



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

September 9, 2024

DIVISION MEMORANDUM
NO. **530** S. 2024

WORKSHOP ON THE FINALIZATION OF TRAINING DESIGN & OTHER REQUIRED DOCUMENTS ON HUMSS PEDAGOGICAL SUMMIT ON LEAST LEARNED COMPETENCIES FOR CONTINUING PROFESSIONAL DEVELOPMENT (CPD) ACCREDITATION

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Curriculum Implementation Division
School Governance and Operations Division
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools

1. In support of the initiative on enhancing the quality of teaching and learning, the Curriculum Implementation Division is pleased to announce a one-day Workshop on the Finalization of Training Design and Other Required Documents on HUMSS Pedagogical Summit on Least Learned Competencies for Continuing Professional Development (CPD) Accreditation that will take place on September 14, 2024. The venue will be announced later.
2. This activity aims to:
 - a. conduct a thorough review and enhancement of the training design and associated documents, ensuring full compliance with the standards set for Continuing Professional Development (CPD) Accreditation
 - b. define and optimize the roles and responsibilities of learning resource facilitators, substitutes, and alternates; are
 - c. submit the finalized documents to the Regional Office Focal Person for Continuing Professional Development Accreditation.
3. Participants to this activity are listed below.

| Name | Position |
|-----------------------|-------------|
| Sephora M. Roldan | EPS, AP |
| Edwin Jason D. Dueñas | EPS, LR |
| Mark Nel R. Venus | Teacher III |
| Stephanie B. Canto | MT 1 |
| Manilyn O. Rivera | MT 1 |
| Daysdy D. Malugao | Teacher III |
| Randy R. Gigawin | AP II |



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|------------------------------|-------------|
| Christopher A. Obispado | Teacher II |
| Jonell Acuril | MT 1 |
| Christian Philip V. Dumangon | Teacher II |
| Meryl D. Panuncio | Teacher III |
| Dr. Immaculada J. Amores | SEPS-HRD |
| Edwin C. Salanatin | MT II |
| Milbert B. Bechayda | Teacher II |
| Albert Buhat | Teacher II |
| Elmie Rose Alianza | T-III |
| Elena Sajonia | HT 1 |
| Jonalyn Buenvenida | T-III |
| Bon Jovi Duarte | T-III |
| Marie Paz Almalbis | AP II |
| Ever Ciudadano | HT III |
| Fe D. Banez | PSDS |
| Lallaine Fundal | PSDS |
| Jonel Sembrano | P1 |
| Glenn Dollete | |

4. Participants are advised to attend all sessions of the program. The first session will start at 8:00 o'clock in the morning
5. Participants are advised to bring a laptop, extension cord, and hard and softcopy of their lectures such as Slide Decks and Session Guides.
6. Participants involved in this activity are entitled to service credits per DepEd Order No. 53, s. 2003 titled: Updated Guidelines on the Grant of Vacation Service Credits to Teachers. On the other hand, Non-Teaching Personnel shall be provided with compensatory time off (CTO) as per Civil Service Commission (CSC) and Department of Budget and Management (DBM) joint Circular No. 2, s. 2004 on non-monetary remuneration for overtime service rendered.
7. Food, accommodation, and other operational expenses relative to the conduct of this activity shall be charged against HRTD Funds while travel expenses of the participants shall be charged to School MOOE subject to the usual accounting and auditing rules and regulations.
8. Immediate dissemination of this memorandum is desired.

MIGUEL MAC D. APOSIN EdD., CESO V
Schools Division Superintendent



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Attachment: As stated

Reference: As stated

To be indicated in the Perpetual Index

Under the following subjects:

WORKSHOP

CONTINUING PROFESSIONAL DEVELOPMENT

HUMSS PEDAGOGICAL SUMMIT