



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

October 2, 2024

DIVISION MEMORANDUM  
No. 602 s. 2024

**COORDINATION MEETING OF TECHNICAL WORKING GROUPS AND  
WORKING COMMITTEE MEMBERS ON PERFORMANCES AND PREPARATIONS  
FOR THE HOSTING OF ARH SUMMIT 2024**

To: OIC, Office of the assistant Schools Division Superintendent  
Chief Education Supervisors, CID and SGOD  
Education Program Supervisors  
Heads of Public Elementary, Secondary and Integrated Schools  
All Others Concerned

1. Relative to **Division Memorandum No. 601 s. 2024** titled **Addendum to Division Memorandum No. 563, s. 2024** titled **Additional Information to Division Memorandum No. 537, s. 2024 [Navigating Wellness: Clustered/Regional Symposium on Child and Adolescent Reproductive Health]**, this Office through the School Health Unit of the School Governance & Operations Division, will conduct a coordination meeting of the Technical Working Group (TWG) and Working Committee Members on Performances on **October 3, 2024, 9:00 AM, Thursday at Capiz Division Multi-Purpose Hall, Banica, Roxas City**.
2. This activity aims to discuss the following:
  - a. status and updates of preparation of the Working Committees
  - b. issues and concerns
  - c. rehearsal of Committee on Performances
3. Participants to this activity are the TWG and Non-teaching members of the Capiz Division Choristers.



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4. Travel expenses relative to the conduct of this activity are chargeable against the School MOOE funds subject to usual accounting and auditing rules and regulations.
5. Immediate dissemination of this Memorandum is desired.

FOR THE SCHOOLS DIVISION SUPERINTENDENT:

**SEGUNDINA F. DOLLETE EdD**  
Chief Education Supervisor  
Curriculum Implementation Division  
In- charge of the Division

Encl: None

Reference: Division Memoranda (No. 537, 563 and 601), s. 2024

To be indicated in the Perpetual Index  
under the following subjects:

MEETING

PREPARATION

SYMPOSIUM

HEALTH



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NAME	OFFICE / DISTRICT	DESIGNATION
Rey Andrada	Ivisan	School Head
Leony Vidor	Ivisan	School Head
Baltaza Paja	Dao	School Head
David Deado	President Roxas	School Head
Nilo Jarce	Sigma	School Head
Jonel Sembrano	Maayon	School Head
Lito Cabrera	Maayon	School Head
Tito Estiaga	Dao	School Head
Juvy Baranda	Ivisan	School Head
Cecil Ortencio	President Roxas	School Head
Monica Anonoy	Sigma	School Head
Jennifer Catalan	President Roxas	School Head
Marites Dolor	Panay	School Head
Elvie Kilayco	Maayon	School Head
Melanie Tugon	Ivisan	School Head
Sandra Fabella	Ivisan	School Head
Leah Umiten	Ivisan	School Head
May Dolor	President Roxas	School Head
Lucia Taytayon	Ivisan	School Head
Eden Hermo	Dumarao	School Head
Rosemarie Osan	Panitan	School Head