



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

Division Advisory No. 025, s. 2026

July 1, 2026

In compliance with DepEd Order (DO) No. 8, s. 2013

This advisory is issued not for endorsement per DO 28, s. 2001, but only for the information of DepEd Capiz officials, personnel/staff, as well as the concerned public.

(Visit www.deped.gov.ph)

Attached is the Girl Scouts of the Philippines Capiz Council Local Circular No. 18, s. 2026 titled **Registration of Troops/Registration Fees/Sustaining Membership Drive/Donation Fund (SMDDF) and GSP Membership Mutual Assistance Fund (GSP-MMAF) Benefits.**

Participation to this activity is voluntary, with parents' permit on the part of learners, and subject to compliance with DepEd Memorandum No. 041, s. 2024 titled **Reiteration of the "No Collection Policy" in Schools**, and other existing guidelines. The details and overview of this program are attached for reference.

For more information and verification, contact:

SEGUNDINA F. DOLLETE, EdD
Council President
Girl Scouts of the Philippines
Capiz Council



GIRL SCOUTS OF THE PHILIPPINES

VISAYAS REGION

CAPIZ COUNCIL

Roxas City



Local Circular No. 18

Series 2026

TO: DISTRICT FIELD ADVISORS, GIRL SCOUT COORDINATORS, TROOP LEADERS, GIRL SCOUTS OF PUBLIC AND PRIVATE SCHOOLS OF THE SCHOOLS DIVISION OF CAPIZ AND ROXAS CITY

RE: REGISTRATION OF TROOPS / REGISTRATION FEES/SUSTAINING MEMBERSHIP DRIVE/DONATION FUND(SMDDF) AND GSP MEMBERSHIP MUTUAL ASSITANCE FUND (GSP-MMAF) BENEFITS

DATE: June 17, 2026

Greetings!

In order that all girls/adults will be able to avail of the benefits of Girl Scouting, the field is being informed and reminded of the following guidelines starting school year 2026-2027.

A. REGISTRATION FEES- (GIRLS & ADULTS)

- Registration fee per girls -----P65.00
- Registration per Adult Member (TL/CL, BRGY & DIST. COMM.MEMBERS/ Associates Members/ Honorary Members and Trefoil Guilders) -----P65.00
- Registration fee per girls and adult (International Catholic Girl Guiding)----- P20.00

*Sustaining Membership Drive Individual Donation for Girls and Adults **(P7.00)** of the Registration

*One peso **(1.00)** of the registration fee per girl and adult is for the JOSEFA LLANES ESCODA MEMENTO FUND

*One peso **(1.00)** of the registration fee per girl and adult is for the THINKING DAY FUND

- Registration of CAREER/PROFESSIOAL WOMAN----- P100.00
- Registration of Council Board Members----- P175.00
- Registration of Council President----- P400.00

A.1. MISCELANEOUS FEE PER TROOP ----- P30.00

(INCLUSIVE)

- TROOP FEE-----P 10.00
- CAGSCLA ----- P 20.00

P 30.00

A.2. GROUP FEES

- BARANGAY COMMITTEE (BC) GROUP FEE----- P15.00
- DISTRICT COMMITTEE (DC) GROUP FEE----- P25.00
- DLA/DFA FEE PER DISTRICT----- P25.00
- ITERNATIONAL CATHOLIC GIRL GUIDING GROUP FEE ----- P20.00

B. SUSTAINING MEMBERSHIP DRIVE (SMD)/ DONATION

Per pupil/student (boys & girls) -----P7.00

Per teacher/staff/employee-----P7.00

The Schedule of SMD remittance will be on or before January 6, 2027.

- PRIZES –
 - 1ST – P15,000.00
 - 2ND – P10,000.00
 - 3RD – P5,000.00
- 5 Consolation Prizes – - P1,000.00 each

C. GSP MEMBERSHIP MUTUAL ASSISTANCE FUND-GSP MMAF BENEFITS

Financial Assistance under the GSP MMAF is extended to active and other adult members of the GSP

- **ACTIVE MEMBERS** (Girls, Troop Leaders and Co-Leaders)
- **AUXILIARY AND OTHER ADULT MEMBERS** - Charter Life Members, Members of the Council Board and Special Committees, District/Barangay Committee Members, GSP Staff, Honorary Members, Trefoil Guilders, Associate Members and Career/Professional Women
 - DEATH (ACCIDENTAL) - P7,000.00
 - DEATH (NATURAL)-BURIAL ASSISTANCE - P2,500.00
 - MEDICAL (BY ACCIDENT ONLY)) - P4,000.00
 - RAPE - P2,500.00

Application for financial assistance in the GSP-MMAF is approved if the following conditions are met:

1. The application for financial assistance -GSP FARF was submitted to GSP NHQ-Manila before the 60th day after the accident/incident.
2. The required documents were submitted to GSP NHQ-Manila not beyond 90 days after the accident.
3. The receipts were found to be valid, correct and not spurious and tampered.
4. For medical reimbursement, only members who met an accident are entitled. Thus,
No reimbursement will be given to confinement due to natural illness.
This is NO - APPEALABLE.

D. SUBMISSION OF THE FINANCIAL ASSISTANCE REQUEST FORM (GSP-FARF) and SUPPORTING DOCUMENTS

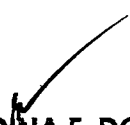
The **GSP-FARF** - a written request for financial assistance must be submitted to GSP-NHQ Manila through the Council Office within **sixty (60) days** from the date of the accident/death.

All required supporting documents to the application for financial assistance must be complete. These will be submitted to the Council which in turn will submit it to GSP-NHQ Manila **within sixty (60) days but not exceeding ninety (90) days from the date of accident/death**. The GSP FARF and supporting documents should be accomplished in triplicate.

It is therefore requested that this information be disseminated to those concerned in the field.

Attached is the breakdown of the Registration & Troop/ Group Fees and sample of the computation of the payment per Troop for your reference.

Thank you very much for your unstinted support and cooperation to the movement.


SEGUNDA F. DOLLETE, EdD
Council President

INCLUSION OF 65 PESOS REGISTRATION

MEMBERSHIP REGISTRATION

		COUNCIL	NHQ	
- MEMBERSHIP	50.00	10.00	40.00	
- SMD	7.00	7.00		
- CAMP DONATION	5.00	5.00		
- BADGES	1.00	1.00		
- WORLD THINKINGDAY	1.00	1.00		
- ESCODA	1.00	1.00		
TOTAL	65.00	25.00	40.00	65.00

MISCELLANEOUS PER TROOP

CAGSCLA	20.00
TROOP FEE	10.00
	30.00

- EXAMPLE OF COMPUTATION BY TROOP

6 GIRLS X 50 = 300		
2 ADULTS X 50 = 100	400	
SMD 8 X 7 =	56	
CAMP DON/ 8 X 5 =	40	
BADGES 6 X 1 =	6	118
WTD 8 X 1 =	8	
THINKING D 8 X 1 =	8	
CAGSCLA 20		
TROOP FEE 10	30	
TOTAL	548	

40 GIRLS X 50 = 2000		
2 ADULTS X 50 = 100	2100	
SMD 42 X 7 =	294	
CAMP DON/ 42 X 5 =	210	
BADGES 40 X 1 =	40	628
WTD 42 X 1 =	42	
ESCODA 42 X 1 =	42	
CAGSCLA 20		
TROOP FEE 10	30	
TOTAL	2758	