



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OFFICE-CAPIZ

05 JUN 2024

DIVISION MEMORANDUM
NO. 320, s. 2024

SEMINAR-WORKSHOP ON DEVELOPING RESEARCH AND INNOVATION THROUGH POSTERS ON DISASTER RISK REDUCTION AND MANAGEMENT (DRRM)

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Curriculum Implementation Division
School Governance and Operations Division
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools
District and School Disaster Risk Reduction and Management Coordinators

1. As mandated by DepEd Order No. 16 s,2012 titled “Research Management Guidelines” technical assistance and capability-building activities shall be provided to education managers and other DepEd personnel in partnership with other institutions.
2. In this connection, this office, through the Disaster Risk Reduction and Management (DRRM) of the School Governance and Operations Division will conduct a seminar-workshop on Developing Research and Innovation Through Posters on Disaster Risk Reduction and Management on August 10-11, 2024. The venue will be announced later.
3. The conduct of this learning and development activity aligns with the MATATAG Agenda specifically by giving support to teachers to teach better. Likewise, it is anchored on DepEd Order No. 083 s. 2011 that require schools to implement disaster preparedness measures, to ensure stable structures, educating students on preparedness to mitigate the impact of natural and man-made hazards in education.
4. Particularly, this activity aims to:
 - a. make an informative research/innovation poster on disaster risk reduction to raise awareness of disaster mitigation measures and emergency response preparedness and adhere to the prescribed parts and contents;
 - b. introduce the basics of research and innovation posters, standard size, color combination/scheme, and appropriate font size and styles; and
 - c. create a research/innovation poster using Canva and PowerPoint.
5. Participants in this activity are non-teaching personnel in charge of school/district DRRM and district research coordinators.



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6. Participation to this activity is subject to the no-disruption of classes policy per **DepEd Order No. 9, s. 2005** (*Instituting Measures to Increase Engaged Time-on-Task Policy and Ensuring Compliance therewith*).
7. Immediate and wide dissemination of this memorandum is desired


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent

Enclosure: As Stated
Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

DRRM	RESEARCH AND INNOVATION	BASIC EDUCATION
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Enclosure 1

**SEMINAR-WORKSHOP IN DEVELOPING RESEARCH AND INNOVATION
THROUGH POSTERS ON DISASTER RISK REDUCTION AND MANAGEMENT
(DRRM)**

TRAINING MATRIX

Day 1

8:00-8:30	Preliminaries
8:30-12:00	Disaster Management (Organizing and directing resources in Coping disasters) Glenda Marie B. Botin JD, MPA PDO II - DRRM
1:00-5:00	Introduction to developing research and Innovation through poster Marggie A, Obligacion PhD SEPS-Planning and Research

Day 2

8:00-8:30	MOL
8:30-12:00	Use of Canva and PowerPoint in posters Rodnie Wicas April Gapi
1:00-3:00	Create a poster using Canva and PowerPoint Nelson Alcazaren Zandie Ponce
4:00-5:00	Presentation and display of outputs



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Enclosure 2

SEMINAR-WORKSHOP IN DEVELOPING RESEARCH AND INNOVATION THROUGH POSTERS ON DISASTER RISK REDUCTION AND MANAGEMENT (DRRM)

Management Team, Quality Assurers and Facilitators

Roles	Persons Involved
Over-all Lead	Miguel Mac D. Aposin EdD, CESO V Schools Division Superintendent Luz U. Banson EdD CESE OIC-Assistant Schools Division Superintendent
Program Managers	Edna B. Azcarraga PhD OIC-Office of the SGOD Chief Glenda Marie B. Botin JD, MPA PDO II- DRRM

Resource Persons, Facilitators, and TWG

Name	Resource Persons
Glenda Marie B. Botin JD, MPA Marggie A. Obligacion Estela V. Fano Rodnie Wicas April Gapi	PDO II- DRRM SEPS- PAR P-II- Mambusao East NHS MT-I (Saturday) OIC-Camburanan NHS
	Technical Working Group
Jessica Lapena Jennifer Catalan Janette Demandante Zandie Ponce Raymond Magbanua Jamie Rose Magsila	Principal II – Angelo Llorente ES Principal I – Badiangon ES Head Teacher III- GMNES T-III (Saturday) MT-II (Saturday) ADAS
	QAME
Ronald Dile	SEPS- SMME
	HRD
Immaculada J. Amores PhD	SEPS- HRTD
1 Nurse	Health