



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

30 SEP 2024

DIVISION MEMORANDUM

No. 597 s, 2024

DIVISION RESEARCH FORUM AND SHOWDOWN

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools
All Others Concerned

1. As mandated by DepEd Order No. 16 s, 2017 titled **Research Management Guidelines**, this Office, through the Research and Planning Section of the School Governance and Operations Division (SGOD), will conduct a Division Research Forum and Showdown on November 8, 2024. The venue will be announced later.
2. The conduct of this activity is aligned with the MATATAG Agenda specifically on supporting teachers to teach better. Likewise, it is anchored on DepEd Memorandum No. 2, s. 2023 titled **Research O' Clock** which provides a platform for shared evidence in the basic education sector and engages various stakeholders in meaningful discussions on the issues, concerns, and problems that affect the delivery of quality, accessible, relevant, and liberating basic education to the Filipino learners through research.
3. Further, this activity aims to disseminate emerging research results and outputs that are crucial in the achievement of learning outcomes across governance levels, and provide the participants with the opportunities to:
 - a. disseminate BERF-funded research, and recommendations in various themes;
 - b. share best practices and innovative interventions on the improvement of access, equity, quality, resiliency, and well-being in basic education toward learning recovery and continuity; and



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- c. strengthen research collaboration among stakeholders in promoting evidence-based decision-making.
4. Attached are the research showdown guidelines and judging mechanics and timeline.
 5. Participants to this activity are teachers, school heads, and non-teaching personnel. Please see the attached list.
 6. Involved persons are entitled to service credits per DepEd Order No. 13, s. 2024 titled Revised Guidelines on the Grant of Vacation Service Credits for Teachers. On the other hand, teaching personnel including the management staff shall be provided with Compensatory Time Off (CTO) as per the Civil Service Commission (CSC) and the Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.
 7. Travel expenses incurred relative to the conduct of this activity shall be charged against the Division and School MOOE Funds, subject to the usual accounting and auditing rules and regulations.
 8. Immediate dissemination of and compliance with this Memorandum are desired.


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent

Encl.: As Stated
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

RESEARCH

SHOWDOWN

BASIC EDUCATION



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Enclosure No. 1 to SDM No. ⁵⁹⁷ s. 2024 titled Division Research Forum and Showdown

Showdown Participation Guidelines

General Information. The DepEd Regional Office VI through the Policy, Planning, and Research Division will conduct the 2023 Regional Research Showdown.

This showdown aims to provide the participants with the opportunities to:

- a. Disseminate action/basic research and BERF-funded research results and recommendations in various themes;
- b. share best practices and innovative interventions on the improvement of access, equity, quality, resiliency, and well-being in basic education toward learning recovery and continuity; and
- c. strengthen research collaboration among stakeholders in promoting evidence-based decision-making.

Target Participants. The target participants are the teachers, school heads, BERF researchers in 2022, and researchers SY 2023-2024 who have followed the expanded guidelines.

A. Submission of Entries for the Best Research Paper -Oral Presenter & Research Poster

1. Entries for the 2022 and 2024 BERF completed research papers are open.
2. Each school division shall endorse/nominate one (1) completed research paper for the regional research showdown regardless of research type.
3. The simplified completed research paper to be submitted for the showdown shall conform to the following format:



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Title

Abstract-should consist of 150-250 words following the structured format:

PW: pose-states the objectives of the study

Design/ Methodology/ Approach states how the research was conducted, and shows the samples and sampling used, instrumentation, and analysis employed.

Summary of Findings-shows the results of the research.

Originality/ Indicates the significance of the study and its implications for practice.

Introduction-include a brief review of literature and research questions

Methods-includes research design sampling, data collection, analysis, and ethical issues

Results and Discussion

Conclusions

Recommendations

References

1. The Schools Division Offices shall submit their endorsed simplified completed research paper in **PDF file** via Google Drive on or before November 24, 2023, for the research committee evaluation.

2. Only top ten endorsed completed research papers among the 21 Schools Division Offices shall be qualified for the oral presentation during the research showdown.

3. The top ten qualified completed research papers shall be given in advance to the panel of judges for them to craft possible questions to be asked to the presenters during the research showdown presentation.



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4. The lead author/presenter shall present the following parts of the research paper:

Slide 1-Title, Author /s, School, Division, Funding
Year Slide 2-Rationale/Introduction
Slide 3-Intervention/Literature
Slide 4-Research Questions
Slide 5-Methods
Slide 6-Matrix of Findings, Conclusions, and Recommendations

5. Only 3 best completed research papers and oral presenters will be selected based on the evaluation of the panel of judges.

B.Submission of Entries for Best Research e-Poster

1. Entries are open for the 2022-2023 BERF funded completed research.
2. Each district shall endorse/nominate one (1) completed research paper for the research e-poster **separately from the entry for 3 best research paper and oral presentations.**
3. Three-poster research entry shall conform with the following guidelines:
 - a. The e-poster shall be only one-page in A4 size and in portrait orientation for prejudging to select the top 10 qualifiers.
 - b. The Schools Division Offices shall submit their endorsed e-poster research entry in **JPEG file** via Google Drive on or before November 24, 20
 - c. The top 10 qualifiers for the research e-poster shall be printed in 6.25x2.75 ft one-page tarpaulin and in portrait orientation. Each district with a qualified e-poster shall provide its standee appropriate to the tarpaulin size for display purposes and oral presentation.



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- d. The content shall include the Title, Author/ s, School, Division, Funding Year, Rationale/Introduction, Intervention/Literature, Research Questions, Methods, Findings, Conclusions, and Recommendations.
- e. The use of graphics shall be original and conform with Data Privacy Act and other governing laws and policies.
- f. Adapted/ adopted research works shall be properly cited.

4. The lead author/proponent shall present the e-poster in terms of the following:

- a. Organization of content
- b. Creativity and innovativeness
- c. Color combination
- d. Readability of text based on text style, size, and color
- e. Graphical design

5. Only 3 best research e-posters will be selected based on the evaluation of the panel of judges during the research showdown.

6. A separate Regional Memorandum will be issued announcing the top 10 qualifiers.

C. Schedule of Submission and Evaluation of Entries

Activities	Schedule	Responsible Office
Submission of SDOs' endorsed completed research papers and research e-posters via Google Drive	October 14-18, 2024	18 districts
Preliminary Evaluation	November 28, 2024	Showdown Committee



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Notification of qualified completed research paper for oral presentation and e-poster	October 27, 2024	Research and Planning
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Enclosure No. 2 to SDM No. 597 s. 2024 titled Division Research Forum and Showdown

Guidelines for Scoring

A. Best Research Paper		
Criteria	Indicators	Weight
Abstract	Contains a summary of the study (Problem, Method, Result). Briefly explain the salient aspects of the content.	10%
Introduction	Contained a comprehensive description of the problem situation; explained the nature, extent, and salience of the identified problem or issue; includes desired condition and discrepancy between situations; and includes literature that supports the claim for the conduct of the study. The existence of the problem was supported by the local data/information.	10%



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Methods	<p>Participants/ Sampling Clearly identify and describe the participants of the study as to the number, group of origin, characteristics, selection procedure (sampling), and justification for their inclusion in the study.</p> <p>Data Gathering Explained the significance and alignment of the data-gathering method to the nature of the problem and research questions. Discussed the research design, validity, and reliability of the instruments used. Presented logically how data was collected and analyzed using appropriate data analysis tools.</p> <p>Ethical Issues Discussed the process of gathering accurate scientific knowledge. Discussed the process of protecting the rights and welfare of the participants. Discussed the process of protecting intellectual property rights especially on the adaption/ adoption of research instruments and citing published scholarly works.</p>	30%
Results	Discussed the content of the table, gave implications, and related findings to literature/support findings.	25%



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Conclusions	Derived meanings from the findings. Stated the main points of the findings.	10%
Recommendations	Recommended specific actions to be undertaken by an individual or office based on the conclusions. The recommendations were in "SMART" format (Specific, Measurable, Attainable, Realistic, Timely).	10%
References	Observed proper formatting in citing literature. Consistent in writing the in-text citations and the reference list.	5%
Total		100%

B. Best Oral Presenter	
Indicators	Weight
Content and Organization	30%
Mastery & Presentation Logic	30%
Delivery & Communication Skills	20%
Visual Ancillaries	20%
Total	100%

C. Best e-Poster	
Indicators	Weight
Content & Organization	30%
Creativity & Innovativeness of Presentation	30%
Readability & Graphical Design	30%
Language Technicalities	10%
Total	100%



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Enclosure No. 3 to SDM No. ⁹⁷697 s. 2024 titled Division Research Forum and Showdown

Management Team, Quality Assurers and Facilitators

Roles	Persons Involved
Over-all Lead	Miguel Mac D. Aposin EdD, CESO V Schools Division Superintendent Luz U. Banson EdD CESE OIC-Assistant Schools Division Superintendent (SDRC Chair)
Program Managers	Edna B. Azcarraga PhD OIC-Office of the SGOD Chief Segundina F. Dollete EdD Chief - CID Maggie A. Obligacion PhD Senior Education Program Specialist Research & Planning

Division Evaluators, Tabulators, Facilitators, QAME and TWG

Division Research Paper Evaluators	
Andres Lyndon Quiatchon Edwin Jason Duenas PhD Reynaldo B. Azcarraga PhD Estela V. Fano Judy Falagne PhD	
Board of Tabulators	
Saturnina Mayo Jonel Sembrano Rosemary Artates Rowena Luza Mary Joy Diaz	
Technical Working Group	Technical Working Group
Reymond Deocampo PhD Raymond Magbanua Rodnie Wicas	
Ronald Dile	QAME



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Nurse on duty	
Secretariat, Documentation, Certificates	Jennifer Catalan Ma. Fatima Bolido Zandie Ponce Evita Rose Busil Shellaine Belloga Jamie Rose Magsila



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Enclosure No. 4 to SDM No. ⁵⁹⁷s. 2024 titled Division Research Forum and Showdown

List of Participants

- 15 - Research Presenters
- 5 - Research Poster qualifiers
- 18 - District Research Coordinators
- 24 - School Heads IS
- 54 - Secondary School Heads
- 18 - Central School Heads
- 25 - TWG, Facilitators and Division Personnel
- 10 - Public Schools District Supervisors
- 11 - Education Program Supervisors
- 71 - Elementary School Heads (4 in each district and to be identified by the PSDS)



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Enclosure No. 5 to SDM No. ⁵⁹⁷ s. 2024 titled Division Research Forum and Showdown

Program and Timeline
Division Research Showdown

October 4-8, 2024	District Call-upo
October 6-8, 2024	District Research Evaluation (3 each district- 1 elem.1- secondary, 1- IS)
October 14-18, 2024 District	Submission of Research Papers of the Winners to the Division Office (3each district)
October 21-25, 2024 District	Evaluation of Research Papers of Winners in the Division
November 9, 2024	Division Research Showdown