



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

JUN 28 2024


DIVISION MEMORANDUM

No. **370** s. 2024

**2ND, 3RD, AND 4TH QUARTER DISASTER RISK REDUCTION
AND MANAGEMENT COORDINATION MEETINGS**

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Curriculum Implementation Division
School Governance and Operations Division
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools
District and School DRRM Coordinators

1. To address the need to establish a system that will provide a forum to discuss significant DRRM matters, policies and standards that will significantly ensure continuity of the DRRM programs, projects and activities, the School Governance and Operations Division thru the Disaster Risk Reduction and Management (DRRM) Unit will conduct the **2nd, 3rd and 4th Quarter Disaster Risk Reduction and Management Coordination Meetings on July 30, 2024, September 12, 2024 and November 21, 2024** respectively. Venue will be announced subject to the procurement procedure.
2. Participants to this activity are the following:
 - i. 18 District DRRM Coordinators
 - ii. 54 Designated SDRRM Coordinators (Secondary)
 - iii. 99 Administrative Officers
 - iv. 4 Facilitators and Speakers
3. Expenses relative to the conduct of this activity shall be charged against the Disaster Preparedness and Response Program fund while the travel expenses of the participants are chargeable against the School MOOE, both subject to the usual accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is desired.


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent

Enclosure: As stated

To be indicated in the Perpetual Index
under the following subjects:

#DRRM	#safety	#preparedness
#Coordinationmeetings		#programimplementation



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