



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

August 8, 2024

**DIVISION MEMORANDUM**

No. **450**, s. 2024

**CONDUCT OF END-OF-SCHOOL-YEAR (EOSY) 2023-2024 SECONDARY SCHOOLS  
PERFORMANCE REVIEW**

To: OIC, Office of the Assistant Schools Division Superintendent  
Chief Education Supervisors, CID & SGOD  
Public Schools District Supervisors  
Heads of Public Secondary & Integrated Schools

1. The Secondary and Integrated Schools will conduct an End-of-School-Year (EOSY) 2023-2024 Performance Review on August 22-23, 2024 at a venue to be announced later.
2. This activity is aims to:
  - a. review programs and projects implemented by secondary and integrated schools during school year 2023-2024;
  - b. discuss the issues/gaps encountered during the school year;
  - c. share best practices; and
  - d. highlight outstanding accomplishments of secondary and integrated schools.
3. Attached as Enclosure No. 1 is the Activity Matrix for the guidance of the participants.
4. Expenses relative to the conduct of this activity shall be charged against the School MOOE funds subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination of this Memorandum is desired.

  
**MIGUEL MAC D. APOSIN EdD, CESO V**  
Schools Division Superintendent

Encl.: As stated

Reference: None

To be indicated in the Perpetual Index  
under the following subjects:

SCHOOL LEADERS

REVIEW

PERFORMANCE



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**ACTIVITY MATRIX**

Enclosure to Division Memorandum No. 450, s. 2024

Day 1- August 22, 2024		
TIME	ACTIVITY	PERSON IN-CHARGE
8:30-9:00 AM	Philippine National Anthem	
	Prayer	
	Regional Hymn	
	Capiz Hymn	
	Welcome Remarks	Mr. Johnny Pugon P3, CADASSA President
	Statement of Purpose	Mr. Charlie D. Begas P4, CADASSA Vice President
	Message	MIGUEL MAC D. APOSIN EdD, CESO V Schools Division Superintendent
	Mechanics & Expected Outputs	Dr. Fatima Escuton P3, CADASSA Secretary
TIME	ACTIVITY / PRESENTER	REACTORS
9:31 AM - 12:00 Noon	Jose Diva Avelino Jr. NHS	Mr. Charlie D. Begas
	Capiz National High School	Mr. Johny Pugon
1:30 -5:00 PM	MOL	Don Felix Balgos NHS
	Bungsu-an NHS	Dr. Leowel Batuigas



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	Dumalag Central NHS	Mrs. Expectacion Lacbanes
	Cuartero NHS	Dr. Quinto Tagoc Jr.
<b>Day 2- August 23, 2024</b>		
<b>TIME</b>	<b>ACTIVITY / PRESENTER</b>	<b>REACTORS</b>
8:30 PM-3:00 PM	MOL	
	AM	Ivisan NHS
	PM	Basio NHS
	Aglalana IS	Mr. Jolly Batuigas
	Vicente Andaya Sr, NHS	Dr. Emmie Garbosa
	Pontevedra NHS	Dr. Rolando Ricardo
	Florentina Degala NHS	
3:00-4:00 PM	Synthesis	
	First District Schools	Dr. Marie Liezel Diawara
	Second District Schools	Dr. Aida Villanueva
4:00-5:00 PM	Closing Program	