



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

April 25, 2024

**DIVISION MEMORANDUM**

No. 241, s. 2024

**CONDUCT OF THE FISCAL YEAR 2023 NATIONAL QUALIFYING EXAMINATION FOR  
SCHOOL HEADS (FY 2023 NQESH)**

To: OIC, Office of the Assistant Schools Division Superintendent  
Chief Education Supervisors  
Curriculum Implementation Division  
School Governance and Operations Division  
Education Program Supervisors  
Public Schools District Supervisors  
Heads of Public & Private Elementary, Secondary and  
Integrated Schools  
All Others Concerned

1. Attached is Regional Memorandum No. 353, s. 2024 titled “**Conduct of the Fiscal Year 2023 National Qualifying Examination for School Heads (FY 2023 NQESH)**”.
2. Anent this, the testing site/ venue for the FY 2023 NQESH for the Schools Division of Capiz will be at **Capiz National High School**, Fuentes Drive, Roxas City.
3. The room examiners and admin support for this Office are the following:

**A. Room Examiners**

1. Mabini Abellano
2. Reynaldo Nam-ay
3. July Falagne
4. May Frac
5. Myra Nerecena
6. Ernesto Fulgencio
7. Juvy Baranda
8. Jonel Sembrano
9. Gemma Deseo
10. Eddie Arcenas
11. Ellen May Rodriguez
12. Jennifer Catalan
13. Lester Olilang
14. Julius Enriquez
15. Janet Palomo
16. Connie Galupar
17. Leowel Batuigas



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18. Rolando Ricardo  
19. Fatima Escuton

Alternate: Jessica Lapena and Glenda Gervero

**B. Admin Support**

Name	Role
1. Sheralyn Baticados	Medical Staff
2. Rene Hortillas	Medical Staff
3. Alden Besa	Medical Staff
4. Jorien Teves	Janitor
5. Elmar Cam	Janitor
6. Jaypee Palomo	Security Guard
7. Rogevil Arnibal	Security Guard
8. Cecil Joy Diocson	Financial Staff
9. Missylyn Layno	Financial Staff
10. Immaculada Amores	Help Desk Personnel
11. Jamie Rose Magsila	Help Desk Personnel
12. Jerry Mosquite	Help Desk Personnel
13. Armida Japitana	Help Desk Personnel
14. Andy Artates	Help Desk Personnel

4. Travel expenses, food, accommodation, per diem, and other incidental expenses of the NQESH Team shall be charged to local funds, subject to the existing accounting and auditing rules and regulations.
5. Immediate dissemination of this Memorandum is desired.

  
**MIGUEL MAC D. APOSIN EdD, CESO V**  
Schools Division Superintendent 

Encl.: As stated  
Reference: Regional Memorandum No. 353, s. 2024  
To be indicated in the Perpetual Index  
under the following subjects:

EXAMINATIONS      QUALIFICATIONS      SCHOOLS      TEACHERS



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REGIONAL MEMORANDUM

No. 353 s. 2024

APR 24 2024

**CONDUCT OF THE FISCAL YEAR 2023 NATIONAL QUALIFYING EXAMINATION  
FOR SCHOOL HEADS (FY 2023 NQESH)**

To: Schools Division Superintendents  
All Others Concerned

- Pursuant to DepEd Memorandum No. 013, s. 2024 titled, Administration of the Fiscal Year 2023 National Qualifying Examination for School Heads (NQESH), this Office shall **Conduct the Fiscal Year 2023 National Qualifying Examination for School Heads (FY 2023 NQESH)** on **May 26, 2024** in the five (5) testing sites/venues across Region VI.
- Anent this, the following Schools Division Offices are requested to identify select personnel who will be part of the FY 2023 NQESH Team and shall attend in the activities relative to FY 2023 NQESH:

Division	Allocation			Testing Sites/Venues
	Room Examiners	Roving Proctors	Admin Support	
Bacolod city	5			Rafael B. Lacson MHS
Bago City	5			Rafael B. Lacson MHS
Capiz	19	2	4	Capiz National High School
Escalante City	9			Sagay National High School
Iloilo	29		4	Iloilo National High School
Iloilo City	15			Iloilo National High School
Kabankalan City	11		4	Esteban R. Abada Memorial School-East and West
Negros Occ.	15		4	Rafael B. Lacson MHS
Roxas City	10			Capiz National High School
Sagay City	10	1	4	Sagay National High School
Silay City	5			Rafael B. Lacson MHS

- Attached are the following for references:

Enclosure 1: A. Testing Sites/Venues of the FY 2023 NQESH  
B. Activities Relative to the Conduct of the FY 2023 NQESH  
Enclosure 2: List of Identified Members of the FY NQESH Team

- Travel expenses, food, accommodation, per diem, and other incidental expenses of the NQESH Team shall be charged to local funds, subject to existing accounting and auditing rules and regulations.



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5. Immediate dissemination of this Memorandum is desired.

**RAMIR B. UYTICO EdD, CESO III**  
Regional Director

Encl: as stated

Reference: DM No. 13, s. 2024

To be indicated in the Perpetual Index under the following subject:

EXAMINATIONS

QUALIFICATIONS

SCHOOLS

TEACHERS

*HRDD/RM-Conduct of the FY 2023 NQESH*  
*027/SFDS/April 23, 2024*



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**Enclosure 1**

**A. TESTING SITES/VENUES**

Testing Site/Venue	Assigned Division	No. of Examinees	Assigned Division	No. of Examinees	Total
Site 1: Capiz National High School, Roxas City	Aklan	149	Roxas City	41	343
	Capiz	153			
Site 2: Iloilo National High School, Iloilo City	Antique	82	Iloilo City	42	520
	Guimaras	41	Passi City	19	
	Iloilo	336			
Site 3: Esteban R. Abada MS - East & West, Kabankalan City	Himamaylan City	34	La Carlota City	47	152
	Kabankalan City	45	Sipalay City	26	
Site 4: Rafael B. Lacson MHS, Talisay City	Bacolod City	21	Silay City	27	375
	Bago City	27	Victorias City	17	
	Negros Occ	283			
Site 5: Sagay National High School, Sagay City	Cadiz City	62	Sagay City	49	228
	Escalante City	46	San Carlos City	71	
<b>5</b>		<b>21</b>			<b>1,618</b>

**B. Activities Relative to the Conduct of the FY 2023 NQESH**

Activity	Date	Venue/s	Attendees
1. Virtual Meeting of Chief Examiners	April 24, 2024 9:00 - 11:30AM	Via MS Teams	Chief Examiners
2. Virtual Meeting of NQESH Examiners, Proctors, Monitors, and Administrative Support	April 25, 2024 9:00 - 11:30AM	Via MS Teams	Examiners, Proctors, Monitors, Admin Support
3. First Mock Test	April 28, 2024 8:00AM-12:00NN	Designated Testing Sites/Venues	Qualified Applicants, Examiners, Proctors, Monitors, Admin Support
4. CapBuild of NQESH Examiners, Proctors, Monitors, and Administrative Support Day 1: 3:00 PM - 5:30PM Day 2: 8:00AM - 4:00PM	May 13-14, 2024 (Panay & Guimaras Clusters)	Within Iloilo (Host: SDO Iloilo)	Examiners, Proctors, Monitors, Admin Support
	May 16-17, 2024 (Negros Cluster)	Within Negros Occ. (Host: SDO Sagay City)	
5. Second Mock Test	May 19, 2024 8:00AM-12:00NN	Designated Testing Sites/Venues	Qualified Applicants, Examiners, Proctors, Monitors, Admin Support
6. FY 2023 NQESH	May 26, 2024 7:00AM- 12:00NN		





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**Enclosure 2:**

**FY 2023 NQESH TEAM**

Division	Name	Role	Examination Site	
			Testing Site/Venue	Division
RO VI	Dr. Ramir B. Uytico, CESO III	Management Lead		
RO VI	Dr. Victor G. De Gracia Jr., CESO V			
RO VI	Dr. Jude Thaddeus I. Iledan			
RO VI	Dr. Susan D. Severino			
RO VI	Donald T. Genine			
RO VI	Noel Donell Y. Narida			
RO VI	Leonerico Barredo	RO Monitor	Capiz National High School	Capiz
RO VI	Noel Santillan		Iloilo National High School	Iloilo
RO VI	Leilanie F. Sindangan		Esteban R. Abada Memorial School-East and West	Kabankalan City
RO VI	Ruby T. Llave		Rafael B Lacson MHS	Negros Occ.
RO VI	Jingky Dioso		Sagay National High School	Sagay City
RO VI	Nueva Mangaoang	Chief Examiner	Capiz National High School	Capiz
RO VI	Lily Marlyn Sajonia		Iloilo National High School	Iloilo
RO VI	Joni Gallardo		Esteban R. Abada Memorial School-East and West	Kabankalan City
RO VI	Rolly Ben Madera		Rafael B Lacson MHS	Negros Occ.
RO VI	Joven Madera		Sagay National High School	Sagay City
Capiz	Emmanuel Lati	Lead Roving Proctor	Capiz National High School	Capiz
Antique	Junnifer Alolod		Iloilo National High School	Iloilo
Kabankalan City	Archiebal Poyogao		Esteban R. Abada Memorial School-East and West	Kabankalan City
Bago City	Mateo Bimbao Jr		Rafael B Lacson MHS	Negros Occ.
Sagay City	Jonah Uypico		Sagay National High School	Sagay City
Aklan	Floradel Pelayo		Capiz National High School	Capiz
Roxas City	Arlyn Clarito		Capiz National High School	Capiz
Capiz	Ronald Dile		Capiz National High School	Capiz
Roxas City	Jay Blancaflor		Capiz National High School	Capiz
RO VI	Jan Remar Arquelada		Iloilo National High School	Iloilo





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RO VI	Melpen Delos Santos	Roving Proctor	Iloilo National High School	Iloilo
Guimaras	Arthur Cotimo		Iloilo National High School	Iloilo
Iloilo	Donnabelle Ninonuevo		Iloilo National High School	Iloilo
Antique	Eric Cortejo		Iloilo National High School	Iloilo
Iloilo	Geofrey Soriano		Iloilo National High School	Iloilo
Guimaras	Cliven Martizano		Iloilo National High School	Iloilo
Iloilo City	Nilo Taroballes		Iloilo National High School	Iloilo
Passi City	Mhel Jun Dela Cruz		Iloilo National High School	Iloilo
Himamaylan City	Mark Lloyd Coloma		Esteban R. Abada Memorial School-East and West	Kabankalan City
Sipalay City	Ma. Rosana Montilla		Esteban R. Abada Memorial School-East and West	Kabankalan City
Himamaylan City	Christian Bern Libo -on		Esteban R. Abada Memorial School-East and West	Kabankalan City
Victorias City	Glaizelle Leonoras		Rafael B Lacson MHS	Negros Occidental
Bacolod City	Rodley John Paglomutan		Rafael B Lacson MHS	Negros Occidental
Bacolod City	Jose Dayot V		Rafael B Lacson MHS	Negros Occidental
Victorias City	Jerald Liscano		Rafael B Lacson MHS	Negros Occidental
Bago City	Ronie Gillang	Rafael B Lacson MHS	Negros Occ.	
Silay City	Vicente Demiden Jr	Rafael B Lacson MHS	Negros Occ.	
Neg. Occ.	Ariel Ballega	Rafael B Lacson MHS	Negros Occ.	
Escalante City	Clint Cinco	Sagay National High School	Sagay City	
Cadiz City	Enric Van Descalsota	Sagay National High School	Sagay City	
San Carlos City	Hernor De Asis	Sagay National High School	Sagay City	
Personnel of Select SDOs		Designated Testing Sites/Venues		
Sipalay City	Jennefer Allaba	Room Examiner	Esteban R. Abada Memorial School-East and West	Kabankalan City
La Carlota City	Jeffrey Castel		Esteban R. Abada Memorial School-East and West	Kabankalan City
Negros Occ.	Sheena Dominique Timbad		Rafael B Lacson MHS	Negros Occidental
Neg.Occ.	Christine Wolf		Rafael B Lacson MHS	Neg. Occ.
Personnel of Select SDOs		Designated Testing Sites/Venues		
RO VI	Maydelyn Antioquia	Admin	Capiz National High School	Capiz



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RO VI	Jocelyn Fontiveros	Support	Esteban R. Abada Memorial School-East and West	Kabankalan City
RO VI	Zander Profunga		Iloilo National High School	Iloilo
RO VI	Mark Louie Liwa		Sagay National High School	Sagay City
RO VI	Thelma Matin		Iloilo National High School	Iloilo
RO VI	Lilibeth Sanchez		Rafael B Lacson MHS	Negros Occ.
Personnel of Select SDOs			Designated Testing Sites/Venues	