



Republic of the Philippines  
**Department of Education**  
REGION VI- WESTERN VISAYAS  
**SCHOOLS DIVISION OFFICE - CAPIZ**

**MAY 22 2024**

**DIVISION MEMORANDUM**

**NO. 295, s. 2024**

**DIVISION WORKSHOP ON THE FINALIZATION OF CONTEXTUALIZED  
LEARNING MATERIALS IN INDIGENOUS PEOPLES EDUCATION (IPED)**

**To:** OIC, Assistant Schools Division Superintendent  
Chief, Curriculum Implementation Division  
OIC Chief, School Governance and Operations Division  
Public Schools District Supervisors  
Heads of Public Elementary, Secondary and Integrated Schools


1. This office, through the Curriculum Implementation Division (CID), will conduct a **Division Workshop on the Finalization of Contextualized Learning Materials in Indigenous Peoples Education** on **July 24 - 26, 2024**.
2. The venue of this workshop will be announced later.
3. This workshop aims to:
  - a. finalize the contextualized Big Books developed; and
  - b. utilize the said developed and quality assured Big Books for Indigenous Peoples Education (IPEd).
4. Writers, illustrators, graphic artists, quality assurance team members, facilitators, and the management team are listed in Enclosure No. 1.
5. The Activity Matrix for this workshop is found in Enclosure No. 2.
6. Writers and graphic artists are requested to bring laptop, extension cord, and Curriculum Guide in Kindergarten and Grade 1.
7. In the identification of the participants to this activity, there shall be no discrimination on account of age, civil status, disability, religion, beliefs, ethnicity, political affiliation, employment status, sexual orientation, gender identity or expression and other personal circumstances that run counter to the principles of equal opportunity.
8. Expenses relative to the conduct of this activity shall be charged against IPEd Program Support Funds (PSF) while travel expenses of the writers, illustrators, graphic artists, quality assurance team members and facilitators shall be charged against school MOOE, both subject to the



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existing accounting and auditing rules and regulations.

9. Immediate dissemination of this memorandum is desired.

  
**MIGUEL MAC D. APOSIN, EdD., CESO V**  
Schools Division Superintendent

Attachment: As stated

Reference: DepEd Order No. 32, s. 2915

To be indicated in the Perpetual Index under the following subjects:

INDIGENOUS PEOPLES EDUCATION  
FUNDS  
WORKSHOPS  
LEARNING RESOURCES  
EXPENSES



**WRITERS**

No.	NAME	SCHOOL	DISTRICT
<b>Panay Bukidnon</b>			
1	Lourdiane C. Dordas	Mahunodhunod ES	Cuartero
2	Fatima Mae F. Animas	ARFES	Dumalag
3	Rona Roscales	Wright ES	Tapaz East
4	Rayna Joy Roscales	Rizal Norte ES	Tapaz East
<b>Ati</b>			
1	Dennis Pascual	Salcedo ES	Dumarao
2	Aina Hacuela	Aglalana IS	Dumarao
3	Christy M. Banabatac	Malonoy ES	Dumarao
4	Almirose Joy H. Dorado	Aglalana IS	Dumarao

**ILLUSTRATORS**

No.	NAME	SCHOOL	DISTRICT
<b>Panay Bukidnon</b>			
1	Leo Gali	Panitan NHS	Panitan
2	Bernie Gardose		Tapaz West
<b>Ati</b>			
1	Francis Aranda	Agbatuan ES	Dumarao
2	Jenile de los Santos	Bungsuan NHS	Dumarao

**GRAPHIC ARTISTS**

No.	NAME	SCHOOL	DISTRICT
<b>Panay Bukidnon</b>			
1	Vincent Lausa	Basiao NHS	Ivisan
2	Aidzel Gardose	Agcococ ES	Tapaz West
3	Florel Caporal	Katipunan ES	Tapaz East
<b>Ati</b>			
1	Alther A. Sunio	Estefania Montemayor NHS	Dumarao
2	Geneboy Amador	Dulangan NHS	
3	Larry Mar Dimaisip	Ivisan NHS	Ivisan

**QUALITY ASSURANCE TEAM**

No.	NAME	POSITION	DISTRICT
1	Angel F. Payo Jr. PhD	PSDS & Division IP Focal Person	Dumalag
2	Xyric Jan Andrade	HT III	Tapaz East
3	Napoleon Protacio	HT I	Dumarao
4	Junjun Concepcion	Teacher I	Tapaz East

**FACILITATORS**

No.	NAME	SCHOOL	DISTRICT
1	Jorge C. Jimenez	Sta. Monica ES	Dumalag
2	Jayson Estacion		Jamindan

**MANAGEMENT TEAM**

No.	NAME	POSITION	OFFICE
1	Miguel Mac D. Aposin EdD	SDS	SDO - Capiz
2	Luz U. Banson EdD, CESE	OIC, ASDS	SDO – Capiz
3	Segundina F. Dollete EdD	CID Chief	SDO – Capiz
4	Angel F. Payo Jr. PhD	PSDS & Division IP Focal Person	Dumalag & Dumarao
5	Ronald Deli	SEPS – Monitoring & Evaluation	SDO – Capiz
6	Immaculada J. Amores	SEPS – Human Resource Dev’t	SDO – Capiz
7	Glenn Dollete	PDO - LR	SDO – Capiz

ACTIVITY MATRIX

Date	Time	Activity	Persons Involved
Day 1	8:00am - 8:30am	Opening Program	Facilitators & Participants
	8:30am - 10:30am	Finalization on the mechanics on the development of big books and small books.	Napoleon Protacio Vincent Lausa
	10:30am – 12:00pm	Workshop	Writers, Illustrators, Graphic Artists
	12:00pm – 1:00pm	Lunch Break	
	1:00pm – 3:00pm	Critiquing	Quality Assurance Team
	3:00pm – 5:00pm	Workshop	Writers, Illustrators, Graphic Artists
Day 2	8:00am – 12:00am	Workshop	Writers, Illustrators, Graphic Artists
	12:00pm – 1:00pm	Lunch Break	
	1:00pm – 3:00pm	Critiquing	Quality Assurance Team
	3:00pm – 5:00pm	Workshop	Writers, Illustrators, Graphic Artists
Day 3	8:00am – 10:00pm	Workshop	Writers, Illustrators, Graphic Artists
	10:00pm – 11:00pm	Critiquing	Quality Assurance Team
	11:00am – 12:00pm	Closing Program	Facilitators & Participants
	12:00:pm – 1:00pm	Lunch	