

Department of Education

Region VI - Western Visayas SCHOOLS DIVISION OFFICE-CAPIZ

July 17, 2024

DIVISION MEMORANDUM NO. 403, s. 2024

ANNUAL PHYSICAL EXAMINATION FOR SY 2024-2025

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Curriculum Implementation Division
School Governance and Operations Division
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools
All others concerned

- 1. In Compliance with the Civil Service Commission Memorandum Circular No. 17 s. 1989 and DepEd Memorandum No. 22 s. 2015 titled "Annual Physical Examination of DepEd Employees (Teaching and Non-Teaching Personnel)" in accordance with the provision of RA 11223 or the Universal Health Act and its implementing rules and regulations, all teaching and non-teaching personnel are required to undergo an Annual Physical Examination.
- 2. Anent this the School Health and Nutrition Unit of the School Governance and Operation Division will conduct an Annual Physical Examination to all Teaching and Non-Teaching Personnel starting July 29-August 15, 2024. It aims ensures that all employees are healthy, considering that their physical well-being has a significant impact on the delivery of basic education services to our learners.
- 3. Chest X-ray and laboratory examinations shall only be done as recommended by the physician.
- 4. For personnel with existing comorbid conditions (e.g hypertension, diabetes mellitus, chronic kidney diseases, cardiovascular disease etc.) additional laboratory request may be required by the Medical Officer as deemed necessary.
- 5. Further all school personnel shall enroll to Philhealth Konsulta Package and make necessary arrangement with the nearest Konsulta Package Providers in their respective place of work or residence, to avail of free health services
- 6. Oral examination shall also be conducted by the dentist of the Division School Health Unit. Form 4-A shall be signed by the examining dentist prior to the signature of the Division Medical Officer.
- 7. Attached is the Division School Health Form 4-A for your reference.
- 8. Immediate dissemination and compliance with this Memorandum are desired.

MIGUEL MAC D. APOSIN, EdD, CESO V Schools Division Superintendent

Reference: CSC Memo. No. 17 s. 1989

Deped Memo No. 22 s. 2015

To be indicated in the Perpetual Index

Under the following subjects ANNUAL PHYSICAL EXAMINATION

PERSONNEL





Address: Banica, Roxas City Contact Number: (036) 620 2371 Email Address: capiz@deped.gov.ph



Republic of the Philippines Department of Education Region VI – Western Visayas DIVISION OF CAPIZ

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