



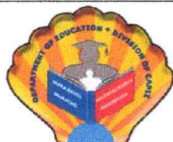
Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

May 13, 2024

DIVISION MEMORANDUM
NO. **276** S. 2024

WORKSHOP ON THE FINALIZATION OF TRAINING DESIGN & OTHER REQUIRED DOCUMENTS ON UPSKILLING OF GUIDANCE DESIGNATES/GUIDANCE ADVOCATES/TEACHERS IN CHARGE OF THE GUIDANCE ON ESSENTIAL GUIDANCE SERVICES 2.0 CUM MATATAG INTENSIFIED VALUES EDUCATION & LIFE SKILLS RETOOLING FOR CONTINUING PROFESSIONAL DEVELOPMENT (CPD) ACCREDITATION

- To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Curriculum Implementation Division
School Governance and Operations Division
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Elementary, Secondary, Integrated and Private Schools
1. In support to the MATATAG Curriculum engagement and give emphasis on Values-GMRC and 21st Century Skills, this Office, through the Curriculum Implementation Division will conduct a **Two-Day Workshop on the Finalization of Training Design and Other Required Documents on Upskilling of Guidance Designates/Guidance Advocates/Teachers In-Charge of the Guidance on Essential Guidance Services 2.0 cum MATATAG Intensified Values & Life Skills Retooling for Continuing Professional Development (CPD) Accreditation** on May 25-26, 2024. Venue will be announced later.
 2. This activity aims to:
 - a. review and enhance the training design and other documents for Continuing Professional Development Accreditation;
 - b. finalize the tasks of learning resource facilitators, substitute and alternates and;
 - c. submit the final output to Regional Office Focal Person on Continuing Professional Development Accreditation.



Address: Banica, Roxas City
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3. Participants to this activity are listed below.

Name	Position	School/Division
Alda D. Malibong	Principal I	Rizal ES
Ana Lourdes C.Faeldonea	Guidance Designate/Master Teacher I	Concepcion Castro Garcia NHS
Bryan B. Rone	TWG/Teacher III	Pontevedra ES
Cecil S. Ortencio	TWG/Principal I	Bliss-Pantalan ES
Jhanette De Los Reyes	Guidance Designate/Teacher I	Pawa NHS
Leonisa F. Ferrer	Guidance Advocate/Teacher III	Estefania Montemayor NHS
Marche Gallenero	Guidance Designate/Teacher III	Candelaria NHS
Ma. Salvacion Castro	Registered Guidance Counselor	Ivisan NHS
Mark Nel Venus	TWG/Teacher III	CLANHS
Reina R. Sartaguda	Guidance Designate/Head Teacher III	FYCNHS
Ma. Richel V. Fancubila	Guidance Designate	San Nicolas NHS
Ronel B. Genoves	TWG/Teacher III	Pawa NHS
Maria SP D.Cunada	Registered Guidance Counselor/Teacher III	Marciano M. Patricio NHS
Yvonnice F. Ganit	TWG/Principal II	Malitbog ES
Edwin Salanatin	TWG/Master Teacher II	CLANHS
Milbert Bechayda	TWG/Teacher III	CLANHS
Raydelyn P. Laquina	Guidance Designate/Teacher III	Mambusao NHS
Alan Vincent B. Altamia	EPS-EsP/GMRC-VE	SDO-Capiz

4. Participants are advised to attend all sessions of the program. The first session will start at 10:00 o' clock in the morning on the first day and conclude at 4:00 pm on the final day. The first meal is morning snacks on Day 1 and the last meal is afternoon snacks on Day 2.
5. Participants are advised to bring a laptop, extension cord, hard and softcopy of their lectures such as Slide Decks and Session Guides.



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6. Participants involved in this activity are entitled to service credits per DepEd Order No. 53, s. 2003 titled: Updated Guidelines on the Grant of Vacation Service Credits to Teachers. On the other hand, Non-Teaching Personnel shall be provided with compensatory time off (CTO) as per Civil Service Commission (CSC) and Department of Budget and Management (DBM) joint Circular No. 2, s. 2004 on non-monetary remuneration for overtime service rendered.
7. Food, accommodation and other operational expenses relative to the conduct of this activity shall be charged against the MATATAG Fund while travel expenses of the participants shall be charged to School MOOE subject to the usual accounting and auditing rules and regulations.
8. Immediate dissemination of this memorandum is desired.

MIGUEL MAC/D. APOSIN EdD., CESO V
Schools Division Superintendent

Attachment: As stated

Reference: As stated

To be indicated in the Perpetual Index
Under the following subjects:

WORKSHOP	CONTINUING PROFESSIONAL DEVELOPMENT
MATATAG	VALUES & LIFE SKILLS



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