



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF CAPIZ

June 18, 2024

DIVISION MEMORANDUM

No. **346**, s. 2024

**APPROVAL OF THE CREATION OF NEW TEACHING ITEMS FROM
KINDERGARTEN TO GRADE 12 AND ALTERNATIVE LEARNING SYSTEM (ALS)
FOR THE SCHOOL YEAR (SY) 2024-2025**

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Program Supervisors, SGOD & CID
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools
All Others Concerned

1. Attached is Regional Memorandum No. 506, s. 2024 dated June 13, 2024 titled **Approval of the Creation of New Teaching Items from Kindergarten to Grade 12 and Alternative Learning System (ALS) for the School Year (SY) 2024-2025.**
2. Immediate dissemination of this Memorandum is desired.

MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent

Enclosure: None

Reference: DM-OUHROD-2024-1095

To be indicated in the Perpetual Index
Under the following subjects

APPOINTMENT

HIRING

POLICY

TEACHERS



Address: Banica, Roxas City
Contact Number: (036) 620 2371
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Republic of the Philippines
Department of Education
REGION VI-WESTERN VISAYAS

REGIONAL MEMORANDUM

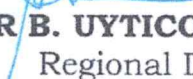
JUN 13 2024

No. 506, s. 2024

**APPROVAL OF THE CREATION OF NEW TEACHING ITEMS FROM
KINDERGARTEN TO GRADE 12 AND ALTERNATIVE LEARNING SYSTEM (ALS)
FOR THE SCHOOL YEAR (SY) 2024-2025.**

To: Assistant Regional Director
Schools Division Superintendents
All Others Concerned

1. Attached is Memorandum DM-OUHROD-2024-1095 dated June 06, 2024, from **Wilfredo E. Cabral**, Regional Director, Officer-in-Charge, Office of the Undersecretary, Human Resource and Organizational Development titled **"Approval of the Creation of New Teaching Items from Kindergarten to Grade 12 and Alternative Learning System (ALS) for the School Year (SY) 2024-2025."**
2. Immediate dissemination of and compliance with this Memorandum are desired.


RAMIR B. UYTICO EdD, CESO III
Regional Director

Encl.: As stated

To be indicated in the Perpetual Index
under the following subjects:

APPOINTMENT HIRING POLICY TEACHERS

ADG/ASD-PS-RM-038
June 11, 2024



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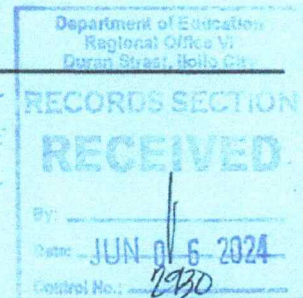




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Department of Education

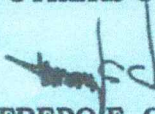
OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT



MEMORANDUM
DM-OUHROD-2024-1095

TO : ALL REGIONAL DIRECTORS
ALL SCHOOLS DIVISION SUPERINTENDENTS

ATTENTION : CHIEFS, ADMINISTRATIVE DIVISION
CHIEFS, SCHOOL GOVERNANCE AND OPERATIONS
DIVISION (SGOD)
ADMINISTRATIVE OFFICERS
PLANNING OFFICERS
ALL OTHERS CONCERNED

FROM :  **WILFREDO E. CABRAL**
Regional Director
Officer-in-charge, Undersecretary for Human Resource and
Organizational Development

SUBJECT : APPROVAL OF THE CREATION OF NEW TEACHING ITEMS
FROM KINDERGARTEN TO GRADE 12 AND ALTERNATIVE
LEARNING SYSTEM (ALS) FOR THE SCHOOL YEAR (SY) 2024-
2025

DATE : 06 June 2024

This is to inform all concerned field offices that the Department of Budget and Management (DBM) has approved the creation of **TWENTY-TWO THOUSAND THREE HUNDRED TWENTY-THREE (22,323) new teaching items** for Kindergarten to Grade 12 and Alternative Learning System (ALS) for SY 2024-2025 last 31 May 2024.

In this connection, the DBM Regional Offices (DBM-ROs) shall issue the Notice of Organization, Staffing, and Compensation Action (NOSCA) directly to **Schools Division Offices (SDOs)** for **Kindergarten/Elementary** and **Senior High School (SHS)** positions **including ALS**, and to **Implementing Units (IUs)** for **Junior High School (JHS)** based on the deployment report prepared by DepEd. For the deployment reports, kindly refer to the attachments in the DM-OUHROD-2024-0952 or Advance Information on the Creation and Deployment of New Teaching Items and School-Based Administrative Officer II Items for School Year (SY) 2024-2025.

Since the creation and allocation of new teaching items were requested to DBM-CO in a **single batch**, the NOSCA that will be issued by DBM-RO already **includes the**



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items for the applicants under special hiring arrangements (DOST RAs 10612 and 7687, and SPIMS). Thus, SDOs *shall no longer expect a separate NOSCA for these beneficiaries.*

To effectively facilitate the filling-up of these new teaching items and to ensure that the lump sum appropriated for this purpose shall be fully utilized within the indicated fiscal year, the Bureau of Human Resource and Organizational Development (BHROD) would like to reiterate the following key processes articulated in the above-cited DM:

1. Prioritize items based on the latest teacher needs analysis for Kindergarten/Elementary and SHS specifically for the regular items, i.e., items not intended for the groups under RA 10612/7687 and "Sa 'Pinas, Ikaw ang Ma'am/Sir" (SPIMS) Employment Program;
2. Expedite the recruitment and selection process; and
3. Coordinate with the beneficiaries under special hiring arrangements with DOST and DMW to inform them of the schedule of demonstration teaching, interview, and the documentary requirements needed to be submitted.

Similarly, it is expected that all SDOs have already prepared their respective Registry of Qualified Applicants (RQAs) to achieve a 100% utilization rate in terms of filling-up, by the end of August 2024. **Please be advised that the date of appointment of newly hired teachers shall not be earlier than 01 July 2024.**

Moreover, the accomplishment of the ROs/SDOs in terms of filling-up of these new teaching items shall be monitored through the **Program Management Information System (PMIS)**. Encoding of the report to the system by the SDO Administrative Officer shall begin on **15 July 2024**.

Lastly, pursuant to DBM's National Budget Circular No. 549 dated 21 October 2013, all field offices are also reminded to ensure **monthly updating of the Personal Services Itemization and Plantilla of Personnel (PSIPOP)**.

For further clarifications and other concerns, you may communicate with **Ms. Noverose B. Dadole or Mr. Christopher L. Devera** of BHROD-SED through landline no. **(02) 8633 - 5397** or email at bhrod.sed@deped.gov.ph copy furnish support.nspp@deped.gov.ph.

For your information, strict compliance, and appropriate action.



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