



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OFFICE - CAPIZ

August 9, 2024

DIVISION MEMORANDUM

No. 455, s. 2024

**MONITORING AND EVALUATION ON THE
IMPLEMENTATION OF DEPED ORDER NO. 005, S. 2024**

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Curriculum Implementation Division
School Governance and Operations Division
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools
All Others Concerned

1. Attached is Regional Memorandum No. 683, s. 2024 titled **MONITORING AND EVALUATION ON THE IMPLEMENTATION OF DEPED ORDER NO. 005, S. 2024**.
2. Attention is particularly invited to Paragraph 4 of the said Memorandum.
3. Immediate dissemination of this Memorandum is desired.

MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent

Encl.: As Stated
Reference: Regional Memorandum NO. 683, s. 2024
To be indicated in the Perpetual Index
Under the following subjects:

MONITORING

RATIONALIZATION

WORK HOURS



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Republic of the Philippines
Department of Education
REGION VI-WESTERN VISAYAS

AUG 01 2024

REGIONAL MEMORANDUM
No. 683, s. 2024

**MONITORING AND EVALUATION ON THE IMPLEMENTATION
OF DEPED ORDER NO. 005, S. 2024**

To: Assistant Regional Director
Schools Division Superintendents
Regional Functional Division Chiefs
All others Concerned

1. To ensure compliance with DepEd Order No. 5, s. 2024 titled *Rationalization of Teacher Workload in Public Schools and Payment of Teaching Overload*, this Office, through the Field Technical Assistance Division (FTAD), shall facilitate the conduct of monitoring and evaluation on the implementation of the said policy for the school year 2024-2025.
2. The activity aims to capture challenges, issues, and concerns encountered in the field, provide appropriate technical assistance, and make possible recommendations for policy improvement.
3. Representative/s from the Regional Field Technical Assistance Teams (RFTATs) will meet with the Schools Division Office Technical Assistance Coordinators (SDO-TACs) and visit select Schools Division Offices (SDOs) and sample schools starting August 13 to August 30, 2024 for a focus group discussion, validation, and feedback gathering.
4. As a pre-work activity, the SDOs shall require their respective schools to accomplish the data gathering tool which can be accessed through the drive <https://tinyurl.com/DO5-2024-Monitoring>, on or before August 12, 2024.
5. The SDOs' Technical Working Group on D.O. No. 005 s. 2024 shall validate and synthesize the data captured from the said online tool and accomplish the attached Consolidation Report Template of the Monitoring and Evaluation on the Implementation of DepEd Order No. 005, s. 2024.
6. For questions or clarifications, contact Mayleen Joy V. Fariñas, FTAD Education Program Supervisor at telephone number 033-509-9571.
7. Immediate dissemination of and compliance with this Memorandum are desired.


RAMIR B. UYTICO EdD, CESO III
Regional Director

Encl.: As stated
Reference: RM No. 531 s. 2024, DO No. 005 s. 2024
To be indicated in the Perpetual Index
under the following subjects:

MONITORING

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CONSOLIDATION TOOL FOR THE MONITORING AND EVALUATION OF THE IMPLEMENTATION OF DEPED ORDER NO. 005, S. 2024 (RATIONALIZATION OF TEACHER WORKLOAD IN PUBLIC SCHOOLS AND PAYMENT OF TEACHING OVERLOAD)	
Division:	
Date:	

AWARENESS AND UNDERSTANDING			
Category	Criteria	Yes/ No/ NA	Details/ Comments
1. Awareness of DepEd Order No. 005, s. 2024	Are teachers and staff aware of the order?		
2. Orientation sessions	Have orientation sessions been conducted?		Total number of participants

COMPLIANCE WITH GUIDELINES			
3. Following Guidelines	Is the SDO (and its schools) following the guidelines?		
4. Documentation	Are relevant documents properly maintained?		
5. Documentation Accessibility	Are documents easily accessible for verification?		

TEACHER WORKLOAD AND OVERLOAD MANAGEMENT			
6a. Teaching Overload	Number of teachers experiencing teaching overload		Total Number of teachers with overload (those with more than 6 hrs load)
6b. Workload Redistribution	Have teaching loads been redistributed?		Total Number of teachers affected by redistribution (those with less than 6 hrs load, and were given additional load)
7. Compensation for Overload	Are teachers compensated according to guidelines?		If no, state reasons and/or challenges.
8. Impact on Teaching Quality	Has workload rationalization affected teaching quality?		State common examples or feedback from teachers.

CHALLENGES AND ISSUES			
9. Administrative Challenges (e.g., paperwork, compliance issues)	Have administrative challenges been encountered?		Specify
10. Logistical Challenges (e.g., classroom availability, scheduling conflicts)	Have logistical challenges been encountered?		Specify
11. Financial Challenges (e.g., budget constraints for overload payments)	Have financial challenges been encountered?		Specify



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12. Measures Taken	Have measures been taken to address challenges?		Specify
13. Suggestions for Improvement	Any suggestions for better implementation?		Specify
FEEDBACK AND RECOMMENDATIONS			
14. Teacher Feedback	Have qualitative feedback from teachers been collected?		State common feedback.
15. Administrative Feedback	Have inputs from school administrators on the effectiveness been gathered?		State common feedback.
16. Recommendations	Are there recommendations for policy adjustments or additional support?		

Overall Impact	
Other issues and concern re: implementation of DO No. 005 s. 2024	Hindering Factors
Notable Practices	Facilitating Factors

Prepared by:

Concurred:

ASDS

SDS