




Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

May 13, 2024

DIVISION MEMORANDUM
No. 279 s. 2024

**SCHOOLS DISTRICTS ORIENTATION OF THE 2024 NATIONAL LEARNING
CAMP (NLC)**

- To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Curriculum Implementation Division
School Governance and Operations Division
Education Program Supervisors
Public Schools District Supervisors
Senior Education Program Specialists
Heads of Public Elementary, Integrated and Secondary Schools
All Others Concerned
1. Relative to DepEd Memorandum No. DM-OUCT-2024-097, Regional Memorandum No. 331, s. 2024 and Division Memorandum No. 250, s. 2024 titled Specific Guidelines for the Effective Implementation of the National Learning Camp and other Activities for the 2024 End-Of-School-Year (EOSY) Break, this office will conduct the **Schools Districts Orientation of the 2024 National Learning Camp (NLC)** on May 21, 2024 from 8-12 AM at Capiz National High School WAB Building, Roxas City, Capiz.
 2. This activity aims to ensure the smooth and effective implementation of the 2024 NLC through providing essential updates to the Schools Districts.
 3. Participants to this activity are the Education Program Supervisors, Public Schools District Supervisors, and selected School Heads.
 4. The number of participants per district and the matrix of the activities are specified in Enclosure Nos. 1 and 2 respectively.
 5. Snacks, accommodation and other operational expenses relative to the conduct of this activity shall be charged against the Division PSF Funds while travel expenses of the participants shall be charged to School MOOE subject to the usual accounting and auditing rules and regulations.
 6. Immediate dissemination of this memorandum is desired.


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent



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Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

Attachment: As stated

Reference: DM-OUCT-2024-097

Regional Memorandum No. 331, s. 2024

Division Memorandum No. 250, s. 2024

To be indicated in the Perpetual Index
under the following subjects:

CURRICULUM
POLICY

FUNDS
PROGRAMS



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

Enclosure No. 1 of Division Memorandum No. 279, s. 2024

**SCHOOLS DISTRICTS ORIENTATION OF THE 2024 NATIONAL LEARNING
CAMP (NLC)**

NUMBER OF PARTICIPANTS PER DISTRICT

No.	District	PSDS	Team 1		Team 2			TOTAL
			Elementary Reading Facilitator	Elementary Mathematics Facilitator	Secondary English Facilitator	Secondary Mathematics Facilitator	Secondary Science Facilitator	
1	Cuartero	1	1	1	1	1	1	6
2	Dao	1	1	1	1	1	1	6
3	Dumalag	1	1	1	1	1	1	6
4	Dumarao	1	1	1	1	1	1	6
5	Ivisan	1	1	1	1	1	1	6
6	Jamindan	1	1	1	1	1	1	6
7	Maayon	1	1	1	1	1	1	6
8	Mambusao East	1	1	1	1	1	1	6
9	Mambusao West	1	1	1	1	1	1	6
10	Panay	1	1	1	1	1	1	6
11	Panitan	1	1	1	1	1	1	6
12	Pilar	1	1	1	1	1	1	6
13	Pontevedra	1	1	1	1	1	1	6
14	Pres. Roxas	1	1	1	1	1	1	6
15	Sapian	1	1	1	1	1	1	6
16	Sigma	1	1	1	1	1	1	6
17	Tapaz East	1	1	1	1	1	1	6
18	Tapaz West	1	1	1	1	1	1	6
19	Capiz NHS				1	1	1	



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SCHOOLS DIVISION OF CAPIZ

Enclosure No. 2 of Division Memorandum No. 279, s. 2024

**SCHOOLS DISTRICTS ORIENTATION OF THE 2024 NATIONAL LEARNING
CAMP (NLC)**

MATRIX OF ACTIVITIES

Time	Activities	Persons Involved
08:00 – 08:30	Registration	
08:30 – 09:00	Preliminary Activities	
	Checking of Attendance	
	National Anthem	AVP
	Prayer	AVP
	Capiz Hymn	AVP
	Opening Remarks	Dr. Segundina F. Dollete Chief Education Supervisor Curriculum Implementation Division
	Statement of Purpose	
	Message	Dr. Miguel Mac D. Aposin, CESO V Schools Division Superintendent
	09:00 – 12:00	Orientation Proper
Session 1: Legal Bases of National Learning Camp		
Session 2: Structure of National Learning Camp		
Session 3: Program Support Fund (PSF) Guidelines		
Open Forum		
Breakout Activities		English Salvador Dale B. Artates
		Mathematics Elenia P. Baranda
		Science Andres D. Quiachon
		Master of Ceremonies

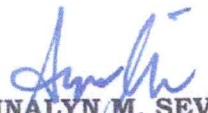


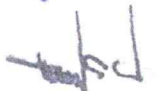
Republika ng Pilipinas
Department of Education

MEMORANDUM

TO : **REGIONAL DIRECTORS
ALL OTHERS CONCERNED**

FROM : 
GINA O. GONONG
Undersecretary for Curriculum and Teaching


ANNALYN M. SEVILLA
Undersecretary for Finance


WILFREDO E. CABRAL
Regional Director
Officer-in-Charge, Undersecretary for Human Resource
and Organizational Development

SUBJECT : **GUIDELINES ON THE UTILIZATION OF 2024 PROGRAM
SUPPORT FUNDS (PSF) TO DEPED REGIONAL OFFICES
(ROs) FOR THE IMPLEMENTATION OF THE NATIONAL
LEARNING CAMP (NLC) AND OTHER 2024 END-OF-
SCHOOL-YEAR (EOSY) BREAK ACTIVITIES IN SUPPORT OF
THE NATIONAL LEARNING RECOVERY PROGRAM (NLRP)**

DATE : April 15, 2024

1. The National Learning Camp (NLC) is integral to the overarching National Learning Recovery Program (NLRP), encompassing a three (3)- to five (5)-week voluntary program for the three camps. For EOSY break 2024, activities in the Consolidation and Intervention Camps shall be conducted **within three weeks**, instead of five weeks **from July 1 to 19, 2024** in accordance with DepEd Order No. 003, s. 2024, *Amendment to DO 22, s. 2023, Implementing Guidelines on the School Calendar and Activities for the School Year 2023-2024*.
2. The 2024 NLC shall target learners currently enrolled in Grades 1 to 3 and Grades 7 to 10. For Grades 1 to 3, the focus is on improving Reading and Mathematics (RM) skills, while for Grades 7 to 10, the emphasis is on English, Science, and Mathematics (ESM).
3. While NLC is in its phased implementation, schools can conduct Remedial classes for learners in Grades 4, 5, 6, 11, and 12 who did not meet the expectations in

	budget requirement for LCVs required per SDO.	
Regional Budget Officer	1. Validates the financial capacity per SDO. 2. Computes the budgetary requirement per SDO. 2. Consolidates the budget needed for the whole region. 3. Ensures 100% utilization of GMS 2023 Continuing Funds 4. Prepares the computation of additional funds for request. 5. Submits to the Regional Director, using template in Annex -4-I.	Annex 4-I (Budgetary Requirement for LCVs per SDO)
Regional Director	1. Approves/modifies/disapproves the budget requirement prepared by the Budget Officer, based on the capacity per SDO.	Same template. Annex 4-I (Budgetary Requirement for LCVs per SDO)

- (f) The data for LCV requirement in Remedial classes for learners who did not meet the expectations in one (1) or two (2) learning areas in SY 2023-2024 other than those offered in the NLC, shall likewise be forwarded from schools to districts, to SDO, and RO for them to be considered in the computation of budgetary requirement.

3. Expenses related to the conduct of orientation activities in the implementation of the 2024 NLC

- (a) The budget to be allotted for the conduct of the orientation shall not exceed Php 300.00 per participant in the following:

- i. **Orientation for District Facilitators.** This shall be conducted by the Chief Facilitators composed of Curriculum Learning and Management Division (CLMD) Chiefs, Curriculum Implementation Division (CID) Chiefs, and Regional Office Education Program Supervisors in English, Science, and Mathematics (RO-EPS in ESM), who shall strategically organize themselves into teams to cover all the districts in their respective SDOs. The orientation shall be conducted in school/s strategically located and accessible to all the expected participants.

Each district shall organize two (2) teams of facilitators composed of PSDSs, School Heads, or Master Teachers/Teachers. Each team shall comprise three (3) facilitators for Grades 7 to 10 (1 English, 1 Science, and 1 Mathematics) and two (2) facilitators for Grades 1 to 3 (1 Reading and 1 Mathematics).

- ii. **Orientation for the LCVs.** This shall be conducted by the two (2) teams of facilitators in each district of the SDOs. The orientation

shall be conducted in select schools accessible or strategic to all the LCV participants.

- (b) More than one (1) batch of orientation may be allowed in large ROs/districts with more than 100 LCVs per learning area in a particular learning area and grade level to ensure quality outcomes.
- (c) To determine the budget for the conduct of orientation, letter "a" is multiplied by the total number of qualified LCVs to be hired as submitted by the SDOs and verified by the ROs, and the number of facilitators in the district and school/cluster of school levels.
- (d) Considering the above eligible expenditure items, SDO accountable officials shall accomplish the template in **Annex 5-A** and submit to RO; while ROs consolidate them using the template in **Annex 5-B**, which will be approved by the **Regional Directors**, and consequently endorsed to the Central Office through the BLD for request of additional funds if necessary.

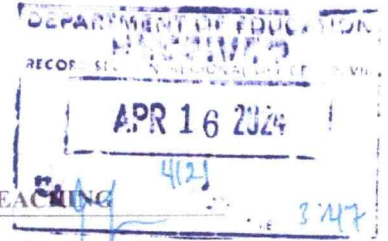
Procedure for Requesting Additional PSF

1. Using the data submitted by SDOs, the ROs shall compute the total fund requirements considering the standards stipulated in the three (3) eligible expenditures as given specific details in these implementing guidelines.
2. ROs shall maximize the utilization of the remaining amount of PSF from the FY 2023 (RA 11936) GMS-MOOE Continuing Funds and ensure a 100% utilization rate.
3. ROs with insufficient remaining PSF from the FY 2023 (R.A. 11936) GMS-MOOE, shall determine the additional fund requirement at the earliest possible time, and submit a letter request for additional PSF through the Bureau of Learning Delivery (BLD), Office of the Director through email at bld.od@deped.gov.ph.
4. Due to limited funds, all ROs are requested to establish mechanisms to regulate and validate data elements to be submitted by the SDOs considering their capacity to implement and achieve the expected deliverables meeting the standards.
5. The Curriculum and Teaching (CT) strand, through the BLD, shall prepare the allocation based on the request submitted by the ROs, and submit the same to the Secretary, through the Office of the Undersecretary for Finance (OUF), to release the funds to the ROs.
6. The Finance Service (FS) - Budget Division in the DepEd Central Office shall process and issue the Sub-Allotment Release Orders (Sub-AROs) necessary to effect the downloading of funds to the ROs.
7. ROs may conduct procurement activities relevant to the allowable expenditures stipulated in this Memorandum. Regional Directors shall determine the most efficient, effective, and practical strategy for procuring the required resources in the implementation of the NLC for their respective regions.



Republic of the Philippines
Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING



MEMORANDUM
DM-OUCT-2024-097

APR 16 2024
APR 16 2024
Signature
Signature

**TO : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
PUBLIC ELEMENTARY AND SECONDARY SCHOOL HEADS
ALL OTHERS CONCERNED**

FROM : GINA O. GONONG
Undersecretary for Curriculum and Teaching

**SUBJECT : SPECIFIC GUIDELINES FOR THE EFFECTIVE IMPLEMENTATION
OF THE NATIONAL LEARNING CAMP AND OTHER ACTIVITIES
FOR THE 2024 END-OF-SCHOOL-YEAR (EOSY) BREAK**

DATE : April 15, 2024

1. Following the guidelines stipulated in DepEd Order (DO) No. 014, s. 2023 titled **Policy Guidelines on the Implementation of the National Learning Camp (NLC)**, the Department of Education (DepEd), through the Curriculum and Teaching (CT) Strand, provides specific guidelines for the effective implementation of the 2024 NLC and other activities for the End-of-School-Year (EOSY) break.

NLC Duration and Specific Dates

2. The National Learning Camp (NLC) is integral to the overarching National Learning Recovery Program (NLRP), encompassing a three (3)- to five (5)-week voluntary program for the three camps. For EOSY break 2024, activities in the Consolidation and Intervention Camps shall be conducted **within three weeks**, instead of five weeks **from July 1 to 19, 2024** in accordance with DepEd Order No. 003, s. 2024, *Amendment to DO 22, s. 2023, Implementing Guidelines on the School Calendar and Activities for the School Year 2023-2024*.

Grade Level Coverage and Learning Focus

3. NLC shall be implemented in three camps, i.e., Enhancement, Consolidation, and Intervention, as stipulated in DO 014, s. 2023, to the **currently enrolled Grades 1 to 3 and Grades 7 to 10 learners**, this SY 2023-2024. The NLC's emphasis on improving student learning is tailored to specific learning areas, concentrating on **Reading and Mathematics for Grades 1 to 3**, and **English, Science, and Mathematics (ESM) for Grades 7 to 10**.

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Other EOSY Break Activities

4. While NLC is in its phased implementation, schools can conduct Remedial classes for learners in Grades 4, 5, 6, 11, and 12 who did not meet the expectations in one (1) or two (2) learning areas in School Year 2023-2024, including Grades 1 to 3 and Grades 7 to 10 for learning areas other than those offered in the NLC, for them to receive targeted instructional assistance and guidance.

Early Registration

5. Early registration shall be conducted from **April 18 to May 3, 2024**. The Registration Template is in *Annex 1*, while the Parent's Permit is in *Annex 2*.

Conduct of Assessment

6. Schools shall administer the EOSY Comprehensive Rapid Literacy Assessment (CRLA) and Rapid Mathematics Assessment (RMA) for **Grades 1 to 3** between **April 22 to May 10**, while the Bureau of Education Assessment (BEA) shall administer the National Learning Camp Assessment (NLCA) for Grades 7 and 8 from **March 11 to April 12** and Grades 9 and 10 from **April 22 to May 16**.

7. Moreover, a simple Literacy and Numeracy Screening Test shall be administered to Grades 7 to 10 learners by the English and Mathematics teachers from **April 22 onward**. This is to ensure that learners who are yet to grasp the reading and mathematics foundational skills shall be fairly placed in the English and Mathematics **Intervention Camps**.

8. To evaluate learning gains and the overall effectiveness of the NLC, the Beginning-of-School-Year (BOSY) CRLA and RMA shall be administered for Grades 1 to 3; while the NLCA shall be administered for Grades 7 to 10.

Learner Placement in the Camps

9. For Grades 1 to 3 learners, the **results of EOSY CRLA and RMA** shall determine the learner's placement in a particular camp. For Grades 7 to 10 learners, the academic performance of the learners as validated by the **results of the Literacy and Numeracy Screening Test** shall determine who is to be placed in the **English and Mathematics Intervention Camps**. The remaining registered learners in each grade level for English, Science, and Mathematics shall be placed in either **Consolidation or Enhancement Camp considering the academic performance and/or results of the NLCA** to be released by BEA.

Teaching and Learning Resources

11. Schools shall be provided with a complete set of teaching-learning resources for Grades 1 to 3 and Grades 7 to 10. **Lesson Plans** shall be provided to the teachers, while **Worksheets/Workbooks** to the learners. For Remedial Classes, and other EOSY break activities, schools shall have the flexibility to decide on the learning resources, provided that they meet the learning needs of learners and align with the most appropriate teaching approaches and strategies.

Engagement of Learning Camp Volunteers

12. As stipulated in the **Guidelines on the Engagement of Learning Camp Volunteers (LCVs)** in *Annex 3*, the Schools Division Office (SDO) shall issue a Memorandum signed by the Schools Division Superintendent (SDS), announcing a **Call for Application for Learning Camp Volunteers (LCV)** from **April 18 to May 3**.

13. Interested applicants for LCVs from DepEd incumbent teachers and potential non-DepEd LCVs shall express their interest using the Expression of Intent template attached in *Appendix A of Annex 3* of the aforementioned guidelines.

14. The Special Human Resource Merit Promotion and Selection Board (HRPSB) Sub-committees for LCV shall evaluate the applications from **May 6 to May 15**. This period may be extended for larger SDOs to ensure thorough consideration. The Assessment and Selection Report as shown in *Appendix B of Annex 3*, of the Guidelines on the Engagement of LCVs, shall serve as the tool for consolidating the evaluation of LCVs' eligibility requirements and alignment with specialization, for submission to the SDO.

15. The LCVs to be engaged in NLC shall be those with specialization/training/experience in Reading and Mathematics for Grades 1 to 3, while for Grades 7 to 10 shall be those with specialization in English, Science, and Mathematics. Guided by these preferred qualifications, the minimum qualifications highlighted in paragraph 12 of the Guidelines on the Engagement of LCVs, the Assessment and Selection Report on Hiring LCVs, and the Registry of Qualified LCVs submitted by the Special Human Resource Merit Promotion and Selection Board (HRMPSB) Sub-committees, in the exercise of prudent discretion the SDS shall determine, insofar as practicable, the optimal number of candidates deemed most qualified for hiring following the order of priorities below:

- i. DepEd LCVs
- ii. Non-DepEd LCVs
 - Remaining LET eligible applicants in the recent and/or previous Registries of Qualified Applicants (RQAs) who are not given appointments;
 - Other LET-eligible in the locality such as but not limited to teachers from private schools, SUCs/LUCs, and other teaching practitioners in the community;
 - Other LET-eligible teacher applicants in the above-mentioned RQAs who did not meet the cut-off score per existing DepEd hiring guidelines.

16. Using the information above and taking into account the indicative number of learners in the NLC per camp, other EOSY break activities, financial resources, and SDO's capacity, the SDSs finalize the LCVs potential for hiring with the categories below:

- licensed teachers in elementary with experience/training in teaching Reading
- licensed teachers in elementary with experience/training in teaching Mathematics
- licensed teachers in secondary with specialization in English
- licensed teachers in secondary with specialization in Science

- licensed teachers in secondary with specialization in Mathematics

17. Informed by all the information above, the SDSs make the decision on the final LCVs to be hired. In case of shortage of LCVs meeting the eligible requirements, the following **tiered prioritization approach** of deployment/assignment of LCVs shall be implemented.

- a. Tier 1 – Intervention Camp
- b. Tier 2 – Consolidation Camp
- c. Tier 3 – Enhancement Camp

Example: SDO Ormoc City has the following data in Grade 7 to 10 Mathematics:

Grade Level	Camp	Required LCVs
7 to 10	Intervention	45
	Consolidation	94
	Enhancement	78
Total		217

Total No. of Qualified LCVs = 210

Decision: Tiered Prioritization Approach shall apply

45 CVs shall be assigned to Intervention Camps

94 LCVs shall be assigned to Consolidation Camps

The remaining 71 LCVs will be assigned to Enhancement Camps

18. The final DepEd LCVs to be hired shall manifest their acceptance of the assignment by affixing their signature in the LCV Program (*Annex 4*) detailing their full teaching loads; while Non-DepEd LCVs shall signify their intent to teach in the Contract (*template is in Appendix C of Annex 3*) in addition to the LCV Program showing also their full teaching loads.

Teaching Load for Learning Camp Volunteers (LCVs)

19. Paragraph 9.b of the Guidelines on the Engagement of LCVs, says LCVs shall render four hours and thirty minutes (4.5 hours) of actual teaching/day. This is therefore the full teaching load of every DepEd or Non-DepEd LCV in the NLC that shall be reflected in the LCV's Program (*sample LCV Program is in Annex 4*), which shall signed by the concerned LCV and approved by the School Head. The LCV's class assignment/s is/are reflected in the daily class program (*sample Daily and Weekly Class Programs are in Annex 6*).

20. The teaching load in NLC of each LCV therefore is six (6) 45-minute lessons in a day. Since NLC is putting a premium on specialization, LCVs specializing in a particular learning area shall reach the 4.5 hours full teaching load in NLC in varied ways, considering the number of lessons in each learning area and each camp below:

Grade Level	Learning Area	Camp	No. of Lessons/day
Grades 1 to 3	Reading	Intervention Camp	three (3) 45-minute lessons/day
		Consolidation Camp	three (3) 45-minute lessons/day
		Enrichment Camp	three (3) 45-minute lessons/day
	Mathematics	Intervention Camp	three (3) 45-minute lessons/day
		Consolidation Camp	three (3) 45-minute lessons/day
		Enrichment Camp	three (3) 45-minute lessons/day

Grades 7 to 10	English	Intervention Camp	three (3) 45-minute lessons/day
		Consolidation Camp	two (2) 45-minute lessons/day
		Enrichment Camp	two (2) 45-minute lessons/day
	Science	Consolidation Camp	two (2) 45-minute lessons/day
		Enrichment Camp	two (2) 45-minute lessons/day
	Mathematics	Intervention Camp	three (3) 45-minute lessons/day
		Consolidation Camp	two (2) 45-minute lessons/day
		Enrichment Camp	two (2) 45-minute lessons/day

21. Below are sample scenarios to maximize the 4.5 hours teaching load of an LCV/day:

- a. LCV with **Science specialization** may teach in **three (3) classes/sections in Grade 9 Science Consolidation Camp**, with **two (2) 45-minute lessons/day**. Since the LCV covers three (3) classes/sections, the LCV can have a total of six (6) 45-minute teaching loads in all equivalent to 4.5 hours/day.
- b. LCV with **English specialization** may teach in **one (1) class/section in Grades 7, 8, and 9 Consolidation Camp**, with **two (2) 45-minute lessons/day**. Since the LCV covers three (3) grade levels, the LCV can have a total of six (6) 45-minute teaching loads in all equivalent to 4.5 hours/day.
- c. LCV with **English specialization** may teach in **2 classes/sections in Grade 8 Intervention Camp**, with **three (3) 45-minute lessons/day**. Since the LCV covers two (2) classes/sections, the LCV can have a total of six (6) 45-minute teaching loads in all equivalent to 4.5 hours/day.
- d. A **generalist LCV with training/experience in teaching Reading** may teach in **two (2) classes/sections in Grade 1 Intervention Camps**, with **three (3) 45-minute lessons/day**. Since the LCV covers two (2) classes/sections, the LCV can have a total of six (6) 45-minute teaching loads in all equivalent to 4.5 hours/day.
- e. A **generalist LCV with training/experience in teaching Mathematics** may teach in **one (1) class/section in Grades 1, and 2 Intervention Camps**, with **three (3) 45-minute lessons/day**. Since the LCV covers two (2) grade levels, the LCV can have a total of six (6) 45-minute teaching loads in all equivalent to 4.5 hours/day.

Conduct of Orientation Activities

22. To ensure the attainment of the goals and objectives of the NLC, a national orientation for Chief Facilitators per region comprised of Curriculum and Learning Management Division (CLMD) Chiefs, Curriculum Implementation Division (CID) Chiefs, and Regional Education Program Supervisors (EPS) in English, Science, and Mathematics shall be conducted.

23. The oriented Chief Facilitators shall strategically organize themselves into teams to orient all the schools districts in their respective SDOs. Each schools district shall organize two teams of District Facilitators composed of Public Schools District Supervisors (PSDSs), school heads, or master teachers/teachers. Each team shall

comprise three (3) facilitators for Grades 7 to 10 (1 English, 1 Science, and 1 Mathematics) and two (2) facilitators for Grades 1 to 3 (1 Reading and 1 Mathematics).

24. The two (2) teams of District Facilitators shall simultaneously engage and orient the most qualified DepEd and/or Non-DepEd LCVs hired by the SDSs. One (1) team shall focus on Grades 1 to 3 LCVs, while the other shall concentrate on Grades 7 to 10 LCVs. This approach ensures that all LCVs are thoroughly acquainted with the teaching-learning resources, lesson format, and design in *Annex 5*, as well as the conduct of collaborative expertise sessions. LCVs shall actively participate in the two-day collaborative expertise sessions in a span of three (3) weeks, aimed at enhancing their teaching competence. The suggested Collaborative Expertise Timetable on Mondays and Fridays is part of *Annex 4*, letters B and C respectively.

25. Regional Offices (ROs) and SDOs, through the CLMD and CID Chiefs, shall orient all supervisors and school heads during Management Committee Meetings to enhance their pedagogical knowledge and skills and understand the nature of teaching directions most beneficial for learners.

26. ROs, SDOs, and schools shall raise awareness and mobilize support from local government units (LGUs)/local school boards (LSB), Parents-Teachers Associations (PTAs), school governing councils (SGCs), industry partners, and non-government officials, among other stakeholders. This concerted effort aims to ensure the participation of learners who need intervention the most in the NLC. This support encompasses logistical assistance, including but not limited to transportation, meals, and provision of school supplies to learners who are yet to grasp reading and mathematics foundational skills.

27. Schools shall also include an orientation on the implementation of the 2024 NLC and other EOSY break activities into the agenda of their last quarterly meeting with parents/legal guardians this SY 2023-2024. The orientation shall inform parents/legal guardians about the NLC and gather support to reach and engage learners who are yet to grasp reading and mathematics foundational skills and ensure successful implementation of the program. A **general orientation** with parents/legal guardians may be conducted to ensure widespread awareness and understanding of the NLC. Information campaigns and advocacy materials shall be prepared at the national, regional, division levels, and school levels.

Incentives for Learning Camp Volunteers (LCVs)

28. Since the NLC entails the services of LCVs beyond regular school days, they shall be provided with incentives, subject to government rules and regulations (*DepEd Order 14, s. 2023 paragraph 54*). Below are the incentives of LCVs for NLC 2024 and Other EOSY Break Activities.

a. DepEd LCVs

- i. Vacation Service Credits
- ii. National Level Certificate of Recognition
- iii. Meal Expense of Php 250.00/day of actual service

b. Non-DepEd LCVs

- i. Certificate of Services Rendered based on the Contract supported by Proof of Attendance
- ii. National Level Certificate of Recognition

- iii. Remuneration based on the daily minimum wage set by the National Wages and Productivity Commission (*Guidelines on the Engagement of LCVs, paragraph 9.d*).

Note: Minimum Daily Wage divided by 8 hours, multiplied by the number of actual teaching hours. A teacher may have a maximum teaching load of 4.5 hours a day. Example: A teacher with specialization in Mathematics may have three (3) 45-minute classes in Grade 7 Mathematics Intervention Camp and may get another three (3) 45-minute Intervention Camp classes in Grade 8, to have a total of 4.5 hours/day.

29. DepEd Order 53, s. 2003 Updated Guidelines on Grant of Vacation Service Credits to Teachers, defines normal teaching load as six (6) hours of actual classroom teaching a day. Thus, for a DepEd LCV to get one (1)-day vacation service credit, the 4.5 hours of actual teaching in the NLC shall be complemented with 1.5 hours to complete the 6 teaching hours requirement. The 1.5 hours may be attained by getting load/s in the **camp-like interest component**, such as but not limited to basic computer skills, arts, sports activities, and all others that schools can afford to offer to learners considering age-appropriate activities.

30. DepEd and non-DepEd LCVs shall generate the National Certificate of Recognition by accomplishing the **Online Survey Tool (OST)** that shall be deployed on the last day of the NLC. All other incentives mentioned above shall be processed by the SDOs.

Funding Sources

31. The implementation of the 2024 NLC and Other EOSY Break Activities shall be funded by the remaining Program Support Funds (PSF) from the FY 2023 (RA 11936) General Management and Supervision – Maintenance and Other Operating Expenses (GMS-MOOE) downloaded to the Regional Offices for the 2023 NLC implementation. The FY 2023 GMS-MOOE Continuing Funds shall be maximally utilized first and shall be augmented with additional funds charged against the FY 2024 (RA 11975) Basic Education Curriculum (BEC) Current Funds based on the actual needs from the field offices upon request, subject to the existing budgeting, accounting, auditing, and procurement rules and regulations and availability of funds. Important details of the PSF Guidelines are in a separate issuance (*Guidelines on the Utilization of 2024 Program Support Funds (PSF) to DepEd ROs for the Implementation of NLC and Other EOSY Break Activities in Support to National Learning Recovery Program (NLRP)*).

Monitoring and Evaluation

32. The school heads shall be primarily responsible for supervising the implementation of these guidelines in their schools, ensuring that the provisions are communicated to all concerned stakeholders in the school community.

33. The CID and CLMD in the SDOs and ROs, respectively, shall lead in the monitoring of schools' compliance with these guidelines. The RO - Quality Assurance Division (QAD) and SDO - School Governance Operations Division (SGOD) shall have an oversight function on the Monitoring and Evaluation (M&E) process. They may also be consulted for their expertise and guidance in conducting the M&E activities.

34. At the school level, the implementation of this policy shall be monitored and evaluated by the school head. The school head shall prepare a report at the end of the annual NLC that includes the highlights, challenges, and issues encountered throughout the policy implementation. The said report shall be submitted to the SDO for collation and analysis. The SDOs shall then prepare a consolidated report analysis for submission to the ROs.

35. All NLC Coordinators designated by the Regional Directors, in coordination with the Finance Division, shall oversee and monitor the utilization of the funds. The Regional NLC Coordinator shall prepare a consolidated Accomplishment Report which must be submitted to the DepEd Central Office - CT Strand, through the Bureau of Learning Delivery (BLD), not later than **August 30, 2024**, through the link: <http://tinyurl.com/Regional-NLCReports>, to be used in evaluating the policy for continuous improvement of its design and implementation.

36. Submission of the Accomplishment Report shall be closely monitored by BLD to ensure compliance of all regions. The Accomplishment Report template is provided in Annex 7 of this Memorandum.

37. For clarifications or inquiries, please contact the **Office of the Director of the BLD** through email at bld.od@deped.gov.ph or telephone number (02) 8637-4347.

38. Immediate dissemination of and compliance with this Memorandum is desired.

Copy Furnished:

ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations