

Republic of the Philippines Department of Education REGION VI – WESTERN VISAYAS SCHOOLS DIVISION OF CAPIZ

2 7 AUG 2024

DIVISION MEMORANDUM No. 4 9 6, s. 2024

ADVISORY ON THE PROCESSING OF THE PAYMENT OF THE SPECIAL HARDSHIP ALLOWANCE (SHA) FOR FISCAL YEAR (FY) 2024 WITH REFERENCE TO THE DEPARTMENT MEMORANDUM NO. 014, S. 2024 TITLED ADOPTION OF DEPED ORDER NO. 017, S. 2023 AS GUIDELINES FOR THE PROVISION OF SPECIAL HARDSHIP ALLOWANCE FOR PUBLIC SCHOOL TEACHERS

To: OIC, Office of the Assistant Schools Division Superintendent Chief Education Program Supervisors, SGOD & CID Public Schools District Supervisors Heads of Public Elementary, Secondary and Integrated Schools All Others Concerned

- 1. Attached is Memorandum DM-OUHROD-2024-1622 dated August 21, 2024 titled ADVISORY on the processing of the payment of the Special Hardship Allowance (SHA) for Fiscal Year (FY) 2024 with reference to the Department Memorandum No. 014, s. 2024 titled adoption of Deped Order No. 017, s. 2023 as guidelines for the provision of Special Hardship Allowance for Public School Teachers.
- 2. Immediate dissemination of this Memorandum is desired.

MIGUEL MAC D. APOSIN EdD, CESO V

Schools Division Superintendent

Enclosure: None Reference: None

To be indicated in the <u>Perpetual Index</u>
Under the following subjects

BENEFITS

TEACHERS

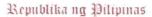
ALLOWANCE







Address: Banica, Roxas City Contact Number: (036) 620 2371 Email Address: capiz@deped.gov.ph Website: http://depedcapiz.ph



Department of Education

OFFICE OF THE UNDERSECRETARY HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM DM-OUHROD-2024-1622

TO

: REGIONAL DIRECTORS

SCHOOLS DIVISION SUPERINTENDENTS

ALL OTHERS CONCERNED

FROM

WILFREDO E. CABRAL

Regional Director

Officer-in-Charge, Office of the Undersecretary Human Resource and Organizational Development

ANNALYN M. SEVILLA Undersecretary for Finance

SUBJECT

ADVISORY ON THE PROCESSING OF THE PAYMENT OF THE SPECIAL HARDSHIP ALLOWANCE (SHA) FOR FISCAL YEAR (FY) WITH REFERENCE TO THE DEPARTMENT MEMORANDUM NO. 045, S. 2024 TITLED ADOPTION OF DEPED ORDER NO. 017, s. 2023 AS GUIDELINES FOR THE PROVISION OF SPECIAL HARDSHIP ALLOWANCE FOR PUBLIC

SCHOOL TEACHERS

DATE

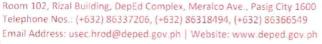
: 21 August 2024

The Regional and Schools Division Offices (ROs and SDOs) are hereby directed to process the payment of Special Hardship Allowance (SHA) to eligible teachers for Fiscal Year (FY) 2024 with reference to the Department Memorandum No. 045, s. 2024 titled the Adoption of DepEd Order No. 017, s. 2023 as Guidelines for the Provision of Special Hardship Allowance for Public School Teachers issued on 12 August 2024.

The official list of hardship posts for FY 2024 is provided as revised Annex A in DepEd Order (DO) No. 017, s. 2023 titled Amendment to DepEd Order No. 039, s. 2021 (Guidelines on the Provision of Special Hardship Allowance for Public School Teachers).











Further, this is to reiterate the eligibility criteria for SHA as articulated in Section 3.0 of the DBM-DepEd Joint Circular No. 1, s. 2021 titled *Revised Guidelines on the Grant of Special Hardship Allowance* and Section 5.1 of DO 039, s. 2021, the following DepEd personnel are qualified to receive the SHA:

- 1. **All teachers** in elementary and secondary schools located in **hardship posts** as determined by the hardship index (HI);
- Multi-grade teachers in pure multi-grade schools;
- 3. Mobile teachers and Alternative Learning System (ALS) coordinators concurrently handling ALS classes; and
- 4. School heads assigned in hardship posts or pure multi-grade schools.

Should you have concerns or clarifications, please contact the Bureau of Human Resource and Organizational Development – School Effectiveness Division (BHROD-SED) through email at bhrod.sed@deped.gov.ph copy furnish support.sha@deped.gov.ph.

For immediate and appropriate action.







