goods requested within the warranty period;

1. Request the release of the Performance Security/Retention Fee made for

the project;

m. Liable for liquidated damages equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods and scheduled for delivery for every day of delay until such goods are finally delivered and accepted by DepEd SDOs.

3. Recipient Schools Division Offices and Schools

- a. The signatories of the laptops to be distributed must receive, acknowledge, and internalize the content of this Guidelines and the attachments;
- b. Acknowledge the received delivery schedules to BLR by communicating before the indicated delivery date (see second paragraph of A.5 of DO 004, s. 2024;)
- c. Perform their function as School Inspection team for the delivered goods of the project within twenty-four (24) hours from its delivery (see last paragraph of B.3.1.d.CO DO 004, s. 2024;)

 d. Make conclusive notation(s) on the IARs and the DRs then submit them to the project owner (see B.3.1 to 8 of DO 004, s. 2024);

- e. As for the assistance to the SDO Information Technology Officer I (ITO I) and school ICT Coordinator, for checking the condition of the laptop and its specifications; and
- f. Ensure that the learners and teachers take proper care and responsibility for utilizing the laptop.

B. Pre-Delivery Inspection at the Central Office

1. The technical specifications of the item in Annex Technical Specifications are used as a reference during the inspection.

2. The inspection technique is 100%.

- 3. The inspection and test protocol specific to the Goods shall serve as a guide during the inspection.
- 4. PDI protocols should be compliant with DepEd Order 004, s. 2024.

C. Receipt, Inspection, and Acceptance

- 1. Before the scheduled delivery to the recipient division:
- a. The Awarded Supplier shall coordinate with AMD for the issuance of the IAR;

- b. The Awarded Supplier shall notify the AMD and DepEd Division Supply Officer on the delivery schedule indicated in the Joint Memorandum disseminated to the field offices; and
- c. Only laptops that passed the PDI shall be delivered to SDOs.
- 2. Upon delivery of the Goods to the recipient division:
- a. The Division Supply Officer, duly authorized personnel, and the SDO inspectorate team can only unload the laptop. If neither of the two is present, duly authorized receiving personnel shall handle the delivery and acceptance protocols:
- b. Only the Division Supply Officer or their duly authorized personnel shall receive the deliveries, and
- c. The Division Supply Officer or the duly authorized receiving personnel shall:
 - Sign the delivery receipt based on quantity and quality and indicate the date of actual delivery for computation of liquidated damages in case of delay of delivery;
 - ii. Forward delivery receipt (DR), Purchase Order (PO) / Contract to the Inspectorate Team for Inspection;
 - iii. Sign the "Acceptance" portion of the IAR based on the recommendation of the Inspectorate Team;
 - iv. Record delivery in the Semi-Expendable Property Card or Property Card (for PPE);
 - v. Prepare the consolidated report of deliveries required in DO 45, s. 2006 and submit to the Regional Supply Officer;
 - vi. Forward signed DR and IAR to the Awarded Supplier for payment purposes; and
 - vii. Prepare issuance documents to the recipient school, i.e., Property Acknowledgement Receipt (PAR) or Inventory Custodian Slip (ICS), and sign all "Issued by:" portions of PAR and ICS.
- d. The SDO Inspectorate Team shall inspect the delivered Goods to ensure they conform to the technical requirements, physical conditions, and quantity, among other things, before signing the inspection part of the IAR.
- e. Deliveries of Goods to the recipient SDO shall be on regular working days, during office hours from 8:00 A.M. to 5:00 P.M. The Receiving Personnel reserves the right to refuse to receive/ accept delivered Goods made before 8:00 A.M. or after 5:00 P.M., and on non-working days.

D. Receipts of Goods

- 1. In case of some items are missing or damaged, the Awarded Supplier should replace the missing/ damaged items. Deliveries should be rejected if found do not meet the conditions stated in the IAR.
- 2. The warranty provisions in the bidding documents shall replace rejected Goods. A three-year warranty for the delivered and accepted laptops and a one-year warranty for the delivered and accepted laptop accessories shall commence from the date the Department of Education issues the Certificate of Final Acceptance (CFA).
- 3. The Awarded Supplier is required to replace all rejected Goods within a specified timeframe of fifteen calendar days.
- 4. The replacement Goods shall be subject to re-inspection.

5. Issues/ concerns should be sent to the Bureau of Learning Resources Office of the Director with the email address blr.od@deped.gov.ph copy furnished blr.lrpd@deped.gov.ph for appropriate action.

E. Distribution of Goods

1. The SDO shall notify the recipient schools through a Division Memorandum to get their allotted Goods from their respective SDO.

F. Recording of Goods

- 1. The Division Supply Officer shall keep a record of the unit's inventory, by putting inventory/ property tag before releasing to school, and send a notification through the Division Memorandum announcing the recipient of the laptop.
- 2. The School Property Custodian (SPC) shall sign the "Requested by" and "Received by" portions of the RIS and submit them to the SDO Supply Officer.
- 3. The School Property Custodian shall initially accept the accountability based on the PAR and ICS issued by the SDO Supply Officer.
- 4. The School Property Custodian records delivery in the Semi-Expendable Property Card or Property Card (for PPE).
- 5. The School Property Custodian prepares PAR or ICS to transfer the accountability to the identified teacher-recipient (teacher-adviser/Special Needs Teacher/ALS learning facilitator) of the school (Note: all items not supported by PAR/ICS to the identified teacher-recipient are considered under the custody of SPC).
- 6. The School Property Custodian prepares the necessary documents before issuance to the teacher-recipient (teacher-adviser/Special Needs Teacher/ALS learning facilitator) of the LWDs, who shall ensure proper care and responsibility for the learners' utilization of the laptop.
- 7. The teacher-adviser of the target user, with the assistance of the School ICT Coordinator, shall check the condition of the laptop and its specifications.

G. After the Deliveries

- 1. The Division Supply Officer shall duly sign the following documents, which the Awarded Supplier shall submit to the AS-AMD for preparation of payment of the end-user (see B.3.3.2, B.3.3.3, B.3.5, and B.3.9 of DO 004, s.2024):
- a. Delivery Receipt;
- b. Inspection and Acceptance Report; and
- c. Property Transfer Report.

H. Utilization, Safekeeping, and Maintenance

1. Utilization

a. As an assistive electronic tool, the laptop is primarily intended for the learning purposes of LWDs enrolled in formal school and alternative learning systems (ALS).

b. The utilization of the device by ALS learners may also be permitted, subject to the agreed schedule, conditions of borrowing, and maintenance set forth by the lending school. Responsibility in setting these conditions is crucial.

c. The laptop will be used to access different LRs for LWDs enrolled in the formal school and ALS.

d. The SDO Information Technology Officer (ITO)/Coordinator must upload in the unit only quality-assured accessible format LRs developed and/or managed by the CO, ROs, SDOs, and schools.

2. Safekeeping and Maintenance

a. The School Heads shall ensure that the government property laptops are appropriately used, cared for, safeguarded, and recorded.

b. Before turning over the laptops to the class advisers, the school should ensure that they are appropriately accounted for and recorded by the Administrative Officer II designated as School Property Custodian and/or School Property Custodian if the school does not have an appointed Administrative Officer (AO) II.

c. The school is responsible for the safekeeping and maintenance of the laptops and is liable for any damages or losses; however, the teacher-recipient (teacher-adviser/Special Needs Teacher/ALS learning facilitator) is liable for any losses or damage if it is determined that negligence occurred while the device was in their custody.

d. The AO II designated as School Property Custodian/ School Property Custodian in coordination with the designated School Information Communication Technology (ICT) Coordinator shall conduct checking and/or inspection of its condition at the end of the school year.

e. The repair and maintenance of the laptop shall be charged to a special education fund, the school's Maintenance and Other Operating Expenses (MOOE), and other sources.

3. Service Center

a. The awarded supplier shall provide the authorized service center per Region in the Philippines.

4. Installation of other Accessible Software

a. In addition to the NVDA, Thorium, and Microsoft Office 365 installed in each laptop, other free accessible application software for LWDs recommended by their teacher can also be installed with the approval and assistance of the Division ITO I and school's ICT Coordinator.

V. MONITORING AND EVALUATION

The BLR-PD, with your crucial assistance, shall monitor and continuously gather feedback on the utilization, safekeeping, and maintenance of assistive electronic tools for learners with disabilities. Schools Division Offices (SDO) shall submit a utilization report to BLRPD at the end of the school year articulating the effectiveness of providing assistive devices in improving access and effective learning outcomes.

VI. REFERENCES

1987 Philippine Constitution Article XIV, Section 1

Special Provision 14 of Republic Act 11795 or the General Appropriations Act for FY 2024

Republic Act (RA) 7277, otherwise known as Magna Carta for Disabled Person,

Republic Act 11936 or the General Appropriations Act for FY 2023

DepEd Order No. 004, s. 2024 Guidelines in the Procurement of Goods Using the Supply and Delivery Strategy and Contract Implementation of Procurement of Goods in the Department of Education

DepEd Order No. 41, s. 2021, (Inspection and Acceptance Protocol for the Procurement of Goods in the Department of Education)

VII. EFFECTIVITY

This Memorandum, designed with utmost care and consideration, shall take effect immediately upon its issuance, ensuring the smooth and effective implementation of assistive electronic tools for learners with disabilities.



Republic of the Philippines

Devartment of Education

BUREAU OF LEARNING RESOURCES

Office of the Director

MEMORANDUM BLR-2024-05-

FOR

: GINA O. GONONG

Undersecretary for Curriculum and Teaching

Atty. GERALD L. CHAN

Undersecretary for Procurement

ATTENTION: JAMES RONALD G. YBIERNAS

Supervising Administrative Officer

Officer-in-Charge

Bids and Awards Secretariat Division

FROM

: ARIZ DELSON ACAY D. CAWILAN

Director IV 11 01

Bureau of Learning Resources

SUBJECT

: AMENDMENTS OF THE ALLOCATION LIST PER SCHOOLS

DIVISION OFFICES FOR THE CENTRALLY PROCURED LAPTOPS AS ASSISTIVE ELECTRONIC TOOLS FOR LEARNERS

WITH DISABILITIES

DATE

: May 28, 2024

Attached herewith are the Amended Allocation Lists for the projects Procurement and Delivery of Laptops as Assistive Electronic Tools for Learners with Disabilities awarded to the following suppliers:

- 1. JONECO TECH MARKETING CORP 2,500 Units, LCRB Php 76,440,000.00 of ABC Php 95,000,000.00, Charge to 2024 Current Fund in the PROJECT NO.: 2024-BLR2(002)-BVI-CB-004 and
- 2. Advance Solutions Inc. 2,667 Units, LCRB Php 77,663,040.00 ABC 99,999,165.00, Charge to 2023 Continuing Fund in the PROJECT NO.: 2024c-BLR2(007)-BVI-CB-015

The amendment is due to the listed recipient schools which are no longer under the original Schools Division Office. This change has been made to ensure better management and distribution of the laptops.

For your information.

Attached: as stated

BLRPD-24-05-145











SY 2022-2023

Based on LIS, generated as of January 10, 2023

Region	Division	District	School ID	School Name		Quantity
						266
VCR	Valenzuela City	Valenzuela City East District	136798	Maysan Elementary School	ES	1
NCR	Valenzuela City	Valenzuela City East District	136819	Silvestre Lazaro Elementary School	ES	1
NCR	Valenzuela City	Valenzuela City North District	136801	Andres Fernando Elementary School	ES	1
VCR	Valenzuela City	Valenzuela City North District	136804	P. R. Sandiego ES	ES	1
VCR	Valenzuela City	Valenzuela City North District	136806	Pasolo Elementary School	ES	1
VCR	Valenzuela City	Valenzuela City North District	136807	Pio Valenzuela Elementary School	ES	1
VCR	Valenzuela City	Valenzuela City North District	136810	Luis Francisco Elementary School	ES	1
NCR	Valenzuela City	Valenzuela City North District	136811	Wawang Pulo Elementary School	ES	1
NCR	Valenzuela City	Valenzuela City South District	136825	Marulas Central School	ES	1
NCR	Valenzuela City	Valenzuela City South District	136827	Serrano Elementary School	ES	1
	TOTAL	Aklan				12
		V. 13.				
Region VI	Aklan	Kalibo !	114/50	Kalibo Pilot Elementary School	ES	3
Region VI	Aklan	Kalibo II	500179	Kalibo Integrated Special Education Center	ES	3
Region VI	Aklan	Kalibo II	500179	Kalibo Integrated Special Education Center	SHS	1
Region VI	Aklan	Madalag	114803	Alaminos Elementary School	ES	1
Region VI	Aklan	Madalag	302315	Madalag NHS	JHS	1
Region VI	Akian	Malinao	114876	Tambuan Elementary School	ES	3
	TOTAL	Antique	-		-	16
						-
Region VI	Antique	Anini-y	114942	Ilba ES	ES	1
Region VI	Antique	Bugasong		Bagtason ES	ES	1
Region VI	Antique	Bugasong		Tono-an ES	ES	1
Region VI	Antique	Bugasong		Igsoro Integrated School	ES.	1
Region VI	Antique	Bugasong		Igsoro Integrated School	JHS	1
Region VI	Antique	Culasi		Malacañang ES	ES	1
Region VI	Antique	Patnongon I		Amarong Elementary School	ES	1
Region VI	Antique	Patnongon I		Aureliana Elementary School	ES	1
Region VI	Antique	Patnongon I		Bitas Elementary School	ES	1
Region VI	Antique	Patnongon I		Igcapayas P\$	ES	1
Region VI	Antique	Patnongon I		Igburi National High School	JHS	1
Region VI	Antique	Patnongon II		7 Igbobon Amparo ES	ES	1
Region VI	Antique	Patnongon II		Macarina ES	ES	1
Region VI	Antique	Patnongon II		Esteban-Talidong ES (Pandanan ES)	ES	1
Region VI	Antique	Patnongon II		Salaguiawan ES	ES	1
Region VI	Antique	San Remegio II		7 Osorio II Elementary School	ES	1
				1 2000		



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Region	Division	District	School ID	School Name		Quantity
						266
Region VI	Capiz	Panit-An	115651	Catmon Elementary School	ES	1
Region VI	Capiz	Panit-An	115660	Quios PS	ES	1
Region VI	Capiz	Panit-An	115662	Tabuc Norte Elementary School	ES	2
Region VI	Capiz	Panit-An	115663	Tincupon ES	ES	1
Region VI	Capiz	Pilar	115673	Monteflor Elementary School	ES	1
Region VI	Capiz	Pilar	310811	YATING NATIONAL HIGH SCHOOL	JHS	1
Region VI	Capiz	Pontevedra	115702	Pontevedra Elem. School	ES	1
Region VI	Capiz	Sapian	115729	Angkin ES	ES	1
Region VI	Capiz	Sapian	115738	Dapdapan ES	ES	1
Region VI	Capiz	Sapian	115742	Majanlud ES	ES	1
Region VI	Capiz	Sapian	115746	WENCESLAO ONAS ELEM. SCHOOL	ES	1
Region VI	Capiz	Sigma	115757	Maestro J. Reyes Elem. School	ES	1
	TOTAL	Escalante City				1
Region VI	Escalante City	Escalante I	302626	Old Poblacion National High School	SHS	1
	TOTAL	Guimaras				21
					-	
Region VI	Guimaras	Buenavista I		Buenavista Central School	ES	1
Region VI	Guimaras	Buenavista I		Salvacion Elementary School	ES	1
Region VI	Guimaras	Jordan I		Manuel Maravilla Memorial School	ES	1
Region VI	Guirnaras	Jordan I		Morubuan Elementary School	ES	1
Region VI	Guimaras	Jordan i		Jordan NHS	SHS	1
Region VI	Guimaras	Jordan II		Espinosa Elementary School	ES	1
Region VI	Guimaras	Jordan II	-	Ravina Elementary School	ES	1
Region VI	Guimaras	Jordan II		Cresente P. Chavez Central School	ES	1
Region VI	Guimaras	Jordan II		Trinidad V. Canja-Sta. Teresa NHS	JHS	1
Region VI	Guimaras	Nueva Valencia South		La Paz Elementary School	ES	1
Region VI	Guimaras	Nueva Valencia South		Lucmayan Elementary School	ES	1
Region VI	Guimaras	Nueva Valencia South	115916	San Roque Elementary School	ES	1
Region VI	Guimaras	San Lorenzo (Buenavista III)	115850	Doña Lucia C. Locsin Memorial School	ES	1
Region VI	Guimaras	San Lorenzo (Buenavista III)	115858	Suclaran Central School	ES	1
Region VI	Guimaras	San Lorenzo (Buenavista III)	302437	Dr. Catalino G. Nava Memorial High School	SHS	1
Region VI	Guimaras	Sibunag (Jordan III)	115879	Liningwan Central School	ES	1
Region VI	Guimaras	Sibunag (Jordan III)	115880	Millan Elementary School	ES	1
Region VI	Guimaras	Sibunag (Jordan III)	115884	Casilan Elementary School	ES	1
Region VI	Guimaras	Sibunag (Jordan III)	115888	Sabang ES	ES	1
THE RESERVE AND ADDRESS OF THE PARTY OF THE	6.1	Sib-san (landan III)	115990	San Isidro Elementary School	ES	1
Region VI	Guimaras	Sibunag (Jordan III)	1 113003	Sail Isidio ciententary school	163	1 1



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Region	Division	District	School ID	School Name		Quantity
						266
	TOTAL	Himamaylan City				1
egion VI	Himamaylan City	District 1	117076	Himamaylan CS	ES	1
	TOTAL	Iloilo	_	The state of the s		70
egion VI	Hoilo	Ajuy	115926	Malayu-an ES	ES	1
legion VI	Iloilo	Ajuy	115930	Patricio Alcantara Memorial ES	ES	1
legion VI	Iloilo	Alimodian I	115964	Gelacio Allones Memorial Elem. School	ES	1
legion VI	Hoilo	Alimodian II	115951	Bugang Elementary School	ES	1
legion VI	Hoilo	Alimodian II	115954	Coline ES	ES	1
legion VI	Hoilo	Barotac Nuevo	116043	Barotac Nuevo CES	ES	1
Region VI	iloilo	Barotac Nuevo	302457	Barotac Nuevo National Comprehensive	SHS	1
tegion VI	Iloilo		-	High School Nueva Invencion ES	ES	
	Hoilo	Barotac Viejo	-		-	1
egion VI		Barotac Viejo		Puerto Princesa PS	ES	1
legion VI	Noilo	Barotac Viejo	-	San Juan ES	ES	2
legion VI	lloilo	Bingawan		Bingawan CES	ES	1
legion VI	Noilo	Cabatuan II	-	Gaub ES	ES	1
legion VI	iloilo	Cabatuan II	-	Marin ES	85	1
legion VI	lloilo	Cabatuan II	-	Tiring CES	ES	1
tegion VI	lloilo	Calinog I	-	Carvasana ES	ES	1
Region VI	lloilo	Calinog I		Calinog NCHS	JHS	1
legion VI	líoilo	Calinog I	-	Tuyongan Integrated School	ES	1
legion VI	lloilo	Calinog II		Datagan ES	ES	1
Region VI	lloilo	Calinog II		Mambiranan ES	ES	1
Region VI	Iloilo	Carles	-	Carles CS	ES	1
Region VI	Iloilo	Concepcion	116242	Concepcion CS	ES	1
Region VI	lloilo	Dingle	116271	Calicuang ES	ES	1
tegion VI	Iloilo	Dingle	116282	San Jose ES	ES	1
Region VI	Iloilo	Dingle	116288	White ES	ES	1
Region VI	Iloilo	Dingle	302490	Dingle NHS	JHS	1
Region VI	Hailo	Dingle	302490	Dingle NHS	SHS	1
Region VI	Iloilo	Due¤as	116306	Maribuyong ES	ES	1
Region Vi	lloilo	Igbaras	116375	Igbaras CES	ES	1
Region VI	Iloilo	Janiuay I	116394	Janiuay Pilot ES	ES	1
Region VI	Itoilo	Lambunao East	116427	Coto ES	ES	1
Region VI	Noilo	Lambunao East	116428	Don Eugenio Ladrido MES	ES	1
legion VI	Iloilo	Lambunao East	116432	Lanot Poong ES	ES	1
Region VI	Iloilo	Lambunao West	116451	Caninguan CS	ES	1
tegion VI	Iloilo	Lambunao West	116458	Magbato-Sibacungan ES	ES	1
Region VI	Iloilo	Lambunao West	311020	Caninguan NHS	IH5	ì
Region VI	floilo	Leganes	116477	Leganes CES	ES	1
Region VI	Hoilo	Lemery	302448	Anabo NHS	JHS	1
Region VI	floilo	Lemery	302448	Anabo NHS	SHS	1
legion VI	lloila	Leon (116509	Leon Central Elementary School	ES	1



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			2 2516		7	-
Region	Division	District	School ID	School Name		Quantity
						266
Region VI	Iloilo	Leon II	116521	Buga Central Elementary School	ES	1
Region VI	Iloilo	Maasin	116546	Maasin CES	ES	1
Region VI	lloilo	Maasin	116561	Tubang PS	ES	1
Region VI	lloilo	Maasin	302524	Maasin National Comprehensive High School	JHS	1
Region VI	lloilo	Miagao East	116570	Miagao Central Elementary School	ES	1
Region VI	tloilo	Miagao West	116588	Miagao West CES	ES	1
Region VI	Iloilo	Mina	116595	Agmanaphao Elementary School	ES	1
Region VI	Iloilo	Mina	116599	Cabalabaguan Elementary School	ES	1
Region VI	lloilo	New Lucena	116609	Bololacao Elementary School	ES	1
Region VI	floilo	New Lucena	116616	New Lucena CES	ES	1
Region VI	Iloilo	Oton	116626	Oton CES	ES	1
Region VI	Iloilo	Pavia	116635	Aganan Ungka Elementary School	ES	1
Region VI	Hoilo	Pavia	116638	Jibao-an Elementary School	ES	1
Region VI	lloilo	Pavia	116641	Pal-agon Amparo ES	ES	1
Region VI	lloilo	Pavia	116644	Tigum ANP Pilot ES	ES	1
Region VI	Iloilo	San Dionisio	116691	San Dionisio CES	ES	1
Region VI	Iloilo	San Joaquin North	116740	San Joaquin Central Elementary School	ES	1
Region VI	Noilo	Sara	116770	Antonio Yusay Mem. Elementary School	ES	1
Region VI	lloilo	Sara	116775	Del Castillo ES	ES	1
Region VI	tloilo	Sara	116777	Hugo T. Apelo MES	ES	1
Region VI	Iloilo	Sara	116778	llaya ES	ES	1
Region VI	Italia	Sara	302570	Sara NHS	IH5	1
Region VI	floilo	Sta. Barbara	501463	Western Visayas Sanitarium Integrated School	JHS	1
Region VI	lloilo	Tubungan	116842	Buenavista ES	ES	1
Region VI	lloilo	Tubungan	116849	Lanag Norte ES	ES	1
Region VI	Iloilo	Tubungan	116855	Tubungan CES	ES	1
Region VI	Iloilo	Tubungan	501247	Victoria Integrated School	JHS	1
Region VI	Iloilo	Zarraga	116863	Zarraga CES	ES	1
Region VI	Iloilo	Zarraga	302492	Don B. Jalandoni NHS	JHS	1
Region VI	lloilo	Zarraga	302585	Zarraga National High School	JHS	1
	TOTAL	Iloilo City				14
Region VI	Iloilo City	Arevalo	11750/	Arevalo ES	ES	1
Region VI	Iloilo City	Arevalo		Sto. Niño Sur ES	ES	1
Region VI	Iloilo City	City Proper		Andres Bonifacio Integrated School	ES	-
				SPED - Integrated School for Exceptional		1
Region VI Region VI	Iloilo City	City Proper	30273	Children	ES	3
				Fort San Pedro National High School	JHS	1
Region VI	Hollo City	City Proper		Fort San Pedro National High School	SHS	1
Region VI	Iloilo City	Jaro		R. G. Markenson Managinal NUS	ES	1
Region VI	Hollo City	Jaro		R. G. Hechanova Memorial NHS	SHS	1
Region VI	Iloilo City	Lapaz		N. J. Ingore ES	ES	1
Region VI	Iloilo City	Lapaz		Ticud ES	ES	1
Region VI	Iloilo City	Mandurriao	117617	Mandurriao Elementary School	ES	1



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Region	Division	District	School ID	School Name		Quantity
				NEW TOTAL BANKS OF THE PROPERTY OF THE CONTRACT OF THE CONTRAC		266
Region VI	Iloilo City	Malo	117623	Molo II Elementary School	E5	1
	TOTAL	Kabankalan City				1
Region VI	Kabankalan City	Kabankalan IV	117874	Bantayan Elementary School	ES	1
	TOTAL	La Carlota City				S
						The state of the s
Region VI	La Carlota City	La Carlota City District II	500192	La Carlota City SPED Integrated School	ES	3
Region VI	La Carlota City	La Carlota City District III	117644	Ara-al ES	ES	1
Region VI	La Carlota City	La Carlota City District III	302751	Doña Hortencia Salas Benedicto NHS	SHS	1
					1	
	TOTAL	Negros Occidental				18
		Anna anna anna anna anna anna anna anna			1	
Region VI	Negros Occidental	Calatrava I	116901	Calatrava I Central School	ES	1
Region VI	Negros Occidental	Calatrava II	116922	Harbort Elementary School	ES	1
Region VI	Negros Occidental	Çalatrava II	116938	Tinibiangan Elementary School	ES	1
Region VI	Negros Occidental	Candoni	116945	Candoni CES	ES	1
Region VI	Negros Occidental	Hinigaran I	117113	Hinigaran ES-A	ES	1
Region VI	Negros Occidental	llog I	117173	Tabu ES	ES	1
Region VI	Negros Occidental	Hog II	117178	Hog ES	ES	1
Region VI	Negros Occidental	Isabela II	117203	Isabela 2 CES	ES	1
Region VI	Negros Occidental	La Castellana i	117220	La Castellana ES	ES	1
Region VI	Negros Occidental	La Castellana I	311103	Cabacungan NHS - Masulog Ext	JHS	1
Region VI	Negros Occidental	La Castellana II	117232	Don Felix Robles ES	ES	1
Region VI	Negros Occidental	Moises Padilla	117263	Guinpana-an E5	ES	1
Region VI	Negros Occidental	Moises Padiila	117268	Moises Padilla ES	ES	1
Region VI	Negros Occidental	Murcia II	117295	Pandanon-Silos ES	ES	1
Region VI	Negros Occidental	Talisay I	302678	Rafael B. Lacson NHS	JHS	1
Region VI	Negros Occidental	Tobasa	117418	Toboso CS	ES	1
Region VI	Negros Occidental	Valladolid	117428	Tabao ES	ES	1
Region VI	Negros Occidental	Valladolid	117429	Valladolid ES	E5	1
	TOTAL	Passi City				2
Region VI	Passi City	Passi City District II (East)	117914	Prospero Palomo Elementary School	ES	1
Region VI	Passi City	Passi City District II (East)	186004	Cadilang Elementary School	ES	1
-	TOTAL	Roxas City			-	1
						4
Region VI	Roxas City	Roxas City District I	501358	President Manuel A. Roxas Memorial Integrated School - SPED	JHS	1
Region VI	Roxas City	Roxas City District I	500194	Inzo Arnaldo Village Integrated School	SHS	1
Region VI	Roxas City	Roxas City District III	117683	Doña Vicenta P. Hontiveros M/S	ES	1
Region VI	Roxas City	Roxas City District III	117689	Venancio Alba ES	ES	1
					1	
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Division	District	School ID	School Name		Quantity
					260
TOTAL	Sagay City				47
Sagay City	Sagay City District I	117690	Alfredo E. Marañon Sr. ES	ES	1
Sagay City	Sagay City District I	117695	Buenaventura Rodriguez Elementary School	ES	1
Sagay City	Sagay City District I	117696	Jose B. Puey Sr. Elementary School	ES	1
Sagay City	Sagay City District I	117699	Molocaboc II Elementary School	ES	1
Sagay City	Sagay City District I	117700	Old Sagay Elementary School	ES	1
Sagay City	Sagay City District I	117703	Plaridel Elementary School	ES	1
Sagay City	Sagay City District I	117704	Raymundo Tupas Elementary School	ES	1
Sagay City	Sagay City District I	117706	Pedro Ramos Katalbas, Sr. I Elementary School	ES	1
Sagay City	Sagay City District I	117707	Talusan Elementary School	ES	1
Sagay City	Sagay City District I	117709	Vito Elementary School	ES	1
Sagay City	Sagay City District I	302762	Bato National High School	JHS	1
Sagay City	Sagay City District I	302767	Sagay National High School	SHS	1
Sagay City	Sagay City District I	302771	Vito National High School	JHS	1
Sagay City	Sagay City District I	311801	Old Sagay National High School	JHS	1
Sagay City	Sagay City District I	311802	Sagay City Farm School	JHS	1
Sagay City	Sagay City District I	343922	Sagay City Senior High School	SHS	6
Sagay City	Sagay City District I	500040	Molocaboc Integrated School	ES	1
Sagay City	Sagay City District II	117711	Raynor D. Mesa Elementary School	ES	1
		117712	Cesar Gamboa Elementary School	ES	1
	Sagay City District II	117716	Gil Lopez Elementary School	ES	1
	Sagay City District II	117717	Hautea Elementary School	ES	1
Sagay City	Sagay City District II	117721	Maria Lopez Elementary School	ES	4
Sagay City	Sagay City District II	117722	Ricardo L. Gamboa Elementary School	ES	1
Sagay City	Sagay City District II	117723	Sir Arthur E. Cooper Elementary School	ES	2
Sagay City	Sagay City District II	500037	Eusebio Lopez Memorial Integrated	ES	1
Sagay City	Sagay City District II	500037	Eusebio Lopez Memorial Integrated	SHS	1
Sagay City	Sagay City District III	117727		ES	1
Sagay City	Sagay City District III	117729	Campo Santiago Elementary School	ES	1
		-		ES	1
Sagay City	Sagay City District III	117733	Lopez Jaena Elementary School	ES	1
Sagay City	Sagay City District III	117734	Macamilco Elementary School	ES	1
Sagay City	Sagay City District III	117736	Manara Elementary School	ES	1
	Sagay City District III	-	MOTOR TO THE PROPERTY OF THE PARTY OF THE PA	-	1
				-	1
		-		-	1
-					1
-				-	1
	Sagay City District III		Sherman Hill Integrated School	JHS	1
	TOTAL Sagay City	TOTAL Sagay City Sagay City Sagay City District I Sagay City Sagay City District II Sagay City Sagay City District III Sagay City Sagay City District III	School D	TOTAL Sagay City Sagay City District I 117696 Sagay City Sagay City District I 117696 Sagay City Sagay City District I 117696 Sagay City Sagay City District I 117696 Sagay City Sagay City District I 117696 Sagay City Sagay City District I 117700 Sagay City Sagay City District I Sagay City Sagay City District II Sagay City Sagay City District	TOTAL Sagay City District 117690 Alfredo E. Marañon Sr. ES ES



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Region	Division	District	BEIS School ID	School Name		Quantity
		SHORE SHOULD HAVE A SHOULD HAVE A SHOULD SHO		AND DECLEMENTATION REPORTS TO SECURITION AND SECURITION OF SECURITION AND ADMINISTRATION OF SECURITION OF SECURITION AND ADMINISTRATION OF SECURITION OF SEC		2667
	TOTAL	San Carlos City			1	2
delicenza de la companya de la comp						
Region VI	San Carlos City	San Carlos City District IV	502282	Lamesa Integrated School	ES	1
Region VI	San Carlos City	San Carlos City District V	117800	Tandang Sora ES	ES	1
-					-	
	TOTAL	Silay City				5
Region VI	Silay City	Silay City District I	500198	Silay SPED Center	ES	3
Region VI	Silay City	Silay City District I	500198	Silay SPED Center	JHS	1
Region VI	Silay City	Silay City District I	500198	Silay SPED Center	SHS	1
					1	
-	TOTAL	Victorias City			1	3
		The strength or commence over a commence of the strength of th			1	
Region VI	Victorias City	Victorias II	117447	Victorias North ES	ES	3
CONTRACTOR OF THE PARTY OF THE	TOTAL	Bais City				1
Region VII	Bais City	Bais City South	120098	Okiot ES	ES	1
	TOTAL	Bayawan City				8
					-	
Region VII	Bayawan City	Basay	120107	Basay Central School	ES	1
Region VII	Bayawan City	Basay	120116	Maglinao Elementary School	EŞ	1
Region VII	Bayawan City	Bayawan East	120123	Bayawan City East Central School	ES	1
Region VII	Bayawan City	Bayawan East	120128	Dawis Elementary School	ES	1
Region VII	Bayawan City	Bayawan East	120130	Gamao Elementary School	ES	1
Region VII	Bayawan City	Bayawan West	120143	Banga CES	ES	1
Region VII	Bayawan City	Bayawan West	120162	Nangka Elementary School	ES	1
Region VII	Bayawan City	Bayawan West	120165	Tayawan Elementary School	ES	1
	TOTAL	Bogo City			-	2
Region VII	Bogo City	Bogo I	119105	Bogo I Central ES	ES	1
Region VII	Bogo City	Bogo III	119107	Bogo Central School 111	ES	1
	TOTAL	Bohol				30
Region VII	Bohol	Antequera	117968	Antequera Central Elementary School	ES	1
Region VII	Bohol	Antequera	305720	Tupas High School	JH5	1
Region VII	Bohol	Buenavista	118065	Buenavista CES	ES	1
Region VII	Bohol	Calape	118092	Calape Central ES	ES	1
Region VII	Bohol	Catigbian	118169	Catigbian Central ES	ES	1
Region VII	Bohol	Clarin	118193	Clarin Central ES	ES	1
Region VII	Bohol	Dauis	118265	Tinago ES	ES	1
Region VII	Bohol	Duero	118291	Duero Central ES	ES	1
Region VII	Bohol	Guindulman	118361	Mayuga ES	ES	1

