



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ
Banica, Roxas City

April 15, 2024

DIVISION MEMORANDUM

No. 210, s. 2024

CHANGE AND ADDENDUM TO SCHOOLS DIVISION MEMORANDUM NO. 192, S. 2024 TITLED ADDITIONAL INFORMATION TO SCHOOLS DIVISION MEMORANDUM NO. 166, S. 2024 TITLED, “UPSKILLING OF NON-TEACHING PERSONNEL ON THE APPLICATION OF ICT WORK”

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Program Supervisors, SGOD & CID
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools
All Others Concerned

1. Relative to **Division Memorandum No. 192, s. 2024** titled **Additional Information to Schools Division Memorandum No. 166, s. 2024** titled, **“Upskilling of Non-Teaching Personnel on the Application of ICT Work”** the activity will be conducted on **April 25-26, 2024** instead of April 18-19, 2024.
2. Further, the final list of name, station, and position of official participants is provided in Enclosure No.1 of this Memorandum.
3. All other provisions of said Memorandum remain in effect.
4. Immediate dissemination of this Memorandum is desired.

MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent

Enclosure: As stated

Reference: As stated

To be indicated in the Perpetual Index
Under the following subjects

TRAINING

ICT

NON-TEACHING PERSONNEL



Address: Banica, Roxas City
Contact Number: (036) 651-8454
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Website: <http://depedcapiz.ph>

	NAME	POSITION	STATION
1	ABAD, ROXAN B	AO2	PANAY CS
2	ADAM, ANICKA MAR R	AO2	BATABAT ES
3	ADO, MARY JED L	AO2	BURIAS ES
4	AGABE, JEOLY PEARL MARIE BORBON	REGISTRAR I	IVISAN NHS
5	AGUIRRE, JAM ANDAMA	ADOF2	JOSE DIVA AVELINO JR. NHS
6	AJESTA, XYLENE BACAY	ADOF2	MARCIANO M. PATRICIO NHS
7	ALACAPA, RACHELLE B	AO2	SAN RAMON ES (PILAR)
8	ALBAÑA, KRESTLI ZYRA G	AO2	SAN ROQUE ES
9	ALBAÑA, LEA BETH COLONA	ADOF2	MAAYON NHS
10	ALBAÑA, NASSER	AO2	CUDIAN ES
11	ALCAYDE, CATHYRINE VILI	REGISTRAR I	DAO NHS
12	ALCOLEA, CLEO BILLETE	REGISTRAR I	VICENTE ANDAYA SR. NHS
13	ALIS, JIMROSE M	AO2	MARITA ES
14	ALTOVEROS, JAYSA P	AO2	PANITAN ES
15	AMINOSO, CHERRY V	AO2	BONGA ES
16	AMORES, ARGELINE J	AO2	AMAGA ES
17	ANTIC, LOVENA NUÑEZ	REGISTRAR I	DUMALAG CENTRAL NHS
18	APOSTOL, MAYREN JOY	AO2	MANHOY ES
19	ARANTON, MARY GRACE V	AO2	AGMALATE ES
20	ARANZADO, ROSINE DIGNOMO	ADAS2	FLORENTINA B. DEGALA NHS
21	BADIANG, LONY CONSOLACION	REGISTRAR I	MARCIANO M. PATRICIO NHS
22	BAGUIO, MA ROLIA BORRES	ADOF2	PONTEVEDRA NHS
23	BALUCAN, IRENE L	AO2	RAMON VILLAREAL MS
24	BANSALE, LIRA A	AO2	INDAYAGAN ES
25	BARANDA, ROBERTO AYCO	REGISTRAR I	MAMBUSAO NHS
26	BARREDO, ROWENA VERGARA	ADAS2	DULANGAN NHS
27	BATILARAN, ARJHUN O	AO2	TUBURAN ES
28	BAYOT, MARIVIC GALLANO	ADAS2	MANUEL F. ONATO NHS
29	BERMEJO, ELMEKO JUDE LAURENTE	ADAS2	ANTONIO BELO IS
30	BESANA, LEIZEL ALTAMIA	REGISTRAR I	SAPIAN NHS
31	BESANA, MARK PHILIPPE BAES	ADOF2	FELICIANO YUSAY CONSING NHS
32	BESINIO, KRISTINE BAYHON	AO2	TABUC ES
33	BIBIT, BABY JANE D	AO2	FELICIANO CONSING ES
34	BUALA, MARIA LISLE ESPARRAGO	ADAS2	LUIS ESCUTIN NHS
35	BUDAY, HARLENE JOY GUIRON	ADAS2	ELEODORO PONSARAN IS
36	CABRERA, ANNABELLE DUMOLONG	REGISTRAR I	FELICIANO YUSAY CONSING NHS
37	CABUSLAY, KHAY ANN R	AO2	SAPIAN NHS
38	CARPO, FRIAH MAE D	AO2	JAMINDAN ES
39	CATALAN, MAE CLEZEL BESOÑA	ADAS2	YATING NHS
40	CATRIZ, MARY GRACE	AO2	FRANCISCO C. VACARO MS
41	CEBAL, VIVEN PAMA	ADAS2	COL. PATROCINIO ARTUZ NHS
42	CEDULO, AIVEE EUNICE M	REGISTRAR I	CUARTERO NHS
43	CELINO, HAPPY VISORIO	ADOF2	VICENTE ANDAYA SR. NHS
44	CHAVEZ, CRISTINE JOY S	AO2	DOMINGO M LOCSIN ES
45	CHU, JASMIN VARGAS	ADAS2	CANDELARIA NHS
46	CHU, JEMLOURD P	AO2	DAO CS
47	CLAVERO, JEAN ANN D	AO2	GUINBIALAN IS
48	CONCEPCION, EVA UMITIN	ADAS2	DAVID MOISES MEMORIAL NHS
49	CORROS, ARLENE MALONDRAS	ADAS2	CASANAYAN NHS
50	DADULA, FRANCIS BESA	REGISTRAR I	PANITAN NHS
51	DALIVA, JOHN MEL D	AO2	TINIGBAN IS
52	DALMACIO, CAMELLE F	AO2	LONoy ES
53	DASAL, CATHERINE PARCON	ADAS2	PANITAN NHS
54	DASILAG, INAH MARIE VALIENTE	ADAS2	MARCIANO M. PATRICIO NHS
55	DATOR, DANESSA MAE ATINON	PDO I	DAO CS
56	DAYALO, HAEZEL JOY L	AO2	EDUARDO ABALO ES
57	DE JUAN, JANNA L	AO2	LINAMBASAN ES
58	DE JUAN, JAY QUIRAO	ADAS2	MAAYON NHS
59	DE MATIAS, ARIEL B	AO2	PAWA ES
60	DEGONES, MARY MAGDALINE D	AO2	MAAYON ES
61	DELA CRUZ, MAY EVAN O	AO2	BAGO CHIQUITO IS
62	DELA TORRE, MARY GRACE	AO2	AGBALO ES
63	DELLAVA, MANDEY ESTORQUE	AO2	ASTORGA ES
64	DELOS SANTOS, ROSA B	AO2	TAPULANG IS

65	DEMONARCA, MADELINE D	AO2	MAINIT ES
66	DENOLO, MARY ANN A	AO2	DULANGAN ES
67	DEOCAMPO, KHENSLIE MARIE CATALAN	ADAS2	TUBURAN NHS
68	DEQUINA, JENNIFER	AO2	BAILAN IS
69	DESALES, KNARELLE F	AO2	VICENTE FABUNA ES
70	DETABLAN, JANSEEN FUROG	AO2	Dr. Laureano R. Frial IS
71	DIESTRO, HERMAN V	AO2	CELESTINO DIAZ IS
72	DIESTRO, SWANIE VILLARUZ	ADOF2	PANTAN NHS
73	DILLA, MIA JOY D	AO2	RIZAL ES
74	DIOCON, ALINA RAFAELA ESPINOSA	REGISTRAR I	ESTEFANIA MONTEMAYOR NHS
75	DOLLETE, ALEXANDER L	AO2	SAN NICOLAS ES
76	DOLLETE, CHRISTAL FE V	PDO I	PONTEVEDRA ES
77	DONADO, MARITES O	AO2	BALIT ES
78	DORDAS, JOHN REINER A	AO2	DULUAN IS
79	DUBLADO, VIANEILLE GRACE DEOCAMPO	ADAS2	LEODEGARIO DEOCAMPO SR. NHS
80	DUMOLONG, RUBY GRACE DERRAMAS	REGISTRAR I	MAAYON NHS
81	DUYA, LISHIANE TRISIA M	AO2	MAHUNODHUNOD ES
82	EBON, RAIZA F	AO2	BAG-ONG BARRIO ES
83	ENEZARIO, VICTOR JR B.	AO2	DUMALAG CS
84	ESQUILLO, FREDERICK A	AO2	MALUBOGLUBOG ES
85	ESQUILLO, MARYNOLL SIGUAN	REGISTRAR I	PONTEVEDRA NHS
86	ESTOCADA, MIALYN L	AO2	ATIPLO ES
87	FACINAL, JEFFREY	AO2	LUCERO ES
88	FACTOLERIN, RIA ADUCAL	ADAS2	CUARTERO NHS
89	FAJARDO, HANNA GEONANGA	ADAS2	SAN NICOLAS NHS - TAPAZ
90	FALAYAS, VANISSA ANN H	AO2	STA CRUZ ES
91	FANCUBILA, GHILDA ZURITA	ADAS2	TAPAZ NHS
92	FANO, ANNALIZA D	AO2	CUARTERO ES
93	FANTILANAN, HANELYN FAELDIN	ADAS2	CONCEPCION CASTRO GARCIA NHS
94	FANTILANAN, MICHEL MAE F	AO2	CARLOS P. LOPEZ ES
95	FARA-ON, LEOMAR JOHN F.	AO2	DURAN ES
96	FLOREDA, ALSON B	AO2	CANAPIAN IS
97	FLORES, LEONOR LAURENTE	ADAS2	IVISAN NHS
98	FLORES, RIZZA A	AO2	MAHAYAG ES
99	FLORINO, NOELYN GEVERO	AO2	Candelaria ES
100	FORTALEZA, EPIPHANY GRACE DUGA	ADAS2	SAPIAN NHS
101	FRANCISCO, FAITH VEDASTO	ADOF2	JAMINDAN NHS
102	FUENTES, ABEGAIL G	AO2	NAJUS-AN ES
103	GADIAN, WILMA N	AO2	ABANGAY ES
104	GALLAZA, RUBEN BACULINAO	ADOF2	IVISAN NHS
105	GALONO, ADRIAN ROMANO	AO2	Roxas ES
106	GAPI, MELODY MAGBANUA	ADAS2	CAMBURANAN NHS
107	GARCIA, ELLEN IGUIN	ADAS2	LUCERO NHS
108	GARGOLES, KRISTIE M	AO2	TAPAZ CES
109	GERVERO, GLICERMA D	AO2	JOAQUIN ARTUZ ES
110	GERVERO, MARICOR C	AO2	KATIPUNAN ES
111	GREGORIO, MAY L	AO2	BULA IS
112	GUMOGDA, ANAVEH M	AO2	SIMEON BIDIONES ES
113	HAUTEA, MELIZA APOSTOL	AO2	Maninang ES
114	HJOSA, ALEAMOR BOLINAS	ADAS2	CAPIZ NHS
115	HORTILLAS, GWENDOLYN BERNALES	ADOF2	CUARTERO NHS
116	INOCENCIO, WENDY GREGORIO	REGISTRAR I	JAMINDAN NHS
117	JAMILARIN, JULIE GLORIA	ADOF2	TAPAZ NHS
118	JAPITANA, ARLENE BORDAMONTE	ADAS2	FELICIANO YUSAY CONSING NHS
119	JUANEZA, JEANETTE BRITO	AO2	Bilao IS
120	LABTO, LUZEL LAVEROS	ADAS2	MALONoy NHS
121	LATE, RICHELYN B	AO2	DAYHAGAN IS
122	LAURON, JASMIN JOYCE A	AO2	PILAR ES
123	LICANTO, ADRIAN L	AO2	CAMP JAMINDAN ES
124	LINAZA, ARLEONY A	AO2	NICANOR ESCUTIN ES
125	LLONO, MARY JOY SALAYA	ADAS2	BILAO IS
126	LORANIA, RIO MARIE A	AO2	VICTOR UMITEN MS
127	LOZADA, MA HANNAH EMIE F	AO2	SAPIAN ES
128	LUNA, RACHEL BERGANIO	ADOF2	MAMBUSAO NHS
129	MAGBANUA, MARY MICHELLE POLLICAR	ADAS2	ROXAS FARM SCHOOL
130	MARCELO, ALVIN PAUL B	AO2	FELIXBERTO D. DORADO IS
131	MATEO, EMIE M	PDO I	DUMALAG CS

132. MOISES, SHIRLYN CABANTUG
 133. MONTORIO. DHARA KIM L
 134. NOBLETA, MYRENE CRUZADA
 135. NOLASCO, AZENITH CORROS
 136. OJACASTRO, RIZA FLOR R
 137. ORENDEZ, MAY ANN L
 138. ORTENCIO, MARK LOUIE D
 139. ORTIZ, EDGEN E
 140. PALMA, HAZEL ARCENAS
 141. PENARUBIA, MARY JEAN VENUS
 142. PENIANO, MA. RHENEE ANN GASPAR
 143. PENIANO, MARIA LOURDES
 144. PILAR, JAYCON M
 145. PORTADA, JASON BARRIOS
 146. PROVIDO, CARLA MAE
 147. QUIDONG, JUDYLYN MONSERAT
 148. QUINTANA, RALPH MARTIN V
 149. RABE, FORMOSA BAUTISTA
 150. RAYNALDO, MARIANNE VALBAREZ
 151. RENDON, BLESSED NADINE L
 152. RICARDO, JULIESA L
 153. ROXAS, JANICE ORENDEZ
 154. SALAZAR, HANNA FEGARIDO
 155. SALAZAR, SCARLETTE ANNE ALIANZA
 156. SENADOR, JOY CAMPOSANO
 157. SEROMINES, TYRON KIM T
 158. SORIAL, RONALIE P
 159. SUPITER, JOY V
 160. TAMAYO, GRECIA JOY ANN BANSALÉ
 161. TOGONON, JULIE S.
 162. TORGANE, HAROLD P
 163. TUAZON, MARY ANN ALOVERA
 164. UGAS, JUSETTE ALFARO
 165. UNION, SHELLA MIE F
 166. VALBAREZ, MODESTO JR. OBIENDA
 167. VENUS, ARTHUR POMARES
 168. VILLARIEZ, RAINSTONE A
 169. VILLORENTE, JONNA MAE SALAYA
 170. VITO, AL JANE GOLINGAN
 171. ZAMORA, CAREN GAY DIESTRO

TWG

172. MA SHARON BARRIENTOS
 173. KENNETH ANOCHE
 174. RHODELA MARTINEZ
 175. ATTY. BENJIE B. DOCE, CPA, MBA
 176. GLENDA CABANTUG
 177. DARWIN D BRILLO
 178. GLORY JANE BORREROS

WELFARE OFFICER

178. RENE D. HORTILLAS
 179. RECHIE V. BAYHON

CERTIFICATES COMMITTEE

180. MARIA LOURDES PENIANO
 181. ARGELINE JOY AMORES

ATTENDANCE COMMITTEE

181. GLORY JANE BORREROS
 182. GLENDA CABANTUG

EMCEE

183. MAY EVAN O. DELA CRUZ

REGISTRAR I
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 AO2
 ADAS2
 ADAS2

AO IV/HRMO II
 OIC AO V
 AO IV/SUPPLY
 Accountant III
 ADAS III
 AO II
 ADAS III

CAPIZ NHS
 JAGNAYA ES
 MAYOR RAMON A. BENJAMIN SR. NHS
 JOSE DIVA AVELINO JR. NHS
 SALCEDO ES
 JESUS GONZALO ALBAÑA MS
 PONTEVEDRA ES
 CALAPAWAN ES (DUMARAO)
 EAST VILLAFLORES NHS
 ESTEFANIA MONTEMAYOR NHS
 DAO NHS
 RICARDO BERNAS ES
 BUNGSUAN ES
 Pres. Roxas East ES
 GUISE IS
 BUNGSUAN NHS
 IVISAN ES
 COMMISSIONER LUIS R. ASIS NHS
 PONTEVEDRA NHS
 CALAPAWAN ES (PANAY)
 CAIDQUID ES
 JOSE DIVA AVELINO JR. NHS
 MAINDANG NHS
 DUMALAG CENTRAL NHS
 TAPAZ NHS
 CARMENCITA ES
 MAINDANG ES
 LEOPOLDO GIALOGO IS
 Pres. Roxas East ES
 BUNTOG ES
 DUMARAO ES
 CAPIZ NHS
 CAPIZ NHS
 ANTONIO BELO IS
 COMMISSIONER LUIS R. ASIS NHS
 PRESENTACION DIEZ NHS
 CALIXTO LOYALA IS
 AGSILAB ES
 CASANAYAN NHS
 BAILAN IS

ASSIGNED TOPICS

PERSONNEL MATTERS
 IPCRF
 SUPPLY
 MOOE
 APPOINTMENT/ ATTENDANCE
 PS
 APPOINTMENT/ ATTENDANCE