



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

**Division Advisory No. 006, s. 2024**

14 January 2025

In compliance with DepEd Order No. 8, s. 2013  
this advisory is issued not for endorsement per DO 28, s. 2001,  
but for the information of DepEd SDO Capiz officials,  
personnel/staff, as well as the concerned public.  
(Visit [www.depedcapiz.ph](http://www.depedcapiz.ph))

Attached is a letter from Selwyn Jade B. Villarezco, Principal and Rev. Fr. Gybbyn G. Gumban, Director, St. Joseph Vocational and Technical Training and Assessment Center Inc., requesting endorsement to allow them to conduct career guidance sessions and informational campaigns in schools under the Grade 10 program of Schools Division Office (SDO) Capiz.

Participation to this activity is voluntary and subject to compliance with DepEd Order No. 009, s. 2024 titled **Implementing Guidelines on the School Calendar and Activities for the School Year 2024–2025**, DepEd Order No. 9, s. 2005 titled **Instituting Measures to Increase Engaged Time-On-Task and Ensuring Compliance Therewith**. The details and overview of this activity are attached for reference.

For more information, please contact:

**Rev. Fr. Gybbyn G. Gumban**

Director

St. Joseph Vocational and Technical Training and Assessment Center Inc.

Lawaan, Roxas City

Cellphone No.: 09302624396

Email Address: [sjvttac@gmail.com](mailto:sjvttac@gmail.com)

# ST. JOSEPH

VOCATIONAL AND TECHNICAL TRAINING AND ASSESSMENT CENTER INC.  
THE TECH-VOC SCHOOL OF THE ARCHDIOCESE OF CAPIZ

Brgy. Lawa-an, Roxas City, Capiz, Philippines 5800

Cellphone Number: 0930-262-4396

Email Address: [stjocapiz@gmail.com](mailto:stjocapiz@gmail.com)

Department of Education  
SCHOOLS DIVISION OF CAPIZ  
Banica, Roxas City  
RECORDS SECTION

RECEIVED

NAME: \_\_\_\_\_  
SCHOOL: \_\_\_\_\_  
DATE: JAN 10 2025  
CONTACT #: \_\_\_\_\_  
REMARKS: \_\_\_\_\_

January 9, 2025

**MIGUEL MAC D. APOSIN EdD, CESO V**  
**Schools Division Superintendent**  
**Division of Capiz**  
**Banica, Roxas City**

**Dear Dr. Aposin,**

Well Wishes and Greetings!

St. Joseph Vocational and Technical Training and Assessment Center Inc., Senior High School, proudly announces that 148 students successfully graduated from our Grade 12 curriculum on June 10, 2024. These graduates benefited from our FREE EDUCATION program, which includes *no tuition and miscellaneous fees, free laboratory or executive uniforms, laboratory consumables (TVL), and student insurance.*

In our commitment to extending this opportunity to more students, we seek your kind endorsement to allow us to conduct career guidance sessions and informational campaigns in schools under the Grade 10 program. These sessions aim to help students and their parents understand the benefits of our free education program and guide them in making informed decisions about their future.


We assure you that these activities will be scheduled at a time and day convenient, ensuring no disruption to regular classes.

We deeply appreciate your support in helping us reach and assist more students in need. We look forward to your favorable response. Thank you, and may God bless and keep you safe always.

Sincerely,

  
**SELWYN JADE B. VILLAREZCO**  
Principal

**Noted:**

  
**Rev. Fr. GYBBYN G. GUMBAN**  
Director